

TRI-TOWNSHIP WATER DISTRICT

BOT AGENDA

January 24, 2018

1. **Call to Order.**

2. **Roll Call.**

1. **Introduction of Guests.** David Hickey, Bill Foppe, Jerry Yaekel
David Hickey possible replacement for Robert Buehne.
Bill Foppe for insurance policies. Jerry Yaekel with Yaekel Insurance.
Chris Hess with Illinois Solar Panel.

2. **Presentation of Minutes of Last Meeting.**

3. **Treasurer's Report.**

a. **Account Balances.**

b. **Presentation of Bills.**

Bills over \$500.00

- Sidener Supplies Satisfied Service	\$639.20
- OnSolve – Code Red	\$750.00
- Brown & Roberts (Middike Development)	\$766.89
- Julie (Annual Assessment Invoice)	\$758.14
- Brefeld Gas Company, Inc. (Propane)	\$1,321.10
- Foppe Insurance Agency (Public Official)	\$3,020.00
- Foppe- Railroad Liability for Wasser Ext	\$2,147.26
- Certop	\$504.00

c. **Approval of Order of Disbursements.**

d. **Budget.**

4. **Current Business:**

a. **Accountant's Report.**

1. Summary of Cash & Reserve Accounts.
2. Financial Study for Phase 4 - the Aviston and Sugar Creek Township upgrades.

b. **Engineering Report.**

1. Appraise TTWD water lines to serve Aviston Subdivision on Russland Road. Middike Area Development.
2. Agreement Checklist and invoice from CSX RR. Signature needed to proceed.
Have Resolution 18016, signed paperwork, and check ready to send in. Still need a certificate of Liability Insurance coverage for \$5,000,000. – See new business.

c. **Attorney's Report.**

1. Intergovernmental Agreement with Village of Aviston and Trenton.

2. Letter to Lawyer for City of Trenton, regarding their running a water line for Korte Industrial Park – a 10 lot parcel.

d. Operator's Report.

1. Water loss/gain report.
2. How to prevent Pierron from shutting TTWD water off due to low chlorine.
3. Review of Julie locates marking procedure

e. Office Staff Report.

1. Consumption report.
2. Customers using over 50,000 consumption report
3. Zero Users report.
4. Total number of ACH Customers for Jan 2018 is 418. January's ACH Deposit was \$22,735.51 on Jan 15, 2018.
5. Paystar for Debit/Credit Cards running smoothly. December's Processing Statement shows TTWD received \$1820.30 in payments.
6. Autumn Schomaker has paperwork ready for Notary Public to be signed and approved.

5. Old Business

1. Application for Area/Bulk Variance and Special Use Permit – American Tower, Inc.
2. United Systems is raising the Hardware Basic Service Agreement from a yearly fee of \$1,385 to a monthly fee of \$675 when the current contract runs out on Feb 28, 2018. This is for 3 licenses.
Darren Duncan with United System would like to do a phone conference to go over the procedures for the new TPM Brochure and any questions the Board may have concerning fees, etc. at a Board Meeting. **His cell phone # is 270-906-9841**. Scheduled January 24, 2018 around 7:30 pm.
3. Quote from LOCIS for new software for the utility billing software requirements to replace United Systems program. Rick Holmes gave presentation at November meeting.
4. IEPA Log Number 2018-0318-0 – Application for Four-J Subdivision Construction Permit received.
5. Public Officials Liability is non-Renewed effective 01/20/2018 per Professional Governmental Underwriters, Inc. To be replaced by XL Catlin. Contact your broker if you have questions.

6. New Business

- a. Comparison of charges since water rate increase on Feb 15, 2017.
- b. Yaekel Associates called to get information to put together a quote. Sent Yaekel the CSX request for \$5,000,000 (Million) Umbrella Policy as well.
- c. Foppe called to set up an audit for Public Officials Liability Insurance. Shelly will call back.
- d. Post the Agenda & the Minutes on TTWD's Website.
- e. Foppe Insurance – Quote for the \$5,000,000 Umbrella Policy required by CSX in order to get the Certificate of Liability Insurance that has to go with the signed paperwork and Check to CSX Transportation, Inc.

The next meeting will be held Wednesday, February 21, 2018 at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.