

MINUTES

7:00 P.M., Wednesday August 29, 2018

Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 State RT 160, Trenton, IL 62293

1. Call to Order. The Tri-Township Water District (TTWD) Board of Trustees Meeting was called to order at 7:00 P.M.

2. Roll Call.

Trustees Present: John Barr, Maurice Diekemper, Cliff Behrmann, and Michael Thornton.

Trustees Absent: Penny Zimmerman & Sally Ferguson

District Personnel Present: Chris Horstmann, Brent Maschhoff

District Personnel Absent: Jim Brown and Donald Johannes

1. Introduction of Guests. Carl Klaustermann, Chris Hess, Nate Janini

a. Carl Klaustermann – Didn't come

b. Chris Hess, Illinois Solar

- Chris Hess updated the Board on current laws and upcoming changes. He will send a copy of contract to Don Johannes for review.

c. Nate Janani, Potential Board Member

- Motion was made by Cliff Behrmann and seconded by Michael Thornton to accept Nate Janani as a new Board Member. All approved.

2. Presentation of Minutes for the Public Meeting.

3. Presentation of Minutes of Last Meeting.

Motion made to approve by Cliff Behrmann and seconded by Michael Thornton. Approved by attending board.

4. Treasurer's Report.

a. **Account Balances.**

a. Presentation of Bills.

Bills over \$500.00

- Krehbiel & Associates, LLC	\$ 1,300.00
- Auto-Owners Insurance	\$ 717.76
- R.E. Pedrotti Co., Inc.	\$ 552.00 (Already Paid & Installed)
- Haier Plumbing & Heating	\$ 2,339.00 (RT 4 Road Bore)
- Haier Plumbing & Heating	\$32,043.00 (Trestle/Timberline Watermain)
- CSX RAILROAD (Flagman)	\$ 2,833.98 (Trestle/Timberline Watermain)

Motion made to approve by Michael Thornton. Motion seconded by Cliff Behrmann. Unanimously approved by attending board members.

b. Approval of Order of Disbursements.

Monthly Bills over \$500.00

- Krehbiel & Associates, LLC	\$ 1,300.00
- Auto-Owners Insurance	\$ 717.76
- R.E. Pedrotti Co., Inc.	\$ 552.00 (Already Paid & Installed)
- Haier Plumbing & Heating	\$ 2,339.00 (RT 4 Road Bore)
- Haier Plumbing & Heating	\$32,043.00 (Trestle/Timberline Watermain)
- CSX RAILROAD (Flagman)	\$ 2,833.98 (Trestle/Timberline Watermain)

Motion made to approve by Michael Thornton. Motion seconded by Cliff Behrmann. Unanimously approved by attending board members.

c. Budget.

d. Payment Order #18-263

Motion made to approve by Michael Thornton. Motion seconded by Cliff Behrmann. Unanimously approved by attending board members.

5. Current Business:

a. Accountant's Report.

1. Summary of Cash & Reserve Accounts.
2. Financial Study for Phase IV – The Aviston and Sugar Creek Township upgrades.
3. Analysis on IL-Solar Proposal.
4. Intergovernmental Contract with City of Highland, SLM, & TTWD. Highland still needs to sign. Need page 1 and the letter dated Aug 24, 2017 from SLM.
 - Still waiting for letter from SLM.

b. Engineering Report.

1. Appraise TTWD water lines to serve Aviston Subdivision on Russland Road. Middike Area Development.
2. Estimate has increased to 1.8 million.
3. Application for Phase IV has been submitted to Abby Bacon at USDA in Mt. Vernon, IL.
4. Phase IV Engineering report has been sent to Tony, the State Engineer in Champaign, IL.
5. Flagman for CSX Railroad/Trestle Rd Project.
6. Contractor's Application for Payment #1 – Trestle/Timberline Watermain Extension.

c. Attorney's Report. Donald Johannes

- b. Intergovernmental Agreement with Village of Aviston and Trenton.
- c. Letter to Lawyer for City of Trenton, regarding running a water line for Korte Industrial Park – a 10 lot parcel.
- d. Status of the contract for Wisper ISP for the antennas on our towers. Specifically, Summerfield tower.
 - Review existing easement to see if it covers Wisper.
4. Purchase of one acre from Mr. Oliver (Scoop) Kaufman for \$25,000 plus two Water Taps.
 - Acre has been surveyed.
 - Requires a signature from two board members and a check of \$100 dollars for title.
 - At closing TTWD needs a cashier's check for payment.
6. Zoning hearing not required.
 - No meeting.
7. Board members pay increase from \$50 to \$75 per meeting in 2018-2019. Then in 2019-2020 will increase from \$75 to \$100 per meeting per Budget requirements. See attached budget.
 - Will be effective beginning May 1 of 2019 which begins the new fiscal year.
 - Budget for 2018 has already been completed.

d. Operator's Report.

1. Water loss/gain report.
2. Cross Connection Survey
3. Boil Order

e. Office Staff Report.

1. Consumption report.
2. Customers using over 50,000 consumption report.
3. Zero Users report.

4. Total number of ACH Customers for August 2018 is 426. August's ACH Deposit was \$27,683.10 on Aug 15, 2018.
5. July's Credit Card Processing Statement from Paystar shows TTWD received \$2,304.15 in payments.

5. Old Business - NONE

6. New Business.

- a. Comparison of charges since water rate increase on Feb 15, 2017.
- b. Chris Hess, Illinois Solar, quote.
- c. Wisper ISP Lease/Contract.
 - Motion made by Michael Thornton to accept Wisper's proposal. Seconded by Cliff Behrmann. Approved by attending Board Members.
- d. Quotation from Schulte Supply for N_Sight Software, Maintenance agreement and the N_Sight Mobile Hardware Ann-Maint MRX920 Mobile. Total \$4,159.92
- e. Material Bid for Brian Boeser
 - IMCO Utility Supply Co \$1,122.10
 - Schulte Supply Inc \$ 746.39
 - Core & Main \$1,009.53

Motion made by Maurice Diekemper and seconded by Michael Thornton to approve the Schulte Supply bid. All Approved

- f. Bid to clean floors – Pine Services

Motion made by Cliff Behrmann and seconded by Michael Thornton to hire Pine Services to clean the floors. Approved by attending board.

- g. Trestle/Timberline Watermain reimbursement from 4 customers.

Motion made to adjourn by Michael Thornton and seconded by John Barr. Unanimously approved by TTWD Board.

Meeting adjourned at 8:30 PM.

The next meeting will be held Wednesday, September 26, 2018 at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.

Minutes taken by: Maurice Diekemper

