

**MINUTES**  
*6:30 P.M., December 19, 2018*  
Board of Trustees Meeting  
Tri-Township Water District (TTWD)  
180 State RT 160, Trenton, IL 62293

**1. Call to Order.** The Tri-Township Water District (TTWD) Board of Trustees Meeting was called to order at 6:30 P.M.

**2. Roll Call.**

Trustees Present: Penny Zimmerman, Sally Ferguson, John Barr, Michael Thornton, Cliff Behrmann, Maurice Diekemper

Trustees Absent: Jim Brown, Brent Maschoff

District Personnel Present: Don Johannes, Chris Horstmann

District Personnel Absent:

**1. Introduction of Guests.** Nate Janini

- Nate Janini is awaiting approval of the Madison County Board as a board member for TTWD.

**2. Presentation of Minutes of Last Meeting.**

Motion made to approve by Maurice Diekemper and seconded by Cliff Behrmann. Approved by attending board.

**3. Treasurer's Report.**

**a. Account Balances.**

**b. Presentation of Bills.**

**Bills over \$500.00**

- Sandberg Phoenix & Von Gontrad	\$ 2,494.39
- Donald Johannes, Attorney at Law	\$ 4,047.50
- Krehbiel & Associates, LLC	\$ 900.00

Motion made to approve by Michael Thornton. Motion seconded by Cliff Behrmann. Unanimously approved by attending board members.

**c. Approval of Order of Disbursements.**

- |                                    |             |
|------------------------------------|-------------|
| - Sandberg Phoenix & Von Gontrad   | \$ 2,494.39 |
| - Donald Johannes, Attorney at Law | \$ 4,047.50 |
| - Krehbiel & Associates, LLC       | \$ 900.00   |

Motion made to approve by Sally Ferguson. Motion seconded by Penny Zimmerman. Unanimously approved by attending board members

**4. Budget.**

**5. Payment Order #18-267**

Motion made to approve by John Barr. Motion seconded by Sally Ferguson. Unanimously approved by attending board members.

**6. Current Business:**

**a. Accountant's Report.**

1. Summary of Cash & Reserve Accounts.
2. Intergovernmental Contract with City of Highland, SLM, & TTWD. Highland still needs to sign. Need Page 1 and the letter dated Aug 24, 2017 from SLM.

**b. Engineering Report.**

1. All the required material for Phase IV Loan has been sent to Abby Bacon, USDA until money is acquired to continue with Phase IV.
2. Phase IV Engineering report has been sent to Tony, the State Engineer in Champaign, IL.
3. Phase IV Bid Opening Wednesday, January 16, 2019 at 1:00 pm
4. Order Confirmation for Phase IV Bids in the Belleville News Democrat.

**c. Attorney's Report.**

1. Intergovernmental Agreement with Village of Aviston and Trenton.
2. Letter to Lawyer for City of Trenton, regarding their running a water line for Korte Industrial Park – a 10 lot parcel.
3. Proposal for Resolution to City of Trenton.  
Intergovernmental agreement will compare to the agreement made with Highland TTWD to receive compensation for Water Taps Placed.
4. All the required material for Phase IV Loan has been sent to Abby Bacon, USDA until money has been received for Phase IV.
5. Signing of new SLM agreement.

**d. Operator's Report.**

1. Water loss/gain report.
2. Cross Connection Survey.

3. How is the water loss report figured  
**Total gallons used divided by gallons purchased**
4. IEPA Letter & PDC Email Saying their fault.

**e. Office Staff Report.**

1. Consumption report. None
2. Customers using over 50,000 consumption report. None
3. Zero Users report. None
4. Total number of ACH Customers for December 2018 is 438. December's ACH Deposit was \$24,323.51 on December 17, 2018.
5. November's Credit Card Processing Statement from Paystar shows TTWD received \$5,223.13 in payments.
6. All the required material for Phase IV Loan has been sent to Abby Bacon, USDA until the money has been received for Phase IV.

**7. Old Business.**

1. Mixer Price material has been included in the Phase IV Bid.

**8. New Business.**

- a. Comparison of charges since water rate increase on Feb 15, 2017.
- b. Chris Hess, Illinois Solar, has started the process.
  - o John Barr to meet Chris Hess Monday December 3, 2018 to determine the number of kilowatts used at both the Summerfield and Wolf House stations.
- c. Discussion of Rate Increase.
  - o To be continued in January.
- d. Purchase of additional land for Solar Panels at Buckeye Pump Station
- e. Trestle/Timberline Watermain reimbursement from 4 customers.
  - o One customer has not paid the \$1,251.08.  
Reimbursement should have been made known to customer at time of purchase of property.  
TTWD office staff to contact customer to offer a payment plan option for \$1,251.08.
- f. February Board Meeting to be on 20<sup>th</sup> at 7:00 pm.
- g. Annual Holiday Party has been canceled.
- h. \$400 per month Wisper Tower Rental to be transferred into the Depreciation account. It will make the Depreciation deposit \$900 per month now.
- i. Purchase of new riding mower.
- j. Purchase a snow blower. \$650 at Menards  
**Currently comparing prices at Rural King.**

Motion made to adjourn by Sally Ferguson. Unanimously approved by TTWD Board.

Meeting adjourned at 7:15 PM.

The next meeting will be held Wednesday, January 16, 2019 at 6:30 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.

**Minutes taken by:** Cheyenne

**GUESTS**

NAME	ADDRESS	PHONE