

MINUTES

7:00 P.M., Wednesday July 25, 2018

Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 State RT 160, Trenton, IL 62293

1. Call to Order. The Tri-Township Water District (TTWD) Board of Trustees Meeting was called to order at 7:00 P.M.

2. Roll Call.

Trustees Present: John Barr, Penny Zimmerman, Sally Ferguson, Cliff Behrmann, and Michael Thornton.

Trustees Absent: Maurice Diekemper

District Personnel Present: Chris Horstmann, Matt Tosh, and Donald Johannes

District Personnel Absent: Brent Maschhoff, and Jim Brown

1. Introduction of Guests. NONE

Carl Klaustermann, St. Rose Water, to be contacted regarding emergency interconnect with TTWD.

2. Presentation of Minutes of Last Meeting.

Motion made to approve by Michael Thornton and seconded by Cliff Behrmann.
Approved by attending board.

3. Treasurer's Report.

1. Account Balances.

a. Presentation of Bills.

Bills over \$500.00

- Donald R. Johannes, Attorney \$1,880.00
- Schulte Supply \$3,474.00

Motion made to approve by Sally Ferguson. Motion seconded by Cliff Behrmann.
Unanimously approved by attending board members.

b. Approval of Order of Disbursements.

Monthly Bills over \$500.00

- Donald R. Johannes, Attorney \$1,880.00
- Schulte Supply \$3,474.00

Motion made to approve by Penny Zimmerman and Seconded by Michael Thornton.
Approved by all.

c. Budget.

d. Payment Order #18-262

4. Current Business:

a. Accountant's Report.

1. Summary of Cash & Reserve Accounts.
2. Financial Study for Phase IV – The Aviston and Sugar Creek Township upgrades.
3. Analysis on IL-Solar Proposal.
 - Met with Brent Maschhoff, Chris Hess, and Cliff Behrmann.
 - Brent Maschhoff agreed with proposal.
4. Intergovernmental Contract with City of Highland, SLM, & TTWD. Highland still needs to sign. Need page 1 and the letter dated Aug 24, 2017 from SLM.
 - Still waiting for letter from SLM.

b. Engineering Report.

- i. Appraise TTWD water lines to serve Aviston Subdivision on Russland Road. Middike Area Development.
- ii. Estimate has increased to 1.8 million.
- iii. Application for Phase IV has been submitted to Abby Bacon at USDA in Mt. Vernon, IL.
- iv. Phase IV Engineering report has been sent to Tony, the State Engineer in Champaign, IL.
- v. Flagman for CSX Railroad/Trestle Rd Project.
 - Estimate set at \$6,600 for flagman.
 - Waiting on contact from Railroad to begin.

c. Attorney's Report. Donald Johannes (Absent)

1. Intergovernmental Agreement with Village of Aviston and Trenton.

2. Letter to Lawyer for City of Trenton, regarding running a water line for Korte Industrial Park – a 10 lot parcel.
3. Status of the contract for Wisper ISP for the antennas on our towers. Specifically, Summerfield tower.
 - Review existing easement to see if it covers Wisper.
4. Purchase of one acre from Mr. Oliver (Scoop) Kaufman for \$25,000 plus two Water Taps.
 - Acre has been surveyed.
 - Requires a signature from two board members and a check of \$100 dollars for title.
 - At closing TTWD needs a cashier's check for payment.
5. Zoning hearing not required.
 - No meeting.
6. Board members pay increase from \$50 to \$75 per meeting in 2018-2019. Then in 2019-2020 will increase from \$75 to \$100 per meeting per Budget requirements. See attached budget.
 - Will be effective beginning May 1 of 2019 which begins the new fiscal year.
 - Budget for 2018 has already been completed.

Motion made by Michael Thornton and seconded by Sally Ferguson. Approved by remaining board members.

d. Operator's Report.

1. Water loss/gain report.

e. Office Staff Report.

1. Consumption report.
2. Customers using over 50,000 consumption report.
 - High user Brian Boeser Possible cross connect. System requires an RPZ backflow preventer.
 - RPZ required immediately.
 - Customer plans to increase water line to 1".
3. Zero Users report.
4. Total number of ACH Customers for July, 2018 is 426. July's ACH Deposit was \$29,032.74 on July 16, 2018.
5. May's Credit Card Processing Statement from Paystar shows TTWD received \$4,969.66 in payments.

5. Old Business-NONE

6. New Business.

1. Comparison of charges since water rate increase on Feb 15, 2017.

2. Chris Hess, Illinois Solar, quote.
3. Wisper ISP Lease/Contract.
4. Purchase a Laptop for John Barr to use for Phase IV.

Motion to approve by Cliff Behrmann and seconded by Sally Ferguson. Approved by remaining board members.

5. Board members pay increase. See Attorney Report.

Motion made to adjourn by Penny Zimmerman and seconded by Michael Thornton.
Unanimously approved by TTWD Board.

Meeting adjourned at 8:10 PM.

The next meeting will be held Wednesday, August 29, 2018 at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.

Minutes taken by: Cheyenne Pinkstaff

