

MINUTES

7:00 P.M., Nov 28, 2018

Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 State RT 160, Trenton, IL 62293

1. Call to Order. The Tri-Township Water District (TTWD) Board of Trustees Meeting was called to order at 6:30 P.M.

2. Roll Call.

Trustees Present: Penny Zimmerman, Sally Ferguson, John Barr, Michael Thornton, Cliff Behrmann, Maurice Diekemper

Trustees Absent:

District Personnel Present: Don Johannes

District Personnel Absent: Chris Horstman

1. Introduction of Guests. Nate Janini

- Nate Janini is awaiting approval of the Madison County Board as a board member for TTWD.

2. Presentation of Minutes of Last Meeting.

Motion made to approve by Cliff Behrmann and seconded by Penny Zimmerman. Approved by attending board.

3. Treasurer's Report.

a. Account Balances.

b. Presentation of Bills.

Bills over \$500.00

- Gelly Excavating & Construction	\$1,669.00 (Oil & Chipping Driveway)
- Certop	\$ 561.04 (Taps/Reconnects)
- USA BlueBook	\$ 799.65 Supplies
- Auto Owners Ins	\$ 732.76 Quarterly Insurance
- Brefeld Gas Company, Inc (office)	\$ 826.95 Propane for office
- Schulte Supply (meters)	\$1,158.30

Motion made to approve by Cliff Behrman. Motion seconded by Penny Zimmerman. Unanimously approved by attending board members.

c. Approval of Order of Disbursements.

- Gelly Excavating & Construction	\$1,669.00 (Oil & Chipping Driveway)
- Certop	\$ 561.04
- USA BlueBook	\$ 799.65
- Auto Owners Ins	\$ 732.76
- Brefeld Gas Company, Inc (office)	\$ 826.95
- Schulte Supply (meters)	\$1,158.30

Motion made to approve by Cliff Behrman. Motion seconded by Michael Thornton. Unanimously approved by attending board members.

4. Budget.

5. Payment Order #18-260

Motion made to approve by Michael Thornton. Motion seconded by Maurice Diekemper. Unanimously approved by attending board members.

6. Current Business:

a. Accountant's Report.

1. Summary of Cash & Reserve Accounts.
2. Financial Study for Phase 4 - the Aviston and Sugar Creek Township upgrades.
3. Intergovernmental Contract with City of Highland, SLM, & TTWD. Highland still needs to sign. Need Page 1 and the letter dated Aug 24, 2017 from SLM.

b. Engineering Report.

1. Appraise TTWD water lines to serve Aviston Subdivision on Russland Road. Middike Area Development.
2. Has all the required material for Phase IV Loan been sent to Abby Bacon, USDA?
3. Phase IV Engineering report has been sent to Tony, the State Engineer in Champaign, IL.
4. Upgrade Crackerneck Rd area.
Barr and Diekemper spoke with Matt Tosh regarding 8" lines. Tosh said there would not be a problem providing service to these customers.
5. Phase IV Bid Opening Wednesday, January 16, 2018 at 2:00 pm
6. Bid Opening for soil boring at the new tank site.
SCI as apparent low bidder. SCI bid to be analyzed by TTWD engineers, Brown and Roberts, in order to select bid for the new tank site.

c. Attorney's Report.

1. Intergovernmental Agreement with Village of Aviston and Trenton.
2. Letter to Lawyer for City of Trenton, regarding their running a water line for Korte Industrial Park – a 10 lot parcel.

3. Has all the required material for Phase IV Loan been sent to Abby Bacon, USDA?
4. Madison County Administer, Kurt Prenzler, would like TTWD to put the Agenda and the Minutes of the Board Meeting on our Website.
5. New SLM agreement.
SLM gave permission for Phase IV. Pending approval by TTWD Board of Trustees. To be approved at December's meeting.
Barr to contact Don Mueller requesting an increase from 15,000 to 17,000 gallons.
6. Approval of Sandberg Phoenix & Von Gontard P.C. to represent Tri-Township Water District regarding the Trenton Dispute.
7. First motion given by Diekemper. Motion made for litigation to Phoenix regarding Intergovernmental agreement. Second by Michael Thornton.

Roll Call Vote

Diekemper-Yes
 Thornton-Yes
 Barr-Yes
 Behrman-Yes
 Ferguson-Absent
 Zimmerman-Yes

d. Operator's Report.

1. Water loss/gain report.
2. Cross Connection Survey

e. Office Staff Report.

1. Consumption report.
2. Customers using over 50,000 consumption report.
3. Zero Users report.
4. Total number of ACH Customers for Nov 2018 is 438. November's ACH Deposit was \$26,512.95 on November 15, 2018.
5. October's Credit Card Processing Statement from Paystar shows TTWD received \$4,085.38 in payments.
6. Has all the required material for Phase IV Loan been sent to Abby Bacon, USDA?
Barr spoke with Abby who said there was nothing else to be completed at this time.

7. Old Business.

1. Mixer Price Quote.
To be reviewed at next meeting; December 19, 2018.

8. New Business.

- a. Comparison of charges since water rate increase on Feb 15, 2017.

- b. Chris Hess, Illinois Solar, has started the process.
Barr to meet Chris Monday December 3, 2018 to determine the number of kilowatts used at both the Summerfield and Wolf House stations.
- c. Discussion of Rate Increase.
 - o To be continued in January.
- d. Purchase of additional land for Solar Panels at Buckeye Pump Station
- e. Trestle/Timberline Watermain reimbursement from 4 customers.
 - o Joe Wasser, Homer Wyatt & Travis Tracy paid the \$1,251.08.
- f. February Board Meeting to be on 20th at 7:00 pm.
- g. Annual Holiday Party has been canceled.
- h. \$400 per month Wisper Tower Rental to be transferred into the Depreciation account. It will make the Depreciation deposit \$900 per month now.
- i. Purchase of new riding mower.
- j. Purchase a snow blower. \$800 at Menards
Currently comparing prices at Rural King.

Motion made to adjourn by Michael Thornton and seconded by Penny Zimmerman. Unanimously approved by TTWD Board.

Meeting adjourned at 8:40 PM.

The next meeting will be held Wednesday, December 19, 2018 at 6:30 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293. Potluck/appetizers after meeting.

Minutes taken by: Cheyenne

