

MINUTES
7:00 P.M., Wednesday Sept 1, 2018
Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 State RT 160, Trenton, IL 62293

1. Call to Order. The Tri-Township Water District (TTWD) Board of Trustees Meeting was called to order at 7:00 P.M.

2. Roll Call.

Trustees Present: John Barr, Maurice Diekemper, Cliff Behrmann, Sally Ferguson and Penny Zimmerman.

Trustees Absent: Michael Thornton & Nate Janini.

District Personnel Present:

District Personnel Absent: Brent Maschhoff, Chris Horstmann, Jim Brown and Donald Johannes

1. Introduction of Guests. Carl Klaustermann, Chris Hess

- a. Carl Klaustermann – Did not attend.
 - John Barr said Mr. Klaustermann was all right with the emergency inter-connect.
- b. Chris Hess, Illinois Solar
 - Will go forward with the Solar Power at the Wolf House, Summerfield and office sites.

2. Presentation of Minutes of Last Meeting.

Motion made to approve by Cliff Behrmann and seconded by Maurice Diekemper. Approved by attending board.

3. Treasurer's Report.

a. Account Balances.

b. Presentation of Bills.

Bills over \$500.00

- R.E. Pedrotti Co., Inc	\$1,369.81
- Brown & Roberts, Inc	\$1,325.85
- R.E. Pedrotti Co., Inc.	\$ 846.00

- Krehbiel & Associates, LLC	\$1,455.00
- Julie (<i>Budget Planning 2019</i>)	\$ 878.99
- Schulte Supply	\$1,158.30
- CSX Transportation	\$3,586.73
- US Blue Book	\$ 703.45
- Core & Main	\$3,427.52

Motion made to approve by Penny Zimmerman. Motion seconded by Sally Ferguson. Unanimously approved by attending board members.

c. Approval of Order of Disbursements.

- R.E. Pedrotti Co., Inc	\$1,369.81
- Brown & Roberts, Inc	\$1,325.85
- R.E. Pedrotti Co., Inc.	\$ 846.00
- Krehbiel & Associates, LLC	\$1,455.00
- Julie (<i>Budget Planning 2019</i>)	\$ 878.99
- Schulte Supply	\$1,158.30
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- Core & Main	\$3,427.52

Motion made to approve by Penny Zimmerman. Motion seconded by Sally Ferguson. Unanimously approved by attending board members.

4. Budget.

5. Payment Order #18-264

Motion made to approve by Cliff Behrmann. Motion seconded by Sally Ferguson. Unanimously approved by attending board members.

6. Current Business:

a. Accountant's Report.

1. Summary of Cash & Reserve Accounts.
2. Financial Study for Phase IV – The Aviston and Sugar Creek Township upgrades.
3. Analysis on IL-Solar Proposal.
 - Approved at last Board Meeting.
 - John Barr stated that The Bank of Edwardsville offered to do a loan for the Solor Power Project.
4. Intergovernmental Contract with City of Highland, SLM, & TTWD. Highland still needs to sign. Need page 1 and the letter dated Aug 24, 2017 from SLM.
 - Still waiting for letter from SLM.

b. Engineering Report.

1. Appraise TTWD water lines to serve Aviston Subdivision on Russland Road. Middike Area Development.
2. Estimate has increased to 1.80 million.
 - 3.875% interest rate.
3. Application for Phase IV has been submitted to Abby at USDA in Mt. Vernon, IL
4. Phase IV Engineering report has been sent to Tony, the State Engineer in Champaign, IL.
5. Amendment 1 to the Engineering Services Agreement (ESA) for Phase IV.
 - Went over the Amendment.

Motion made to approve by Sally Ferguson to accept the Amendment 1 to the Engineering Services Agreement. Motion seconded by Penny Zimmerman. Unanimously approved by attending board members.

c. Attorney's Report.

1. Intergovernmental Agreement with Village of Aviston and Trenton.
2. Letter to Lawyer for City of Trenton, regarding their running a water line for Korte Industrial Park – a 10 lot parcel.
 - Status of the contract for Wisper ISP for the antennas on our towers. Specifically, Summerfield tower. Dome was damaged on the tower of Summerfield Tank when Wisper was installing their equipment. TTWD and Wisper will each pay ½ of the repair cost.
3. Picture needed of One Acre lot purchased from Mr. Oliver (Scoop) Kaufman for Non-Homestead Tax Exemption application. Also need copy of the previous non-Homestead Tax Exemption for the Office Building.
 - Plans to plant grass on the acre next spring which will require more area to mow.
 - Put on Agenda for next month “Purchase of new riding mower”.

d. Operator's Report.

1. Water loss/gain report.
2. Cross Connection Survey

e. Office Staff Report.

1. Consumption report.
2. Customers using over 50,000 consumption report.
3. Zero Users report.
4. Total number of ACH Customers for September 2018 is 428. September's ACH Deposit was \$27,161.00 on September 17, 2018.
5. August's Credit Card Processing Statement from Paystar shows TTWD received \$4,456.42 in payments.

6. Old Business -

- a. Wisper ISP Lease/Contract

- b. Schulte Supply Software Quotation

6. New Business.

- a. Comparison of charges since water rate increase on Feb 15, 2017.
- b. Chris Hess, Illinois Solar, quote.
 - Possibility of starting the process within next couple of months.
- c. Rate Increase Jan 1, 2019
 - Need an Ordinance ready by January and have it approved to be effective on May 1, 2019.
- d. Purchase of additional land for Solar Panels at Buckeye Pump Station.
- e. Trestle/Timberline Watermain reimbursement from 4 customers.
 - Nancy Sadler will do an invoice and to send to customers.
- f. CSX Invoice per CSX Agreement #CSX844983 for Contract Engineering. \$3,586.73.
 - Pay on next vendor bills. This amount will be figured into the reimbursement of Trestle/Timberline Watermain expenses.
- g. Pine Services will clean office floors Thursday at 10:00 am. They will clean warehouse Friday at 5:00 pm. That will give concrete floor a couple days to cure.
- h. Christmas Party on Dec 19, 2019? Marx's Bros is up for sale. Suggestion made to call it an Employee and Trustee Appreciation Party instead of a Christmas Party. Nancy Sadler to call and see if Marx's will be open to have the party.

Motion made to adjourn by Sally Ferguson and seconded by Maurice Diekemper. Unanimously approved by TTWD Board.

Meeting adjourned at 8:15 PM.

The next meeting will be held Wednesday, October 31, 2018 at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.

Minutes taken by: Sandy Swift

