

TRI-TOWNSHIP WATER DISTRICT
BOT AGENDA

August 30, 2017

1. Call to Order.

2. Roll Call.

1. Introduction of Guests.

2. Presentation of Minutes of Last Meeting.

3. Treasurer's Report.

a. Account Balances.

b. Presentation of Bills.

Bills over \$500.00

- Schulte Supply	\$1158.30
- Schulte Supply	\$1158.30
- Tom's Troy Garage Door, Inc.	\$ 556.50
- Schulte Supply	\$ 702.00
- Certop Inc.	\$ 576.00
- United Systems	\$6,439.00
- Schulte Supply	\$1,158.30
- Schulte Supply	\$1,158.30

c. Approval of Order of Disbursements.

d. Budget.

4. Current Business:

a. Accountant's Report.

1. Summary of Cash & Reserve Accounts.
2. Financial Study for Phase 4 - the Aviston and Sugar Creek Township upgrades.

b. Engineering Report.

1. Appraise TTWD water lines to serve Aviston Subdivision on Russland Road.
2. Report from Matt Tosh concerning Trestle Road CSX RR Permit status.

c. Attorney's Report.

1. Intergovernmental Agreement with Village of Aviston.
2. Intergovernmental Agreement with City of Highland
3. Letter to SLM regarding Intergovernmental Agreement with City of Highland.

d. Operator's Report.

1. Water loss/gain report.
2. Village of Pierron master meter – check accuracy?
3. Village of St. Jacob – Meter estimated?
4. Possible Leak in Southern part of the District.
5. Thole Ag's meter at 5107 Lee Rd only read 390 gal used instead of the regular 140,000 – 150, 000 gal. Meter was changed 8/29/2017. Their bill should have been over \$1,000 instead of \$36. Mrs. Thole called and had the office check it out.

e. Office Staff Report.

1. Consumption report.
2. Customers using over 50,000 consumption report.
3. Zero Users report.
4. Total number of ACH Customers for August 2017 is 405. August's ACH Deposit was \$27,676.58 on August 15, 2017.
5. Paystar for Debit/Credit Cards is set-up and running.

6. Old Business

1. Application for Area/Bulk Variance and Special Use Permit – American Tower, Inc.

7. New Business

1. Comparison of charges since water rate increase on Feb 15, 2017. See attached chart.
2. United Systems is raising the Hardware Basic Service Agreement from a yearly fee of \$1,385 to a monthly fee of \$450 when the current contract runs out on Feb 28, 2018.
3. Paystar for Debit/Credit Cards is working great. The Office has Processed 10 transactions so far.
4. United Systems installed new equipment on August 22, 2017. Invoice is higher than Quote.
5. Sealed Material Bids.

The next regular meeting will be held Wednesday, September 27, 2017 at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.

Nancy Sadler on Vacation Aug 30 – Sept 11, 2017

Maurice Diekemper on Vacation Sept 3 – 19, 2017