

TRI-TOWNSHIP WATER DISTRICT

BOT AGENDA

December 13, 2017

1. Call to Order.

2. Roll Call.

1. Introduction of Guests.

2. Presentation of Minutes of Last Meeting.

3. Treasurer's Report.

a. Account Balances.

b. Presentation of Bills.

Bills over \$500.00

- Barton Electric, Inc. \$886.45
- Brown & Roberts, Inc. \$1,831.15
- CSX Transportation, Inc. \$7,800.00 (\$3,900 paid by parties involved)
- Royal Office Products, Inc. \$538.98 (2 file Cabinets, Ok'd by John Barr)
- Krehbiel & Associates, LLC \$1587.00

c. Approval of Order of Disbursements.

d. Budget.

4. Current Business:

a. Accountant's Report.

1. Summary of Cash & Reserve Accounts.
2. Financial Study for Phase 4 - the Aviston and Sugar Creek Township upgrades.

b. Engineering Report.

1. Appraise TTWD water lines to serve Aviston Subdivision on Russland Road. Middike Area Development.
2. Phase IV – Agreement between Owner and Engineer for Professional Services.
3. Report from Jim Brown concerning Trestle Road CSX RR Permit status.
4. Agreement Checklist and invoice from CSX RR. Signature needed to proceed.
5. Letter from Lee Ann Wasser on Timberline Rd regarding their fees.

c. Attorney's Report.

1. Intergovernmental Agreement with Village of Aviston and Trenton.
2. Intergovernmental Agreement with City of Highland.

3. Letter to Lawyer for City of Trenton, regarding their running a water line for Korte Industrial Park – a 10 lot parcel.

d. Operator's Report.

1. Water loss/gain report.
2. SLM Meter Vs. Tri Township Meter Spreadsheet.
3. Pierron not purchasing our water since August because of low chlorine.

e. Office Staff Report.

1. Consumption report. **NONE**
2. Customers using over 50,000 consumption report. **NONE**
3. Zero Users report. **NONE**
4. Total number of ACH Customers for Dec 2017 is 412. December's ACH Deposit was \$23,245.00 on Dec15, 2017.
5. Paystar for Debit/Credit Cards running smoothly. November's Processing Statement shows TTWD received \$3,193.90 in payments.
6. Christmas Party will it be at Marx Bros, downstairs room at 7:30 pm following the meeting.
7. Customer's want positive feedback on Boil Order from the Board. Those affected are asking for compensation on their water bills. **Email from Frank Padak.**

5. Old Business

1. Application for Area/Bulk Variance and Special Use Permit – American Tower, Inc.
2. United Systems is raising the Hardware Basic Service Agreement from a yearly fee of \$1,385 to a monthly fee of \$675 when the current contract runs out on Feb 28, 2018. This is for 3 licenses.
Darren Duncan with United System would like to do a phone conference to go over the procedures for the new TPM Brochure and any questions the Board may have concerning fees, etc. at a Board Meeting. Scheduled for next month January 10, 2018.
3. Quote from LOCIS for new software for the utility billing software requirements to replace United Systems program. Rick Holmes gave presentation at November meeting.
4. IEPA Log Number 2018-0318-0 – Application for Four-J Subdivision Construction Permit received.
5. Public Officials Liability is non-Renewed effective 01/20/2018 per Professional Governmental Underwriters, Inc. To be replaced by XL Catlin. Contact your broker if you have questions.

6. New Business

- a. Comparison of charges since water rate increase on Feb 15, 2017. **NONE**
- b. Yaekel Associates called to get information to put together a quote.
- c. Foppe called to set up an audit for Public Officials Liability Insurance. Shelly will call back.
- d. Post the Agenda & the Minutes on TTWD's Website.

A special meeting will be held Wednesday, Jan 10, 2018 at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.