

TRI-TOWNSHIP WATER DISTRICT

BOT AGENDA

November 29, 2017

1. Call to Order.

2. Roll Call.

1. Introduction of Guests. Rick with Locis

2. Presentation of Minutes of Last Meeting.

3. Treasurer's Report.

a. Account Balances.

b. Presentation of Bills.

Bills over \$500.00

- Hach	\$512.67
- Krehbiel & Associates, LLC	\$2,772.00
- Donald Johannes	\$2,587.50
- Certop	\$1925.11

c. Approval of Order of Disbursements.

d. Budget.

4. Current Business:

a. Accountant's Report.

1. Summary of Cash & Reserve Accounts.
2. Financial Study for Phase 4 - the Aviston and Sugar Creek Township upgrades.

b. Engineering Report.

1. Appraise TTWD water lines to serve Aviston Subdivision on Russland Road. Middike Area Development.
2. Report from Jim Brown concerning Trestle Road CSX RR Permit status.
3. Agreement Checklist and invoice from CSX RR. Signature needed to proceed.

c. Attorney's Report.

1. Intergovernmental Agreement with Village of Aviston and Trenton.
2. Intergovernmental Agreement with City of Highland.
3. Letter to Lawyer for City of Trenton, regarding their running a water line for Korte Industrial Park – a 10 lot parcel.

d. Operator's Report.

1. Water loss/gain report.
2. Possible Leak in Southern part of the District.
3. SLM Meter Vs. Tri Township Meter Spreadsheet.
4. Exposed Water Main in ditch near 15030 Crackerneck Rd.
5. Pierron not purchasing our water since August because of low chlorine.
6. Use of Hydrant on Thole Plocher & Trestle – South end. No one contacted office about this. John Barr called Plocher Construction.

e. Office Staff Report.

1. Consumption report.
2. Customers using over 50,000 consumption report.
3. Zero Users report.
4. Total number of ACH Customers for Nov 2017 is 411. November's ACH Deposit was \$24,534.25 on Nov 15, 2017.
5. Paystar for Debit/Credit Cards running smoothly. October's Processing Statement shows TTWD received \$2,485.02 in payments.
6. Christmas Party will it be at Marx Bros, downstairs room at 7:30 pm.
7. The Office would like to do a Facebook page to help keep customers informed as to flushing, water line breaks, etc.
8. Christmas Bonus.

5. Old Business

1. Application for Area/Bulk Variance and Special Use Permit – American Tower, Inc.
2. United Systems is raising the Hardware Basic Service Agreement from a yearly fee of \$1,385 to a monthly fee of \$675 when the current contract runs out on Feb 28, 2018. This is for 3 licenses.
Darren Duncan with United System would like to do a phone conference to go over the procedures for the new TPM Brochure and any questions the Board may have concerning fees, etc. at this Board Meeting. Scheduled for next month.

6. New Business

- a. Comparison of charges since water rate increase on Feb 15, 2017. See attached chart.
- b. IEPA Log Number 2018-0318-0 – Application for Four-J Subdivision Construction Permit received.
- c. Public Officials Liability is non-Renewed effective 01/20/2018 per Professional Governmental Underwriters, Inc. To be replaced by XL Catlin. Contact your broker if you have questions.
- d. Quote from LOCIS for new software for the utility billing software requirements to replace United Systems program.

The next regular meeting will be held Wednesday, Dec 13, 2017 at 6:30 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.