

TRI-TOWNSHIP WATER DISTRICT
BOT AGENDA

October 25, 2017

1. Call to Order.

2. Roll Call.

1. Introduction of Guests. None

2. Presentation of Minutes of Last Meeting.

3. Treasurer's Report.

a. Account Balances.

b. Presentation of Bills.

Bills over \$500.00

- Schulte Supply, Inc.	\$1086.23
- Schulte Supply, Inc	\$2417.00
- Schulte Supply, Inc	\$5895.00
- Midwest Meter, Inc	\$822.00
- Midwest Meter, Inc	\$826.40 (<i>Already Paid by SLM</i>)
- USDA	\$106,505.00 (Loan Payment/Auto-debit)
- Brown & Roberts	\$1,097.75
- Certop	\$672.00
- Schulte Supply, Inc	\$2,290.00 (Maintenance agreement - Complete for approval)
- Staples	\$1,421.77
- Royal Office Products, Inc.	\$499.99 (Conference Table)

c. Approval of Order of Disbursements.

d. Budget.

4. Current Business:

a. Accountant's Report.

1. Summary of Cash & Reserve Accounts.
2. Financial Study for Phase 4 - the Aviston and Sugar Creek Township upgrades.

b. Engineering Report.

1. Appraise TTWD water lines to serve Aviston Subdivision on Russland Road.
2. Report from Matt Tosh concerning Trestle Road CSX RR Permit status.

c. Attorney's Report.

1. Intergovernmental Agreement with Village of Aviston.
2. Intergovernmental Agreement with City of Highland
3. Letter to SLM regarding Intergovernmental Agreement with City of Highland.

d. Operator's Report.

1. Water loss/gain report.
2. Village of Pierron master meter – check accuracy?
3. Village of St. Jacob – Meter estimated?
4. Possible Leak in Southern part of the District.
5. Progress on decision to replace Thole Ag meter with a 1" meter.

(Thole Ag's meter at 5107 Lee Rd only read 390 gal used instead of the regular 140,000 – 150,000 gal. Meter was changed 8/29/2017. Their bill should have been over \$1,000 instead of \$36. Mrs. Thole called and had the office check it out.)

6. SLM Meter Vs. Tri Township Meter Spreadsheet.

e. Office Staff Report.

1. Consumption report.
2. Customers using over 50,000 consumption report.
3. Zero Users report.
4. Total number of ACH Customers for October 2017 is 410. October's ACH Deposit was \$23,801.19 on October 16, 2017.
5. Paystar for Debit/Credit Cards running smoothly. September's Processing Statement shows TTWD received \$2,312.51 in payments.
6. Christmas Party will it be at Marx Bros, downstairs room at 7:30 pm.

5. Old Business

1. Application for Area/Bulk Variance and Special Use Permit – American Tower, Inc.
2. United Systems is raising the Hardware Basic Service Agreement from a yearly fee of \$1,385 to a monthly fee of \$450 when the current contract runs out on Feb 28, 2018.

6. New Business

- a. Comparison of charges since water rate increase on Feb 15, 2017. See attached chart.
- b. Proposed Bill from Julie to be invoiced in January, 2018. (\$758.14)
- c. IEPA Log Number 2018-0318-0 – Application for Four-J Subdivision Construction Permit received.
- d. Public Officials Liability is non-Renewed effective 01/20/2018 per Professional Governmental Underwriters, Inc. To be replaced by XL Catlin. Contact your broker if you have questions.

The next regular meeting will be held Wednesday, November 29, 2017 at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.