

**TRI-TOWNSHIP WATER DISTRICT**  
**BOT AGENDA**  
September 27, 2017

1. Call to Order.

2. Roll Call.

1. Introduction of Guests.

2. Presentation of Minutes of Last Meeting.

3. Treasurer's Report.

a. Account Balances.

b. Presentation of Bills.

**Bills over \$500.00**

- |                       |   |
|-----------------------|---|
| - USA Blue Book       | \$700.02  |
| - Schulte Supply, Inc | \$2290.00 (Maintenance Renewal Contract #24397) |

c. Approval of Order of Disbursements.

d. Budget.

4. Current Business:

a. Accountant's Report.

1. Summary of Cash & Reserve Accounts.
2. Financial Study for Phase 4 - the Aviston and Sugar Creek Township upgrades.

b. Engineering Report.

1. Appraise TTWD water lines to serve Aviston Subdivision on Russland Road.
2. Report from Matt Tosh concerning Trestle Road CSX RR Permit status.

c. Attorney's Report.

1. Intergovernmental Agreement with Village of Aviston.
2. Intergovernmental Agreement with City of Highland

3. Letter to SLM regarding Intergovernmental Agreement with City of Highland.

**d. Operator's Report.**

1. Water loss/gain report.
2. Village of Pierron master meter – check accuracy?
3. Village of St. Jacob – Meter estimated?
4. Possible Leak in Southern part of the District.
5. Progress on decision to replace Thole Ag meter with a 1" meter.

*(Thole Ag's meter at 5107 Lee Rd only read 390 gal used instead of the regular 140,000 – 150, 000 gal. Meter was changed 8/29/2017. Their bill should have been over \$1,000 instead of \$36. Mrs. Thole called and had the office check it out.)*

**e. Office Staff Report.**

1. Consumption report.
2. Customers using over 50,000 consumption report.
3. Zero Users report.
4. Total number of ACH Customers for September 2017 is 403. September's ACH Deposit was \$25,882.97 on September 15, 2017.
5. Paystar for Debit/Credit Cards running smoothly. August Processing Statement shows TTWD received \$1,037.56 in payments.
6. Laptop or tablet needed for Autumn to take notes at the Board Meetings. (per Nancy)
7. Christmas Party. Are we having one? Will it be at Marx Bros?

**5. Old Business**

1. Application for Area/Bulk Variance and Special Use Permit – American Tower, Inc.
2. United Systems is raising the Hardware Basic Service Agreement from a yearly fee of \$1,385 to a monthly fee of \$450 when the current contract runs out on Feb 28, 2018.

**6. New Business**

- a. Comparison of charges since water rate increase on Feb 15, 2017. See attached chart.
- b. Proposed Bill from Julie to be invoiced in January, 2018. (\$758.14)
- c. Letter from Law Offices of REED and BRUHN, P.C. regarding injury to Russell Rendleman at 116 Parkview Drive, Trenton, IL due to loose water meter cover. Letter should have gone to City of Trenton Water Dept., Kurt Wehrle. Kurt was called to notify him, plus Connor Barr called the law offices notifying them they sent letter to wrong Water Company.

The next regular meeting will be held Wednesday, October 25, 2017 at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.