

MINUTES
7:00 P.M., FEB 20, 2019
Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 State RT 160, Trenton, IL 62293

1. Call to Order. The Tri-Township Water District (TTWD) Board of Trustees Meeting was called to order at 7:00 P. M.

2. Roll Call.

Trustees Present: John Barr, Maurice Diekemper, Penny Zimmerman and new board member Roddy Riggs.

Trustees Absent: Cliff Behrmann, Sally Ferguson and Michael Thornton

District Personnel Present: Chris Horstmann, Don Johannes

District Personnel Absent: Jim Brown, Brent Maschhoff

1. Introduction of Guests. Bill Foppe, Chris Hess

- Bill Foppe
 1. Spoke on Insurance, notary, workman's compensation insurance.
 2. Went over the estimated cost of insurance on the new water tower.

- Chris Hess
 1. Illinois Adjustable Block Program website
 2. See attached sheet on update of Solar. Have to wait 6 – 7 weeks to see if SREC money will come though.
 3. Chris Hess gave advise on 2 different systems and what advantages each offers.

2. Presentation of Minutes of Last Meeting.

Motion made to approve by Maurice Diekemper and seconded by Penny Zimmerman.
Approved by attending board.

3. Treasurer's Report.

1. Account Balances.

- Maurice Diekemper will contact Abby Bacon, USDA, RD to determine what the payments will be on the Phase IV loan. TTWD will be able to transfer that amount per month into the Bond & Interest account in preparation for November 1st, 2019 payment.

- Add the 1/22/2019 check # 7696 for \$760.32 to the Phase IV spreadsheet.

2. Presentation of Bills.

Bills over \$500.00

Schulte Supply (new meters)	\$1,158.30
Perm-A-Green (Lawn Services)	\$ 863.00 (<i>Save \$43.15 if prepaid</i>)

Motion made to approve by Maurice Diekemper. Motion seconded by Penny Zimmerman. Approved by attending board.

c. Approval of Order of Disbursements.

Schulte Supply (new meters)	\$1,158.30
Perm-A-Green (Lawn Services)	\$ 863.00 (<i>Save \$43.15 if prepaid</i>)

Motion made to approve by Penny Zimmerman. Motion Seconded by Maurice Diekemper. Unanimously approved by attending board members.

3. Budget.

- Pay new meters out of Depreciation and Maintenance Account.
 - Money has been transferred from Depreciation and Maintenance into the O & M account to pay for meters since first request was made.

Motion made to approve by Maurice Diekemper. Motion Seconded by John Barr. Unanimously approved by attending board members.

5. Payment Order #19-269

Motion made to approve by _____. Motion seconded by _____. Unanimously approved by attending board. (*NO MOTION MADE*)

6. Current Business:

a. Accountant's Report.

1. Summary of Cash & Reserve Accounts.
2. Intergovernmental Contract with City of Highland, SLM, & TTWD. Highland still needs to be signed. Need Page 1 and the letter dated Aug 24, 2017 from SLM.
 - To be continued in February.
3. Yearly Audit Procedures from Krehbiel & Associates to be signed.
 - Audit Procedures was signed by John Barr

Motion was made by Penny Zimmerman and seconded by Maurice Diekemper to accept Krehbiel & Associates Audit Procedures.

All in favor Vote:

Penny Zimmerman	Yes
Maurice Diekemper	Yes
John Barr	Yes
Roddy Riggs	Yes

b. Engineering Report.

1. All the required material for Phase IV Loan been sent to Abby Bacon, USDA, RD.
2. Phase IV Engineering report has been sent to Tony, the State Engineer in Champaign, IL.
3. Right-of-Way docket has been sent to Abby Bacon, USDA, RD.

c. Attorney's Report.

1. Intergovernmental Agreement with Village of Aviston and Trenton.
2. Letter to Lawyer for City of Trenton, regarding their running a water line for Korte Industrial Park – a 10 lot parcel.
3. Proposal for Resolution to City of Trenton. Sandberg Phoenix & Von Gontard P.C. letter to Attorney for City of Trenton with a proposal for resolution of the current dispute. See response.
4. Email stating the City of Trenton will continue with their plans to expand their water lines into the Korte Luitjohan project which is in TTWD district lines. Letter to be sent to Don Johannes confirming the decision. See letter.
 - Need a Resolution by TTWD authorizing the John Gilbert of Sandberg Phoenix Von Gontard P.C. to pursue legal action against the City of Trenton in response to the current dispute. The City of Trenton is trying to expand their water lines into Tri-Township Water District territory.

Motion made by John Barr and seconded by Maurice Diekemper to create the Resolution for Legal Action.

Roll Call Vote:

John Barr	Yes
Maurice Diekemper	Yes
Roddy Riggs	Yes
Penny Zimmerman	Yes

Motion Carried.

5. All the required material for Phase IV Loan has been sent to Abby Bacon, USDA until the money has been received.
6. Signing of new SLM agreement. Awaiting Abby Bacon, USDA, signature.

7. Ordinance to change the rates for the Village of St. Jacob and the Village of Pierron at the March 27, 2019 Board Meeting.
 - Needs a Resolution instead of Ordinance.

d. Operator's Report.

1. Water loss/gain report.
2. Cross Connection Survey.
 - Send out message on CodeRed plus put on the billing cards when printed this month.
3. Wolf House Operating Permit No.0389-FY 2019 Modifications.
4. Proposed renewal of Certop's Contract which expires April 30, 2019.
 - Will get the contract to Tri-Township A.S.A.P. Waiting on approval by John Horstmann.
5. Material Bids for Water Line Materials.
 - Bids were opened for the Water Line Materials.

Schulte Supply	\$4,212.90
IMCO Utility Supply	\$3,546.44
Midwest Municipal Supply	\$4,057.88

Motion was made by Maurice Diekemper and seconded by Penny Zimmerman to approve IMCO Utility Supply as the apparent low bidder for the water line materials. Approved by all attending Board members.

e. Office Staff Report.

1. Consumption report.
2. Customers using over 50,000 consumption report.
3. Zero Users report.
4. Total number of ACH Customers for February 2019 is 440. February's ACH Deposit was \$24,493.34 on February 15, 2019.
5. January's Credit Card Processing Statement from Paystar shows TTWD received \$4,755.42 in payments.
6. All the required material for Phase IV Loan been sent to Abby Bacon, USDA until the money is received.
7. While doing a spreadsheet of City of Highland Electric bills, Sandy discovered we had been overcharged \$540.80 on the July 2018 utility bill for 954 Arkansas Rd. Took 3 months to get the bill corrected. We now have a credit of \$540.80 on our current bill for that address.

8. **Old Business.** NONE

9. **New Business.**

- a. Comparison of charges since water rate increase on Feb 15, 2017.

- b. Madison County Administrator, Kurt Prenzler, would like bank register for past 10 years.
Office has sent him the past three audits by Krehbiel and Associates, Board Meeting Calendar, Agendas and Minutes for 2016, 2017 and 2018 that he requested.
- Motion made by Penny Zimmerman and seconded by Maurice Diekemper to send the bank register to Kurt Prenzler. Approved by attending board.
- c. Chris Hess, Illinois Solar, has started the process.
- d. Notification was put on billing cards concerning new website and Ordinance 10-39 - Rate Increase effective May 1, 2019.
- e. Purchase of additional land for Solar Panels at Buckeye Pump Station.
- f. Trestle/Timberline Watermain reimbursement from all 4 customers has been received.
- g. Ordinance No.19-39 has been posted on TTWD's Website.
- h. The Bank of Edwardsville is now partner with BuseyBank. Full integration in late 2019.
- i. Dale and Beverly Tipton property land auction 90 acres near Crackerneck & Sportsman.
- j. Tony Emig's property at Route 160 & New Rt. 50 on the Northwest Corner to be a proposed annexation by the City of Trenton.

Motion to adjourn made by Maurice Diekemper.
Meeting adjourned at 8:55 PM.

The next meeting will be held Wednesday, March 27, 2019 at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.

Minutes taken by: Office Personnel