

MINUTES

7:00 P.M., Wednesday, January 25, 2017

Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 State RT 160, Trenton, IL 62293

1. The monthly meeting was called to order 7:00 PM at the TTWD office.

Trustees present: John Barr, Robert Buehne, Maurice Diekemper, Michael Thornton, Penny Pinkstaff, and Cliff Behrman.

Trustees absent: Sally Ferguson.

District personnel attending: Chris Horstmann and Brent Maschhoff.

- 1. Introduction of guests:** John Balzano

- a. John Balzano with Piper Jaffray & Co. regarding potential revenue refinancing for savings.
 - John Balzano presented what his company does. He left a letter of engagement to review with Donald Johannes. Brent Maschhoff will work with him to secure additional information.

- 2. Presentation of minutes.**

Minutes of the [Special Board Meeting on January 11, 2017](#) were reviewed by board members.

Motion to approve minutes presented by Maurice Diekemper seconded by Penny Pinkstaff.
Unanimously approved.

- 3. Treasurer's report:** Robert Buehne

- a. **Account Balances.** See attached Account Balances.

- b. **Presentation of bills:**

Monthly Bills over \$500.00

- Julie	\$881.89
- Krehbiel & Associates, LLC	\$900.00
- Foppe Visual Communication	\$502.50

Approved by Maurice Diekemper.

Seconded by Robert Buehne. Approved by all.

- c. **Approval of order of Disbursements:**

Monthly Bills over \$500.00

- Julie	\$881.89
- Krehbiel & Associates, LLC	\$900.00
- Foppe Visual Communication	\$502.50

Approved by Maurice Diekemper.
Seconded by Robert Buehne. Approved by all.

d. **Budget:**

Reviewed Budget

Motion to approve by Maurice Diekemper.
Seconded by John Barr. Unanimously approved.

e. **Payment Order #17-243**

Motion to approve made by Penny Pinkstaff.
Seconded by Robert Buehne. Unanimously approved.

4. **Accountant's report:** - Brent Maschhoff

- Summary of Cash & Reserve Accounts

Brent Maschhoff reviewed the report. – see attached

5. **Current Business:**

a. **Engineer's report** – None

b. **Attorney's Report** – Don Johannes

1. Intergovernmental Agreement with Village of Aviston. See Attached
2. 2015 Real Estate Taxes to Madison County.

- Donald Johannes called the office where he sent it to be filed to check the status. They received the paperwork around November 11, 2016. It still has to go to State for finalization. Right now it is taking 4 – 6 months for action. It will be effective back to the date building was purchased on September 15, 2016. He said all is "OK" on this item of business. Copy sent to the TTWD office to be filed.

c. Operator's report – Chris Horstmann

1. Water loss/gain report. See Attached.
2. Remove remaining material from Summerfield tank site.
3. IDOT – Utility Coordination Council Meeting with list of future projects for your review.

d. Office staff report: -

1. Consumption report.
2. Customers using over 50,000 consumption report
3. Zero Users report.
4. Total number of ACH Customers for January 2017 is **400**. January's ACH Deposit was \$19,915.64 on January 15, 2017.

e. Old Business:

1. Application for Area/Bulk Variance and Special Use Permit – American Tower, Inc.

f. New business:

1. Rate increase effective on Feb 15, 2017 due date. (Readings Dec 15 – Jan 15) Bills were sent out on Jan 25, 2017.
2. Purchase new truck through Central Management Service, State of Illinois.

Motion to adjourn by Maurice Diekemper and seconded by Penny Pinkstaff.
All approved.

Meeting adjourned at 8:00 PM.

The next regular meeting will be held Wednesday, February 22, 2017 at 7:00 PM at the TTWD office 180 State Rt 160, Trenton IL 62293.

Minutes taken by: Maurice Diekemper

