

MINUTES

7:00 P.M., Wednesday, June 28, 2017

Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 State RT 160, Trenton, IL 62293

1. The monthly meeting was called to order 7:00 PM at the TTWD office.

Trustees present: John Barr, Maurice Diekemper, Robert Buehne, Michael Thornton, Cliff Behrman, Sally Ferguson, and Penny Pinkstaff.

District personnel attending: Chris Horstmann and Brent Maschhoff.

2. **Introduction of Guests.** None

3. **Presentation of minutes.**

Minutes of the [Board Meeting on May 31, 2017](#) were reviewed by board members.

Motion to approve minutes by Sally Ferguson and seconded by Maurice Diekemper. Unanimously approved.

4. **Treasurer's report:** Robert Buehne

- a. **Account Balances.**

- b. **Presentation of bills:**

Monthly Bills over \$500.00

- Donald Johannes	\$2,040.00
- Madison County Treasurer	\$3,129.60 (Real Estate Tax)
- Auto-Owners Insurance	\$1,037.30
- Brown & Roberts	\$4,565.85 (Middike Development)
- John Deer Financial	\$643.21

Motion to approve by Cliff Behrman.
Seconded by Michael Thornton. Approved by all.

- c. **Approval of order of Disbursements:**

Monthly Bills over \$500.00

- Donald Johannes	\$2,040.00
- Madison County Treasurer	\$3,129.60 (Real Estate Tax)
- Auto-Owners Insurance	\$1,037.30
- Brown & Roberts	\$4,565.85 (Middike Development)
- John Deer Financial	\$643.21

Motion to approve by Cliff Behrmann.
Seconded by Michael Thornton. Approved by all.

d. **Budget:** None due to not receiving the yearly budget yet.

Motion to approve the new budget by Sally Ferguson and seconded by Penny Pinkstaff.
Unanimously approved.

e. **Payment Order #17-249**

Motion to approve made by Penny Pinkstaff.
Seconded by Sally Ferguson. Unanimously approved.

f. **Accountant's report:** - Brent Maschhoff

1. Summary of Cash & Reserve Accounts. See attached.
2. Audit Draft

- Reviewed the annual financial statement for year ending April 30, 2017.
- Michael Thornton made motion to approve. Seconded by Penny Pinkstaff.
Approved by all.

5. **Current Business:**

a. **Engineer's report**

1. Concerning service to Aviston and other developments in Tri-Township Water District.

b. **Attorney's Report** – Don Johannes

1. Intergovernmental Agreement with Village of Aviston.
 - Add to next month's agenda.
2. Prevailing Wage Ordinance #17-36

Motion to approve was made by Maurice Diekemper and seconded by Robert Buehne. Approved by all.

Maurice Diekemper	- Yes
Robert Buehne	- Yes
John Barr	- Yes
Cliff Behrmann	- Yes
Sally Ferguson	- Yes
Penny Pinkstaff	- Yes
Michael Thornton	- Yes

3. Intergovernmental Agreement with City of Highland

Robert Buehne made a motion for John Barr to sign the Agreement prepared by Don Johannes. Sally Ferguson seconded the motion. Approved by all

c. **Operator's report** – Chris Horstmann

1. Water loss/gain report – see attached

d. **Office staff report:** -

1. Consumption report.
2. Customers using over 50,000 consumption report.
3. Zero Users report.
4. Total number of ACH Customers for June 2017 is 403. June's ACH Deposit was \$25,975.06 on June 15, 2017.

e. **Old Business:**

1. Application for Area/Bulk Variance and Special Use Permit – American Tower, Inc.
 - No new update of this subject.

f. **New business:**

1. Comparison of charges since water rate increase on Feb 15, 2017. See attached chart.
2. United Systems is raising the Hardware Basic Service Agreement from a yearly fee of \$1,385 to a monthly fee of \$450 when the current contract runs out on Feb 28, 2018.
3. Customers are very interested in Credit, Debit Card payments.
4. Quote from United Systems for new server and work station to replace server from June 2011
 - Sally Ferguson made a motion to purchase the server and desktop for quote of \$5229. Motion was seconded by Michael Thornton. Approved by all. We need to confirm software compatibility.

Motion to adjourn by Maurice Diekemper and seconded by Cliff Behrmann.
All approved.

Meeting adjourned at 8:20 PM.

The next regular meeting will be held Wednesday, July 26, 2017 at 7:00 PM at the TTWD office, 180 State Rt 160, Trenton IL 62293.

Minutes taken by: Maurice Diekemper .