

# MINUTES

*7:00 P.M., Wednesday, March 29, 2017*

Board of Trustees Meeting  
Tri-Township Water District (TTWD)  
180 State RT 160, Trenton, IL 62293

1. The monthly meeting was called to order 7:00 PM at the TTWD office.

Trustees present: John Barr, Cliff Behrman, Robert Buehne, Sally Ferguson, Maurice Diekemper, Michael Thornton, and Penny Pinkstaff.

Trustees absent: none

District personnel attending: Chris Horstmann and Donald Johannes

1. **Introduction of guests:** None

2. **Presentation of minutes.**

Minutes of the [Board Meeting on February 22, 2017](#) were reviewed by board members.

Motion to approve minutes presented by Sally Ferguson seconded by Penny Pinkstaff. Unanimously approved.

3. **Treasurer's report:** Robert Buehne

- a. **Account Balances.** See attached Account Balances.

- b. **Presentation of bills:**

Monthly Bills over \$500.00

○ United Systems (Annual Software Support)	\$1,875.00
○ Certop	\$ 552.00
○ Schulte Supply (Meters)	\$1,158.30
○ Schulte Supply (meters)	\$ 910.50

Motion to approve by Robert Buehne.

Seconded by Maurice Diekemper. Approved by all. John Barr abstained

- c. **Approval of order of Disbursements:**

Monthly Bills over \$500.00

○ United Systems (Annual Software Support)	\$1,875.00
○ Certop	\$ 552.00
○ Schulte Supply (Meters)	\$1,158.30
○ Schulte Supply (meters)	\$ 910.50

Motion to approve by Robert Buehne.

Seconded by Maurice Diekemper. Approved by all. John Barr abstained.

d. **Budget:**

Reviewed Budget

Motion to approve by Michael Thornton.

Seconded by Penny Pinkstaff. Unanimously approved.

e. **Payment Order #17-245**

Motion to approve made by Sally Ferguson.

Seconded by Penny Pinkstaff. Unanimously approved.

f. **Accountant's report:** -

- Summary of Cash & Reserve Accounts. See attached.

4. **Current Business:**

a. **Engineer's report** – None

1. Appraise TTWD water lines to serve Aviston Subdivision on Russland Road.

b. **Attorney's Report** – Don Johannes

1. Intergovernmental Agreement with Village of Aviston.

- Meeting with Aviston on March 15<sup>th</sup>. Discussion resulted in

- 62 services present in our district. This needs to be addressed.
- Intergovernmental Agreement needed for future sites within the same sub-division.
- They will not serve customers west of the road.

2. 2015 Real Estate Taxes to Madison County. The Non-Homestead Property Tax Exemption Certificate received on Jan 30, 2017. See Attached.

▪ **Operator's report** – Chris Horstmann

1. Water loss/gain report.
2. Remove remaining material from Summerfield tank site.

3. United States Environmental Protection Agency regarding small PWS Registration for the Fourth Unregulated Contaminant Monitoring Rule.
4. Customer cut hillside down to widen driveway which made our water line only 20 inches deep.
  - Future consideration to install a valve on Ellis Road.
5. 1029 Buckeye Crossing, Kevin Kombrink. Quote of \$300 from Diversified Services. Kevin doesn't want it done until fall. He would like to do himself if TTWD would not charge for his water for a certain amount of time.
  - Board President will negotiate the fee with the customer.
6. Pressure regulator to reduce pressure for Dwight Faitz. See work order.
  - Tri-Township Water District should initiate a written response to Dwight Faitz stating we are not responsible for water pressure between the meter and house.
7. Richard Murphy's meter needs replaced but it has landscaping installed over it per Tom. Meter doesn't read. 13918 St. Rose Rd. See pic.
  - TTWD needs to verify if they are users, or non-users. Add as agenda item for next month. **They are non-users.**

**d. Office staff report: -**

1. Consumption report. None
2. Customers using over 50,000 consumption report. None
3. Zero Users report. None
4. Total number of ACH Customers for February 2017 is 399. February's ACH Deposit was \$21,746.99 on February 15, 2017.

**e. Old Business:**

1. Application for Area/Bulk Variance and Special Use Permit – American Tower, Inc.
  - No new update of this subject.

**f. New business:**

1. Purchase new truck through Central Management Service, State of Illinois. See attached email for Ford FIN code.
2. Comparison of charges since water rate increase on Feb 15, 2017. See attached chart.
3. United Systems is raising the Hardware Basic Service Agreement from a yearly fee of \$1,385 to a monthly fee of \$450 when the current contract runs out on Feb 28, 2018.
  - What does this agreement include?
4. Downsizing dumpster, Republic Trash Services, on April 1, 2017 to the 4 yard size. It cuts the monthly fee from \$170 a month down to about \$100 a month.
  - Board agrees.
5. Notice of Final Decision on Assessed Value by Board of Review.
6. USDA Loan Number 91-01, Bond Numbers 37-39, Denomination \$20,000, Total \$60,000 "Paid in Full."

7. Customers are very interested in Credit, Debit Card payments.
  - Please add to next month's agenda.
8. Report on meeting with Aviston

Motion to adjourn by Sally Ferguson and seconded by Penny Pinkstaff.  
All approved.

Meeting adjourned at 8:20 PM.

The next regular meeting will be held Wednesday, April 26, 2017 at 7:00 PM at the TTWD office 180 State Rt 160, Trenton IL 62293.

Minutes taken by: Maurice Diekemper .