

**MINUTES**  
**SPECIAL MEETING**  
*7:00 P.M., Wednesday January 11, 2017*  
Board of Trustees Meeting  
Tri-Township Water District (TTWD)  
180 State RT 160, Trenton, IL 62293

**1. Call to Order.**

**2. Roll Call.**

**Present:** John Barr, Robert Buehne, Maurice Diekemper, Penny Pinkstaff, Cliff Behrmann, Michael Thornton, and Donald Johannes

**3. Introduction of Guests.** None

**4. Presentation of Minutes of Last Meeting.**

Motion made to approve by Cliff Behrmann and seconded by Penny Pinkstaff. Approved by all

**5. Treasurer's Report.**

**a. Account Balances.**

**b. Presentation of Bills.**

**Bills over \$500.00**

- Woltering Garage & Hardware LLC	\$ 790.87
- Schulte Supply	\$5,155.00 (Tap Materials)
- ECN – Emergency Communication Network	\$ 750.00
- Brefeld Gas Company, Inc	\$ 793.43
- R.E. Pedrotti Co., Inc.	\$ 953.00
- Steve Houston, Plumber	\$ 600.00
- Foppe Insurance Agency (Public Officials)	\$ 3,020.00
- Foppe Insurance Agency	\$12,729.26

Motion made to approved by Cliff Behrmann.

Motion seconded by Michael Thornton. Approved by all.

**b. Approval of Order of Disbursements.**

Monthly Bills over \$500.00

- Woltering Garage & Hardware LLC	\$ 790.87
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- Schulte Supply	\$5,155.00 (Tap Materials)
- ECN – Emergency Communication Network	\$ 750.00
- Brefeld Gas Company, Inc	\$ 793.43
- R.E. Pedrotti Co., Inc.	\$ 953.00
- Steve Houston, Plumber	\$ 600.00
- Foppe Insurance Agency (Public Officials)	\$ 3,020.00
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Motion made to approve by Cliff Behrmann and seconded by Michael Thornton. Approved by all.

**c. Budget. – None**

**e. Accountant’s Report.**

- Summary of Cash & Reserve Accounts. See attached.

**d. Engineering Report.**

**a. Attorney’s Report.** Donald Johannes

1. Intergovernmental Agreement with Village of Aviston.

Donald Johannes plans on sending a letter on 01/12/17. Draft was reviewed at this meeting.

**c. Operator’s Report.**

1. Water loss/gain report. See attached
2. Link2Site email and quotes.
3. Truck bids will be reviewed at the next meeting.

**d. Office Staff Report.**

1. Consumption report. NONE
2. Customers using over 50,000 consumption report. NONE
3. Zero Users report. NONE
4. Total number of ACH Customers for January 2017 is 400. January’s ACH Deposit was \$19,915.64 on January 15, 2017.

**e. Old Business**

1. Application for Area/Bulk Variance and Special Use Permit – American Tower, Inc.

**a. New Business**

1. Rate increase effective on Feb 15, 2017 due date. (Readings Dec 15 – Jan 15)  
Bills will be sent out on Jan 25, 2017.
2. Purchase new truck through Central Management Service, State of Illinois.
3. United Systems raising software maintenance prices by an average 20%. Contract renewal will be affected in July 2017.

Motion made to adjourn by Cliff Behrmann and seconded by Robert Buehne. All approved.

The next regular meeting will be held Wednesday, January 25, 2017 at 7:00 PM at the TTWD office 180 State Rt 160, Trenton IL 62293.

**Minutes taken by:** Maurice Diekemper