

MINUTES
7:00 P.M., May 22, 2019
Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 State RT 160, Trenton, IL 62293

1. Call to Order. The Tri-Township Water District (TTWD) Board of Trustees Meeting was called to order at 7:00 P. M.

2. Roll Call.

Trustees Present: John Barr, Maurice Diekemper, Penny Zimmerman, Michael Thornton and Roddy Riggs.

Trustees Absent: Cliff Behrmann, Sally Ferguson

District Personnel Present: None

District Personnel Absent: Jim Brown, Brent Maschhoff, Chris Horstmann and Don Johannes

3. Presentation of Guests: None

4. Presentation of Minutes of Last Meeting.

Motion made to approve by Michael Thornton and seconded by Maurice Diekemper.
Unanimously approved by all attending board.

5. Treasurer's Report.

1. Account Balances.

- Maurice Diekemper confirmed that Smart Business Checking will be used for the deposit of the Rural Development funds and all other accounts will remain the same. Engineering bills submitted from Phase IV will be paid from the Smart Business Checking Account at Bradford Bank and the Prime Investor Account will transfer \$1755 per month into Depreciation & Maintenance Account.

2. Presentation of Bills.

Bills over \$500.00

Auto Owners	\$2,173.21
Donald Johannes, Attorney at Law	\$1,775.00
Sandberg Phoenix & Von Gontard P.C.	\$1,552.82

Motion made to approve by Penny Zimmerman. Motion seconded by Michael Thornton.
Unanimously approved by all attending board members.

c. Approval of Order of Disbursements.

Auto Owners	\$2,173.21
Donald Johannes, Attorney at Law	\$1,775.00
Sandberg Phoenix & Von Gontard P.C.	\$1,552.82

Motion made to approve by Michael Thornton. Motion Seconded by Penny Zimmerman. Unanimously approved by all attending board members.

6. Phase IV Accounts funding

Motion made to approve by Penny Zimmerman. Motion Seconded by Michael Thornton. Unanimously approved by all attending board members.

7. Budget.

Motion made to approve by Maurice Diekemper. Motion Seconded by John Barr. Unanimously approved by all attending board members.

8. Payment Order #19-272

Motion made to approve by Michael Thornton. Motion seconded by Penny Zimmerman. Unanimously approved by all attending board.

9. Current Business:

a. Accountant's Report.

1. Summary of Cash & Reserve Accounts.
2. Intergovernmental Contract with City of Highland, SLM, & TTWD. Highland still needs to sign. Need Page 1 and the letter dated Aug 24, 2017 from SLM.

No motion was made.

b. Engineering Report.

Closing on Phase IV occurred on May 15th 2019.

Motion made to approve by Roddy Riggs. Motion seconded by Penny Zimmerman. Unanimously approved by all attending board.

c. Attorney's Report.

1. Intergovernmental Agreement with Village of Aviston and Trenton.
2. Annexation by Aviston for the A&H Robert Middike Trust property.

3. New Highland/Pierron Fire Department Building. Highland Fire Department to pay Tap on Fee. Will revisit in June which facility is closer to completion.
4. Complaint for Declaratory Judgment and Injunctive Relief against Defendant, City of Trenton, Illinois.
5. No longer required to pass a Prevailing Wage Ordinance and publish and file the Ordinance. No longer required by State of Illinois.

d. Operator's Report.

1. Water loss/gain report
2. Cross Connection Survey – 58% have been returned
3. 2019 Consumer Confidence Report can be viewed at www.lcer.com/ttwd.pdf. The report can also be viewed on TTWD Website.
4. IEPA Lab Participation Notice & Invoice. PDC Quote to compare.
Penny Zimmerman brought to our attention that several important readings were not included in PDC quote. John Barr suggested Penny Zimmerman reach out to Chris Horstmann on May 23rd for clarification on quotes. Chris will fax clarifications.

Motion was made by John Barr and seconded by Roddy Riggs to approve IEPA quote. Unanimously approved by all attending board members.

e. Office Staff Report.

1. Consumption report. Not Available
2. Customers using over 50,000 consumption report. Not Available
3. Zero Users report. Not Available
4. Total number of ACH Customers for May 2019 is 484. May's ACH Deposit was \$32,310.00 on May 15, 2019.
5. April's Credit Card Processing Statement from Paystar shows TTWD received 67 transactions totaling \$4,458.48 in payments.

6. Old Business.

1. Proposal for Resolution to City of Trenton. Sandberg Phoenix & Von Gontard P.C. letter to Attorney for City of Trenton with a proposal for resolution of the current dispute. They choose to continue into district
2. Email stating the City of Trenton will continue with their plans to expand their water lines into the Korte Luitjohan project which is in TTWD district lines. Letter received by Don Johannes confirming the decision. ***Restraining Order to stop construction has been issued.***

7. New Business.

- a. Comparison of charges since water rate increase on Feb 15, 2017.
- b. Annexation by Aviston for the A&H Robert Middike Trust property.

- c. Irby Water Solutions, Shelbyville, IL would like to go over their meters, etc. with TTWD Board of Trustees.

John Barr will invite Andrew Smith to attend and share his presentation regarding low IQ meters for 15 minutes during the board meeting on June 26th 2019 at 7:00 PM.

- d. Election of Officers. Steve Schmidt would like to use the parking lot as a rest stop for an upcoming bike ride. Phone (618) 696-9939 – Concern of Liability. Reach out to Steve and request he provide a certificate of insurance to cover the event. Update: *Cheyenne spoke with Mr. Schmidt who said, “The event has already occurred and will reach out to TTWD with certificate of insurance for next year’s event”. Next year’s event will occur around May 20, 2020.

- e. Materials bid

IMCO-	\$4618.60
Midwest	\$4225.00
Schulte Supply	\$4152.00

Apparent low bidder is Schulte Supply.

Motion was made by Maurice Diekemper and seconded by Michael Thornton to approve Schulte Supply bid. Unanimously approved by all attending board members.

Motion to adjourn made by Penny Zimmerman
Meeting adjourned at 8:10 P.M.

The next meeting will be held Wednesday, June 26, 2019 at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.

Minutes taken by: Office Personnel