

Minutes

6:30 P. M., Wednesday December 18th, 2019

Board of Trustees Meeting

Tri-Township Water District

180 State Route 160, Trenton, IL 62293

1. **Call to Order.** The Tri Township Water District (TTWD) Board of Trustees Meeting was called to order at 7:00 P. M.

2. **Roll Call.**

Trustees Present: John Barr, Cliff Behrmann, Maurice Diekemper, Roddy Riggs, Michael Thornton and Penny Zimmerman.

Trustees Absent: None

District Personnel Present: Matt Tosh

District Personnel Absent: Donald Johannes, Chris Horstmann and Brent Maschhoff

1. **Introduction of Guests.** None

2. **Presentation of Minutes of Last Meeting.**

Motion made to approve minutes by Cliff Behrmann and seconded by Michael Thornton. Unanimously approved by attending board.

3. **Treasurer's Report.**

a. **Account Balances.**

b. **Presentation of Bills.**

Bills over \$500.00

- Sandberg Phoenix	\$1,362.48
- Sandberg Phoenix	\$ 586.92

Motion made to approve by Maurice Diekemper and seconded by Penny Zimmerman. Unanimously approved by attending board members.

c. **Approval of Order of Disbursements.**

Motion made to approve by Maurice Diekemper and seconded by John Barr. Unanimously approved by attending board members.

d. **Check on CD's that are expiring.**

e. **Budget.**

Payment Order # 19-279

Motion to approve made by Penny Zimmerman and seconded by Cliff Behrmann.
Unanimously approved by attending board members.

4. Current Business:

a. Accountant's Report.

1. Summary of Cash & Reserve Accounts.
2. Intergovernmental Contract with City of Highland, SLM, & TTWD. Highland still needs to sign. Need Page 1 and the letter dated Aug 24, 2017 from SLM.

b. Engineering Report.

1. Phase IV Pay Request

- Contract A - C & S Companies Payment #4	\$ None
- Contract B - Caldwell Tanks Payment #4	\$ 55,228.25
- Brown & Roberts, Inc. Contract A Observation Bill	\$ None
- Brown & Roberts, Inc. Contract B Observation Bill #5	\$ 5,113.60
- Brown & Roberts, Inc. Design Engineering bill #4	\$ 17,767.69

Motion to approve Phase IV pay requests made by Maurice Diekemper and seconded by Roddy Riggs. Unanimously approved by attending board members.

2. Percentages completed for each Project as follows:

- Contract A – Watermains
82.5 % of work is completed
Substantial Completion (11/26/2019) – 180 days of 180 days used = 100.0 % used
– watermains installed and operating / project substantially complete.
 - Contract B – Tank
Approx. 93% of work is completed thru 12/6/2019.
Substantial Completion (2/24/2020) - 190 days of 270 days used = 70.4% used.
Final Completion (5/24/2020) = 190 days of 360 days used – 53.8%.
Water tower painting is 90% complete 12/18/2019.
Telemetry for new tank will take at least one week once it has begun.
Tank will then be pressure tested.
3. New Water Tank Painting Budget
 4. Crop Damage
 5. As Built Drawings of existing subdivisions.

c. Attorney's Report.

1. TTWD – Highland Emergency Master Meter.
2. TTWD – St. Rose WD Emergency Master Meter.
3. City of Trenton has installed water lines at the Boundary Dispute site.

4. Offer Trenton an Intergovernmental Agreement similar to Highland's and New Baden's Wesclin School District agreements.

d. Operator's Report.

1. Water loss/gain report.

e. Office Staff Report.

1. Consumption report.
2. Customers using over 50,000 consumption report.
3. Zero Users report. (61)
4. Total number of ACH Customers for Dec 2019 is 463. December's ACH Deposit was \$26,114.80 on Dec 16, 2019.
5. November's Credit Card Processing Statement from Paystar shows TTWD received 54 transactions totaling \$4,054.23 in payments.
6. TPM Quote from Jeff Harlan at United Systems for 2020.

Motion to accept TPM quote from United Systems for computer software support made by Roddy Riggs and seconded by Maurice Diekemper. Unanimously approved by attending board members.

1. Old Business

1. Proposal for Resolution to City of Trenton. Sandberg Phoenix & Von Gontard P.C. letter to Attorney for City of Trenton with a proposal for resolution of the current dispute. They choose to continue into district
2. Email stating the City of Trenton will continue with their plans to expand their water lines into the Korte Luitjohan project which is in TTWD district lines. Letter received by Don Johannes confirming the decision. ***Restraining Order to stop construction has been issued.***
3. Annexation by Aviston for the A & H Robert Middike Trust property.
 - Letter from Aviston's Lawyer, Henry F. Bergmann, regarding easements or using the roadway right-of-away for water lines.
 - Response letter to Aviston

7. New Business

- a. Comparison of charges since water rate increase on May 1, 2019.
- b. Comparison of charges for Clinton County Cooperative since changing to solar.
- c. Court setting the final pretrial conference for 9/2/20 and bench trial for 9/14/20 in Benton, IL regarding City of Trenton.
- d. Solar at Wolf House has been completed. Excel Solar would like their check for \$56,789.00

Motion to pay Excel Solar for installation of solar panels at the Wolf House location was made by Cliff Behrmann and seconded by Michael Thornton. Unanimously approved by attending Board members.

- e. Meeting with Village of Aviston after 1st of year.
 - Three representatives for TTWD will need to attend meeting.

Motion made to adjourn by John Barr.
Meeting adjourned at 7:30 P.M.

The next meeting will be held Wednesday, January 29, 2019 at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.

Minutes Taken by: TTWD Personnel