

MINUTES

7:00 P.M., March 25, 2020
Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 State RT 160, Trenton, IL 62293

Meeting has been canceled due to Convid-19 and Social Distancing.

1. Call to Order. None

2. Roll Call. None

Trustees Present: John Barr, Cliff Behrmann, Maurice Diekemper, Michael Thornton, Roddy Riggs and Penny Zimmerman.

Trustees Absent:

District Personnel Present: Chris Horstmann, Don Johannes, Brent Maschoff and Matt Tosh

District Personnel Absent:

3. Introduction of Guests: Introduction of Guests. Bill Foppe, Brian Albers

- a. **Bill Foppe is unable to attend the February meeting. He will attend the March 25, 2020 meeting.**
- b. **Brian Albers - Potential replacement for Maurice Diekemper's Board position.**

4. Presentation of Minutes of Last Meeting.

Motion made to approve by _____. Motion seconded by _____.
Unanimously approved by attending board.

5. Treasurer's Report.

- a. **Account Balances.**
- b. **Presentation of Bills.**

Bills over \$500.00

- United Systems (TPM)	\$ 575.00
- Certop	\$ 612.50
- United Systems (Annual Software Support)	\$2,090.00
- Schulte Supply (Metal Locator)	\$ 567.20
- Schulte Supply (Material Bid)	\$1,045.50
- Brefeld Gas	\$ 747.82

Motion made via phone to approve by John Barr. Motion seconded by Penny Zimmerman via phone. Unanimously approved by Board of Trustees via phone.

c. Approval of Order of Disbursement

- United Systems (TPM)	\$ 575.00
- Certop	\$ 612.50
- United Systems (Annual Software Support)	\$2,090.00
- Schulte Supply (Metal Locator)	\$ 567.20
- Schulte Supply (Material Bid)	\$1,045.50
- Brefeld Gas	\$ 747.82

Motion made via phone to approve by John Barr. Motion seconded by Penny Zimmerman via phone. Unanimously approved by Board of Trustees via phone.

Bills had to be approved by Board in order for office personnel to pay.

d. Budget.

6. Payment Order #20-282

Motion made to approve by Maurice Diekemper via phone. Motion seconded by John Barr via phone. Unanimously approved by Board of Trustees via phone.

7. Current Business:

a. Accountant's Report.

1. Summary of Cash & Reserve Accounts.
Krehbiel & Associates Audit Paperwork.

Motion made by Penny Zimmerman to approve using the services of Krehbiel & Associates for TTWD annual Audit. Motion Seconded by Maurice Diekemper. Unanimously approved by attending board.

b. Engineering Report.

1. Phase IV Pay Request

- Contract A-C & S Companies Payment #4
- Contract B-Caldwell Tanks Payment #5
- Brown & Roberts, Inc. Contract A Observation Bill

- Brown & Roberts, Inc. Contract B Observation Bill #
- Brown & Roberts, Inc. Design Engineering Bill #4

Motion made by _____ to approve Phase IV payments. Motion seconded by _____ . Unanimously approved by board.

2. Percentages Completed for Each Project as Follows:

- **Contract A-Watermains** 82.5% of Work is Completed.
- Substantial Completion (11/26/2019) -180 days of 180 days used - 100.0% used.
- Watermains installed and Operating/Project Substantially Complete.

- **Contract B-Tank** Approx. 94.4 % of work is completed thru 2/14/2020.
 Substantial Completion (2/24/2020) - 265 days of 270 days used = 98.1% used.
 Final Completion (5/24/2020) = 265 days of 360 days used – 73.6%.

- Final Completion (3/25/2020) = 265 days of 300 days used 88.3%.

3. New Water Tank Painting Budget

4. As Built Drawings of Existing Subdivisions

5. Drainage Problems of at New Tank Site

6. Running an 8” Watermain from County Line Rd, North of Rt 50 to Commerce Park, (Trenton Dispute)

4. Review of proposed Harvest View Acres Subdivision 13408 St. Rose Road Highland, IL

5. Bid for Arkansas/Buckeye RD, BPS – Chloramine Booster Equipment.

- Loyd Electric & AG Supply, LLC \$1,240.00

Bid was emailed to all Board Members with a request to call in their concerns to John Barr and to approve if possible. Was a situation that had to be fixed immediately. They were to do a conference call if possible.

Votes:

John Barr	Yes
Cliff Behrmann	Yes
Maurice Diekemper	Yes
Penny Zimmerman	Yes
Roddy Riggs	Yes
Michael Thornton	Yes

Motion made by Penny Zimmerman to accept the bid for approval in order to fix the problem. Motion seconded by John Barr. Unanimously approved all Board Members.

c. Attorney’s Report.

1. TTWD-Highland Emergency Master Meter
2. TTWD-St. Rose WD Emergency Master Meter
3. City of Trenton has installed water lines at the Boundary Dispute Site.

4. Offer Trenton an Intergovernmental Agreement Similar to Highland's and New Baden's Wesclin School District Agreements.

d. Operator's Report.

1. Water loss/gain report (February)
2. Ron Deien would like a Tap at 708 North Oak Street in Trenton.
3. Julie locate - start locating 50 ft North of Cul-De-Sac and Locate 100 ft on both sides of North Gate Sub-Division Road and continue south for 400 ft to New Hwy 50.

Motion made by _____ to move forward with the tap for Ronald Deien and any future customers located on North Oak within TTWD boundaries. Motion seconded by _____. Unanimously approved by attending board

e. Office Staff Report.

1. Consumption report. None
2. Customers using over 50,000 consumption report. None
3. Zero Users report. None
4. Total number of ACH Customers for Mar 2020 is 466. March's ACH Deposit was \$25,306 on March 16, 2020.
5. February's Credit Card Processing Statement from Paystar shows TTWD received 51 transactions totaling \$3,460.79 in payments.

8. Old Business.

1. Proposal for Resolution to City of Trenton. Sandberg Phoenix & Von Gontard P.C. letter to Attorney for City of Trenton with a Proposal for Resolution of the Current Dispute. They Choose to Continue into District.
2. Email Stating the City of Trenton will continue with their Plans to Expand their Water Lines into the Korte Luitjohan Project which is in TTWD District Lines. Letter Received by Don Johannes confirming the Decision. *Restraining Order to Stop Construction has been Issued.*

9. New Business.

1. Comparison of charges since water rate increase on May 1, 2019.
2. Comparison of charges for Clinton County Coop since changing to solar.
3. Comparison of charges for Wolf House since changing to solar.
4. Court setting the final pretrial conference for 9/2/20 and bench trial for 9/14/20 in Benton, IL regarding City of Trenton.
5. Meeting with Village of Aviston after 1st of year.
6. Wisper is inquiring about rental of new water tower.
7. Clinton County Electric will install a power pole at the Rt 160 driveway for approximately \$700. Cost per month would be \$5.50.

8. Bid for replacing lights in and around office building due to burned out fixtures some which cannot be fixed and the cost is the same for the 12 existing lights in the main office whether we fix or replace. The replacements are LED versus florescent.

- Loyd Electric & AG Supply, LLC \$3,794.00

The next meeting will be held Wednesday, April 29, 2020 at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.

Motion to adjourn made by _____. **Main Board Meeting was canceled to due Covid-19. Highlighted items were voted on via email & phone.**

Meeting adjourned at _____ PM.

Minutes taken by: Office Personnel