

MINUTES

7:00 P.M., Wednesday May 20, 2020

Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 State RT 160, Trenton, IL 62293

1. Call to Order. The Tri Township Water District (TTWD) Board of Trustees Meeting was called to order at 6:55 P.M.

2. Roll Call.

Trustees Present: Bryan Albers, John Barr, Cliff Behrmann, Roddy Riggs, Michael Thornton, and Penny Zimmerman.

Trustees Absent: None

District Personnel Present: Chris Horstmann.

District Personnel Absent: Donald Johannes, Brent Maschhoff and Matt Tosh

3. Introduction of Guests.

4. Presentation of Minutes of Last Meeting.

Motion made to approve by Michael Thornton and seconded by Penny Zimmerman. Approved by attending board.

5. Treasurer's Report.

a. Account Balances.

b. Presentation of Bills.

Bills over \$500.00 - None

c. Approval of Order of Disbursements.

d. Budget.

- Check to see why Ameren Bills are showing zero on the budget spreadsheet for November 2019, December 2019, and February 2020.

We pulled Ameren bills for the above mention dates.

November's bill was due on January 21, 2020 – Paid 1/6/2020

December's bill was due on February 18, 2020 – Paid 1/31/2020

February's bill was due on April 21, 2020 – Paid 4/13/2020

Items for the Budget are taken off the Quick Books General Ledger and also researched in the file cabinet. If they aren't on the Ledger, it usually doesn't get

put in the Budget. It will show up the next month. Example: April 22 bill is due on June 22. (2 month from billing to due date.)

6. Current Business:

a. Accountant's Report.

1. Summary of Reserve Accounts.

a. Engineering Report.

1. Phase IV Pay Request

Contract A - C & S Companies Payment #6 \$ 6,904.60

Contract B - Caldwell Tanks Payment #6 \$13,882.82

Phase IV Contract B – Water Tank – Change Order #1

- Resample passed - needed to drain about half the water.
- Cost of loss of water approximately \$150.00.

Brown & Roberts, Inc. **Contract A Observation Bill#6** \$ 2,367.60

Brown & Roberts, Inc. **Contract B Observation Bill #8** \$ 4,579.90

Motion made to approve Phase IV pay request by Cliff Behrmann and seconded by Penny Zimmerman. Approved by all board members.

2. Percentages completed for each Project as follows:

- Contract A – Watermains
 - 100% of work is completed
- Contract B – Tank

Approx. 98% of work is completed thru 5/15/2020. Remaining Work is FINAL Site reclamation. Contractor is trying to complete.

 - Final Completion (5/24/2020) = 351 days of 360 days used – 97.5%.
 - **We will be holding a retainage of 5% on the Phase IV project.**

3. New Water Tank Painting Budget

- **What amount of money needs set aside?**

- When Phase IV is closed, we will deposit \$700.00 into a separate account.
- Money to come from the following due to Wisper tower rental:
 - Bellm Tank \$300.00
 - Summerfield Tank \$100.00
 - Wisper \$200.00 - Amount saved on phone service to be supplied by Wisper.
 - Wisper \$100.00 - Rent collected on new tower.

4. As Built Drawings of existing subdivisions.

5. Drainage problems at new tank site.
 - Amount for sump pump hole installation still unknown.
6. Running an 8" Watermain from County Line Road, North of Route 50 to commerce Park, (Trenton Dispute) Application for IEPA Permit has been sent in.
7. Review of proposed Harvest View Acres Subdivision 13408 St. Rose Road Highland, IL.

b. Attorney's Report.

1. TTWD – Highland Emergency Master Meter (Revised).
2. TTWD – St. Rose WD Emergency Master Meter (Revised).
3. City of Trenton has installed water lines at the Boundary Dispute site.
4. Offer Trenton an Intergovernmental Agreement like Highland's and New Baden's Wesclin School District agreements.

d. Operator's Report.

1. Water loss/gain report.
 - Request SLM Check Meter.
 - Tower Working, SCADA software not operational.
2. Ron Deien would like a Tap at 708 Oak Street in Trenton.
 - Send letter to check progress
3. Possible Tap – Justin Hart 1106 E. Aster Road.
4. Allan Begole called about an exposed water line/main on County Line Rd south of Midgley Neiss Road
5. Cover the exposed waterline on the west side of 160 near Voegele Farms.

e. Office Staff Report.

1. Consumption report. - NONE
2. Customers using over 50,000 consumption report. - NONE
3. Zero Users report. - NONE
 - How many water accounts are 60-90 past due.
 - Do we have any accounts over 120 days past due?
 - Print a report for 60-90 past due and any account over 120 days past due.
4. Total number of ACH Customers for May 2020 is 471. May's ACH Deposit was \$28,407.11 on May 15, 2020.
5. April's Credit Card Processing Statement from Paystar shows TTWD received 81 transactions totaling \$5,475.74 in payments.
6. Water accounts past due.
 - Water accounts 60-90 days past due – 16 Customers
 - Water accounts 120 days past due – 5 Customers

7. Old Business

1. Proposal for Resolution to City of Trenton. Sandberg Phoenix & Von Gontard P.C. letter to Attorney for City of Trenton with a proposal for resolution of the current dispute. They choose to continue into district
2. Email stating the City of Trenton will continue with their plans to expand their water lines into the Korte Luitjohan project which is in TTWD district lines. Letter received by Don Johannes confirming the decision. *Restraining Order to stop construction has been issued.*
 - What date was the Restraining Order issued?
3. Court setting the final pretrial conference for 9/2/20 and bench trial for 9/14/20 in Benton, IL regarding City of Trenton.

8. New Business

1. Comparison of charges since water rate increase on May 1, 2019.
2. Comparison of charges for Clinton County Cooperative since changing to solar.
3. Comparison of charges for Wolf House since changing to solar.
4. Comparison of SLM and Certop Readings.
 - Chris Horstmann will reach out to Cheyenne Pinkstaff about comparison.
5. Meeting with Village of Aviston after settlement of the Trenton Dispute.
6. Wisper is inquiring about rental of new Water Tower.
 - Wisper will be responsible for removal of antenna for painting.
7. Maurice Diekemper's name needs to be removed from credit card in truck and replaced with another Board Member's name.
8. Election of officers.
 - Michael Thornton has been elected Secretary.
 - Treasurer appointment moved to next board meeting.
 - Awaiting Clinton County approval of Bryan Albers as a Board of Trustee Member.

Motion made to approve officers by Penny Zimmerman and seconded by Roddy Riggs. Unanimously approved by all.

Motion made to adjourn by Michael Thornton.

Meeting adjourned at 8:57 PM.

The next meeting will be held Wednesday, June 24, 2020 at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.

Minutes taken by: Penny Zimmerman
TTWD Board of Trustee