

MINUTES  
7:00 P.M., Aug 26, 2020  
Board of Trustees Meeting  
Tri-Township Water District (TTWD)  
180 State RT 160, Trenton, IL 62293

1. **Call to Order.** The Tri-Township Water District (TTWD) Board of Trustees Meeting was called to order at 7:00 P. M.

2. **Roll Call.**

**Trustees Present:** Nate Janini, Bryan Albers, Penny Zimmerman, Michael Thornton, John Barr, Cliff Behrmann, Roddy Riggs

**Trustees Absent:**

**District Personnel Present:** Don Johannes, Chris Horstmann

**District Personnel Absent:** Matt Tosh, Brent Maschhoff

3. **Introduction of Guests.**

4. **Presentation of Minutes of Last Meeting.**

Motion made to approve by Cliff Behrmann and seconded by Bryan Albers. Unanimously approved by attending board.

5. **Treasurer's Report.**

a. **Account Balances.**

b. **Presentation of Bills.**

**Bills over \$500.00**

- Certop	\$2,438.40
- Korte & Luitjohan Contr., Inc	\$1,335.20 (Iberg Rd Emer. Bore)
- Sandberg & Phoenix	\$1,299.60
- Krehbiel & Associates, LLC	\$ 900.00

Motion made to approve by Nate Janini. Motion seconded by Roddy Riggs. Unanimously approved by attending board.

c. **Approval of Order of Disbursements.**

- Certop	\$2,438.40
- Korte & Luitjohan Contr., Inc	\$1,335.20 (Iberg Rd Emer. Bore)
- Sandberg & Phoenix	\$1,299.60
- Krehbiel & Associates, LLC	\$ 900.00

Motion made to approve payments by Penny Zimmerman. Motion seconded by Bryan Albers. Unanimously approved by attending board.

**d. Budget.**

**6. Payment Order #20-287**

**7. Current Business.**

**a. Accountant's Report.**

1. Summary of Cash & Reserve Accounts.
2. Krehbiel & Associates Audit Paperwork.
3. Phase III is Fully Funded. We no longer need to transfer the \$615 into the Bradford Reserve Savings Account.

**b. Engineering Report.**

1. **Phase IV Pay Request – NONE**
2. As Built Drawings of Existing Subdivisions.
3. Bellm-Iberg Road Area – Agreement with City of Highland.
4. Verification of 4" & 8" line distance in the Trenton Dispute.
5. Stanley & Andrew Huelsmann clean up by C & S, Contract A.
6. Reimbursement of Ground for approximately \$28,000, Engineering Fees approximately \$5,000 and Interest Payment of approximately \$25,000 with the Board's Approval.

Motion made to approve Reimbursement of Ground, Engineering Fees, and Interest Payments by Michael Thornton. Motion seconded by Penny Zimmerman. Unanimously approved by attending board for use of 8" SDRZ6 Waterline to Korte Commercial Property from County Line Road at around 3,700 foot.

**c. Attorney's Report.**

1. TTWD – Highland Emergency Master Meter (Revised).
2. TTWD – St. Rose WD Emergency Master Meter (Revised).
3. Offer Trenton an Intergovernmental Agreement Similar to Highland's and New Baden's Wesclin School District Agreements.
4. Invoice Number RL11752 from Illinois Electric Works in the amount of \$1,259.00 for Work at the Wolf House has Been Paid by TTWD.
5. New Peripheral Route for City of Highland – Iberg Rd, Bellm Rd, Old Trenton Rd and Route 160 Agreement.
  - John Barr will contact Don Mueller about the Progress of the Peripheral Route.
6. Certificate of Liability from Wisper ISP on New Water Tower.

- Certificate of Liability was obtained by TTWD and approved by Don Johannes.
- An amendment was made to paragraph #5, Appendix A, of the Wisper Contract.

Motion made to approve the amended Wisper Contract by Michael Thornton. Motion seconded by Nate Janini. Unanimously approved by attending board.

**d. Operator's Report.**

1. Water Loss/Gain Report.
2. SLM Master Meter Testing.
3. Trenton Dispute, Flow Rates, Flushing Hydrants and Fire Hydrants.
4. New Tough Book for Reading Meters.
  - Bob Hettick quoted a new software for reading meters which does not require a tough book. New Software Contract was quoted at \$7,745.00. Readings would be stored on a cloud with automatic updates.
  - Penny Zimmermann suggested a demo of the new software between Bob Hettick and Chris Horstmann. Chris Horstmann will contact Bob Hettick to arrange demo.
5. Bid Request for Ridgid Seek Tech ST – 510 Transmitter sent to Schulte Supply, Inc., Midwest Supply, & IMCO Supply.
 

• Schulte Supply, Inc.	\$1,567.65
• IMCO, Supply	\$1,799.00
• Midwest Municipal	No Bid Sent In

Schulte Supply, Inc was the Apparent Low Bidder, Purchase Order was sent in Per John Barr. Certop Needed One ASAP as Old One no Longer Worked. See Bid Tabulation Worksheet.

- Original transmitter was repaired by RIGID. John Barr requested Certop use the refurbished transmitter and store the new transmitter until needed.
6. Leak on NE Side of Summerfield Tank at 75ft on the seam.
    - John Barr approved request by Chris Horstmann to contact Cady for repairs to the Summerfield tank.

**e. Office Staff Report.**

1. Consumption Report.
2. Customers Using Over 50,000 Consumption Report.
3. Zero Users Report.
4. Total Number of ACH Customers for August 2020 is 483. August's ACH Deposit was \$30,941.60 on August 17, 2020.
5. August's Credit Card Processing Statement from Paystar shows TTWD received 81 Transactions Totaling \$7,438.14 in Payments.
6. All Water Accounts that are 2-5 Months Behind Have Either Paid or Have Set up a Payment Plan.

**8. Old Business.**

1. Proposal for Resolution to City of Trenton. Sandberg Phoenix & Von Gontard P.C. Letter to Attorney for City of Trenton with a Proposal for Resolution of the Current Dispute. They Chose to Continue into the District.
2. Email Stating the City of Trenton will Continue with Their Plans to Expand Their Water Lines into the Korte Luitjohan Project Which is in TTWD District Lines. Letter Received by Don Johannes Confirming the Decision. *Restraining Order to Stop Construction has been Issued.*

**9. New Business.**

1. Comparison of Charges Since Water Rate Increase on May 1, 2019.
2. Comparison of Charges for Clinton County Cooperative Since Changing to Solar.
3. Comparison of Charges for Wolf House Since Changing to Solar.
4. Comparison of SLM and Certop Readings.
5. The Trial Date was Cancelled Because we Have Agreed to the Evidence for the Judge to Consider. That Evidence (Stipulated Record) is Due by 7/30/20. Both Sides Will Then File Motions for Summary Judgment by 9/15 and then the Judge will Decide the Case. John Gilbert Believes She'll have a Decision Out by the End of the Year Regarding the City of Trenton.
6. Meeting with Village of Aviston After Settlement of the Trenton Dispute.
7. Wisper Structure Agreement.
8. According to Mr. Johannes, if a Water District Employee Tests Positive or is Quarantined for 14 Days for Covid-19, they will receive paid time off.
9. Office Closed Again Due to the Increase in Covid-19 Cases on July 30, 3030 until Further Notice.
10. **Bids for Bellm Tank**
  - **Loyd Electric & Ag Supply LLC**                      **\$2,100.00**
  - **Tucker Electrical Contr., Inc.**                      **\$1,950.00**
  - **Barton Electric**    **\$1,400.00**

Motion was made by Nate Janini to approve Barton Electric as the apparent low bidder to replace the electrical panel racking. Motion seconded by Penny Zimmerman. Unanimously approved by attending board.

The next meeting will be held Wednesday, September 30, 2020 at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.

**Nancy Sadler will be on Vacation August 28 – Sept 7, 2020.**

Motion to adjourn made by Michael Thornton.

Meeting adjourned at 8:25 PM.

Minutes taken by: Office Personnel