

MINUTES
7:00 P.M., February 19, 2020
Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 State RT 160, Trenton, IL 62293

1. **Call to Order.** The Tri-Township Water District (TTWD) Board of Trustees Meeting was called to order at 7:00 P. M.

2. **Roll Call.**

Trustees Present: John Barr, Cliff Behrmann, Maurice Diekemper, Roddy Riggs and Penny Zimmerman.

Trustees Absent: Michael Thornton

District Personnel Present: Chris Horstmann

District Personnel Absent: Don Johannes, Brent Maschoff and Matt Tosh

3. **Introduction of Guests:** Bill Foppe

- Bill Foppe is unable to attend the February meeting.
He will attend the March 25, 2020 meeting.

4. **Presentation of Minutes of Last Meeting.**

Motion made to approve by Cliff Behrmann. Motion seconded by Penny Zimmerman.
Unanimously approved by attending board.

5. **Treasurer's Report.**

a. **Account Balances.**

b. **Presentation of Bills.**

Bills over \$500.00

- Brown & Roberts, Inc	\$2,507.80
- Certop	\$ 600.00
- USA Blue Book (Chemicals)	\$ 800.31
- Turf Gator LLC/Perm-A-Green	\$1,115.00
- Sandberg Phoenix	\$1,463.07
- United Systems & Software (Utility Bills)	\$1, 044.89

Motion made to approve by Penny Zimmerman. Motion seconded by Roddy Riggs. Unanimously approved by attending board.

c. Approval of Order of Disbursement

- Brown & Roberts, Inc	\$2,507.80
- Certop	\$ 600.00
- USA Blue Book (Chemicals)	\$ 800.31
- Turf Gator LLC/Perm-A-Green	\$1,115.00
- Sandberg Phoenix	\$1,463.07
- United Systems & Software (Utility Bills)	\$1,044.89

Motion made to approve by Penny Zimmerman. Motion seconded by Roddy Riggs. Unanimously approved by attending board.

d. Budget.

Run a comparison of Certop's and SLM meter readings for last year's gallon usage charges. Have the report ready for the March 25, 2020 board meeting.

6. Payment Order #20-281

Motion made to approve by Cliff Behrmann. Motion seconded by Maurice Diekemper. Unanimously approved by attending board.

7. Current Business:

a. Accountant's Report.

1. Summary of Cash & Reserve Accounts.
Krehbiel & Associates Audit Paperwork.

Motion made by Penny Zimmerman to approve using the services of Krehbiel & Associates for TTWD annual Audit. Motion Seconded by Maurice Diekemper. Unanimously approved by attending board.

b. Engineering Report.

1. Phase IV Pay Request

- Contract A-C & S Companies Payment #4	
- Contract B-Caldwell Tanks Payment #5	\$10,041.50
- Brown & Roberts, Inc. Contract A Observation Bill	
- Brown & Roberts, Inc. Contract B Observation Bill #5	\$ 3,484.70
- Brown & Roberts, Inc. Design Engineering Bill #4	

Motion made by Maurice Diekemper to approve Phase IV payments. Motion seconded by Cliff Behrmann. Unanimously approved by board.

2. Percentages Completed for Each Project as Follows:

- Contract A-Watermains 82.5% of Work is Completed.
- Substantial Completion (11/26/2019) -180 days of 180 days used - 100.0% used.
- Watermains installed and Operating/Project Substantially Complete.

- Contract B-Tank Approx. 94.4% of work is completed thru 2/14/2020. Substantial Completion (2/24/2020)-265 days of 270 days used-98.1% used.
- Final Completion (5/24/2020) = 265 days of 360 days used 73.6%.

3. New Water Tank Painting Budget
4. As Built Drawings of Existing Subdivisions
5. Drainage Problems of at New Tank Site
6. Running an 8" Watermain from County Line Rd, North of Rt 50 to Commerce Park, (Trenton Dispute)
 - Gather required Easements
 - Apply for Construction Permits
 - Use Phase IV Funding with approval from Rural Development

Motion made by Penny Zimmerman to pursue running an 8" watermain. Motion seconded by Roddy Riggs. Unanimously approved by attending board.

c. Attorney's Report.

1. TTWD-Highland Emergency Master Meter
2. TTWD-St. Rose WD Emergency Master Meter
3. City of Trenton has installed water lines at the Boundary Dispute Site.
4. Offer Trenton an Intergovernmental Agreement Similar to Highland's and New Baden's Wesclin School District Agreements.

d. Operator's Report.

1. Water loss/gain report
2. Ron Deien would like a Tap at 708 North Oak Street in Trenton.
 - Don Johannes office completing easements.
 - Pursue interested homeowners living in his area

Motion made by Penny Zimmerman to move forward with the tap for Ronald Deien and any future customers located on North Oak within TTWD boundaries. Motion seconded by Roddy Riggs. Unanimously approved by attending board

3. Proposed Harvest View Acres Subdivision 13408 St. Rose Road Highland, IL
4. Material bid for Metered Magnetic Locator with Case.

Motion made by Penny Zimmerman to accept the Schulte Supply bid instead of the apparent low bidder because they are a local company regarding warranty and maintenance issues. Motion seconded by Roddy Riggs. Unanimously approved by attending board.

5. Material bid for Rhinow Triview Test Station, 2 terminals and Vinyl Decals Blue with White Background, plus Vinyl Decal only

Motion made by Penny Zimmerman to accept Schulte Supply as the apparent low bidder. Motion seconded by Roddy Riggs. Unanimously approved by attending board.

6. Julie Locate-Start Locating 50ft North of Cul-De-Sac and Locate 100ft on both sides of North Gate Sub-Division Road and Continue South for 400ft to New Hwy 50.
- Requested by Korte & Luitjohan Contractors

e. Office Staff Report.

1. Consumption report.
- Not Available
2. Customers using over 50,000 consumption report.
- Not Available
3. Zero Users report.
- Not available
4. Total number of ACH Customers for Feb 2020 is 465. February's ACH Deposit was \$26, 511.80 on February 18, 2020.
5. January's Credit Card Processing Statement from PayStar shows TTWD received 71 transactions totaling \$4,591.29 in payments.

8. Old Business.

1. Proposal for Resolution to City of Trenton. Sandberg Phoenix & Von Gontard P.C. letter to Attorney for City of Trenton with a Proposal for Resolution of the Current Dispute. They Choose to Continue into District.
2. Email Stating the City of Trenton will continue with their Plans to Expand their Water Lines into the Korte Luitjohan Project which is in TTWD District Lines. Letter Received by Don Johannes Confirming the Decision. Restraining Order to Stop Construction has been Issued.

9. New Business.

1. Comparison of charges since water rate increase on May 1, 2019.
2. Comparison of charges for Clinton County Coop since changing to solar.
3. Comparison of charges for Wolf House since changing to solar.
4. Court setting the final pretrial conference for 9/2/20 and bench trial for 9/14/20 in Benton, IL regarding City of Trenton.
5. Meeting with Village of Aviston after 1st of year.
6. Wisper is inquiring about rental of new water tower.
7. Perm-A-Green Lawns has been sold to Turf Gator out of Lebanon.
Yearly Invoice in over \$500 Bills.

John Barr will be out of the office February 22-March 7, 2020

The next meeting will be held Wednesday, March 25, 2020 at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.

Motion to adjourn made by Roddy Riggs.

Meeting adjourned at 8:00 PM.

Minutes taken by: Office Personnel