

MINUTES  
7:00 P.M., Nov 18, 2020  
Board of Trustees Meeting  
Tri-Township Water District (TTWD)  
180 State RT 160, Trenton, IL 62293

**1. Call to Order.** The Tri-Township Water District (TTWD) Board of Trustees Meeting was Called to Order at 7:00 P. M.

**2. Roll Call.**

**Trustees Present:** Nate Janini, Penny Zimmerman, Michael Thornton, John Barr, Cliff Behrmann, Roddy Riggs

**Trustees Absent:** Bryan Albers

**District Personnel Present:** Chris Horstmann

**District Personnel Absent:** Matt Tosh, Brent Maschhoff, Don Johannes

**3. Introduction of Guests. NONE**

**4. Presentation of Minutes of Last Meeting.**

Motion made to approve by Cliff Behrmann and seconded by Michael Thornton. Unanimously approved by attending board.

**5. Treasurer's Report.**

**a. Account Balances.**

**b. Presentation of Bills.**

**Bills over \$500.00**

- Gelly Excavating & Construction	<b>\$2,400.00</b>
- Certop	<b>\$1,358.90</b>
- Sandberg Phoenix (Trenton Dispute)	<b>\$1,655.94</b>
- Turf Gator (Payable Last Pay Period of the Year)	<b>\$1,055.00</b>

Motion made to approve by Nate Janini. Motion seconded by Penny Zimmerman. Unanimously approved by attending board.

**c. Approval of Order of Disbursements.**

- Gelly Excavating & Construction	<b>\$2,400.00</b>
- Certop	<b>\$1,358.90</b>
- Sandberg Phoenix (Trenton Dispute)	<b>\$1,655.94</b>
- Turf Gator (Payable Last Pay Period of the Year)	<b>\$1,055.00</b>

Motion made to approve payments by Nate Janini. Motion seconded by Michael Thornton.  
Unanimously approved by attending board.

**d. Budget.**

- Cheyenne will contact Republic Services to inquire about increase in charge.
- Cheyenne spoke with Republic Services and they will lower the usage charge to \$120 per month. Adjustments are good for one year. They two previous invoices will also be adjusted to reflect the amount of \$120.

**6. Payment Order #20-290**

Motion made to approve payments by Nate Janini. Motion seconded by Michael Thornton.  
Unanimously approved by attending board.

**7. Current Business.**

**a. Accountant's Report.**

1. Summary of Cash & Reserve Accounts.

**b. Engineering Report.**

1. As Built Drawings of Existing Subdivisions.
2. Harvest View Acre's Review.
  - Nate will send submittals to the office to ensure the Harvest View subdivision meets TTWD's requirements.
3. **Phase IV –**

**c. Attorney's Report.**

1. TTWD – Highland Emergency Master Meter (Revised).
2. TTWD – St. Rose WD Emergency Master Meter (Revised).
3. Offer Trenton an Intergovernmental Agreement Similar to Highland's and New Baden's Wesclin School District agreements.
4. New Peripheral Route for City of Highland – Iberg Rd, Bellm Rd, Old Trenton Rd and Route 160 agreement.
  - City of Highland is Acquiring Ground
5. Need to Make an Amendment to Ordinance No. 06-01, Section 1, (b) Completion for Water Main Extension. Increasing the \$2,500 Deposit to \$3,850 Security Application for Developers of Water Main Extensions.
6. Dennis Nagel Easement for new St. Rose/customer extension Lynette Schuepbaach.
7. **Trenton's City council is annexing a single lot on the northwestern edge of the city. The offices are researching the actual location.**

**d. Operator's Report.**

1. Water Loss/Gain Report.

2. Neptune Software for R900I Meters to Check on Customer Usage.
3. Arlene Torre's meter has been installed at 7 Columbia Lane in Highland, IL.
4. Material Bid
  - Bid Request for Water Tap Materials sent to Schulte Supply, Inc., Midwest Supply, & IMCO Supply.
    - Schulte Supply, Inc. \$5,846.62
    - IMCO, Supply \$7,050.20
    - Midwest Municipal Supply No Bid Sent In

Motion Made to approve Schulte Supply, Inc as the apparent low Bidder by Penny Zimmermann and seconded by Roddy Riggs. Unanimously approved by the attending Board. Purchase Order #11192020-1 was sent to Schulte Supply, Inc. on Nov 19, 2020 and parts will be shipped when available.

5. Possible four taps South of Wesclin Rd near Grassy Branch
  - Chris will Speak with Matt Tosh to determine if this area is in TTWD Boundaries.
  - If this area is in the District Chris will provide the office with an address so Easements can be gathered.

**e. Office Staff Report.**

1. Consumption report. **NONE**
2. Customers using over 50,000 consumption report. **NONE**
3. Zero Users report. **NONE**
4. Total number of ACH Customers for November 2020 is 482. November's ACH Deposit was \$30,670.52 on Nov 16, 2020.
5. October's Credit Card Processing Statement from Paystar shows TTWD received 86 transactions totaling \$5,958.05 in Payments.
6. New Computer for Cheyenne.
7. Christmas Bonuses.

Motion made to approve the day after Thanksgiving as a paid holiday for the office staff by Nate Janini. Motion seconded by and Roddy Riggs. Unanimously approved by attending board.

**8. Old Business.**

1. Proposal for Resolution to City of Trenton. Sandberg Phoenix & Von Gontard P.C. Letter to Attorney for City of Trenton with a Proposal for Resolution of the Current Dispute. They Chose to Continue into the District.
2. Email Stating the City of Trenton will Continue with Their Plans to Expand Their Water Lines into the Korte Luitjohan Project which is in TTWD District Lines. Letter Received by Don Johannes Confirming the Decision. *Restraining Order to Stop Construction has been Issued.*
3. Signed Contracts from Wisper ISP on new Water Tower.
4. Line extension for interconnect with St. Rose Water District. Mrs. Lynette Schuepbach inquiring about tap on. Located ½ mile north of St Rose off Bauman Rd.

9. **New Business.**

1. Comparison of Charges Since Water Rate Increase on May 1, 2019.
2. Comparison of Charges for Clinton County Cooperative Since Changing to Solar.
3. Comparison of Charges for Wolf House Since Changing to Solar.
4. Comparison of SLM and Certop Readings. **NONE**
5. Meeting with Village of Aviston After Settlement of the Trenton Dispute.
6. Office will be closed to the public indefinitely due to the increase in Covid-19 cases.
7. Board Meeting Schedule for 2021.

The next meeting will be held Wednesday, December 16, 2020 at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.

**THE CHRISTMAS PARTY HAS BEEN CANCELLED.**

Motion to adjourn made by Roddy Riggs.

Meeting adjourned at 7:55 PM.

Minutes taken by: Office Personnel

Entered Executive Session at 8:00 PM

Adjourned Executive Session at 8:05 PM