

TRI-TOWNSHIP WATER DISTRICT

BOT AGENDA

MARCH 31, 2021

7:00 PM

1. **Call to Order.**
2. **Roll Call.**
3. **Introduction of Guests.**
4. **Presentation of Minutes of Last Meeting.**
5. **Treasurer's Report.**

- a. **Account Balances.**

- b. **Presentation of Bills.**

Bills over \$500.00

- United Systems (Billing Cards)	\$1,027.05
- Certop	\$1,350.90
- United Systems (Annual Software Support)	\$2,090.00
- Tri-Ford (Quote for Power Inverter)	\$ 763.00 <i>approximately</i>
- Brefeld Gas Company, Inc.	\$ 507.00
- Schulte Supply	\$578.00

- c. **Approval of Order of Disbursements.**

- d. **Budget.**

6. **Current Business:**

- a. **Accountant's Report.**

1. Summary of Cash & Reserve Accounts.
2. Letter of Engagement for review & signature.
3. Year-end Financial Reports to USDA

- b. **Engineering Report.**

1. As Built Drawings of existing subdivisions.
2. Harvest View Acre's change order.
3. Mike Thornton & Nate Janini – easement for St. Rose interconnect.

- c. **Attorney's Report.**

1. Dennis Nagel Easement for new St. Rose/customer extension Lynette Schuepbach.
2. Need to make an amendment to Ordinance No. 06-01, Section 1, (b) Completion for Water Main Extension.

- Change Contractor to pay \$4,000 Tap on Fee plus a \$2,500 Deposit in which the fees for Admin, Attorney and Engineering will be deducted from the \$2,500 Deposit.
3. Email from Sandberg Phoenix regarding the Trenton Dispute. The judge directs the parties to treat this case as completed, contested and to engage in and complete any discovery by June 4. She set new status conference for Trenton Dispute on June 8, 2021. Judge set July 2 as the date by which she wants motions for summary judgment filed.

d. Operator's Report.

1. Water loss/gain report.
2. Neptune software for R900i meters to check on customer usage.
3. Finish Arkansas & Buckeye ammonia pumping station.
4. Harvest View Acre's 10" line tied in. How many customers will be affected? Give office 48 hours' notice.
5. Link2Site – Modem upgrade requirements and pricing.
 - ❖ Tri-Township Water District ID#**1152533** Site: **FLEX 2 MB**
Sim#89014103254149415576 Service Renewal: **\$552** 4G Modem: **\$1,275**
 Standard Antenna cost: **\$50** Magnetic Antenna Cost: **\$95.**
 - ❖ TTWD needs to let Evoqua Water Technologies (**Link2Site**) know by June 1st 2021 for discounted price of the 4G modem and Antenna.
 - ❖ Will no longer support 3G
6. Ammonia station at Arkansas & Buckeye
7. Inspection Policy

e. Office Staff Report.

1. Consumption report.
2. Customers using over 50,000 consumption report.
3. Zero Users report.
4. Total number of ACH Customers for March 2021 is 491. March's ACH Deposit was \$26,479.69 on March 15, 2021.
5. February's Credit Card Processing Statement from Paystar shows TTWD received 76 transactions totaling \$5,584.66 in payments.

f. Old Business

1. Proposal for Resolution to City of Trenton. Sandberg Phoenix & Von Gontard P.C. letter to Attorney for City of Trenton with a proposal for resolution of the current dispute. They choose to continue into district
2. Email stating the City of Trenton will continue with their plans to expand their water lines into the Korte Luitjohan project which is in TTWD district lines. Letter received by Don Johannes confirming the decision. *Restraining Order to stop construction has been filed.*
3. Signed Contracts from Wisper ISP on new Water Tower.
4. Line extension for interconnect with St. Rose Water District.
 Mrs. Lynette Schuepbach reporting on easement for her Tap On. Located ½ mile north of St Rose off Bauman Rd.
 - Art Schutz refuses to give an easement.
 - Carl Baumann will give an easement.
 - Her suggestion that an option for the extension would be on North side of St Rose Road.
5. The fee for Developers should be \$4,000.00 to tap into TTWD Watermain which will be Non-Refundable.

g. New Business

1. Comparison of charges since water rate increase on May 1, 2019.
2. Comparison of charges for Clinton County Cooperative since changing to solar.
3. Comparison of charges for Wolf House since changing to solar.
4. Comparison of SLM and Certop Readings.
5. Office will be closed to the public indefinitely due to the increase in Covid-19 cases.
6. Wisper Tower Rental. Several months since Contract was signed and the office has not been notified of new phone system in the agreement.
 - Start charging full rent after 6 months from signature of contract?
 - On 2/18/2021 Tony with Wisper ISP requested a copy of Frontier Phone Bill be sent to him so he can send us a letter of request to change the phone company to Wisper ISP. Mr. Barr will need to sign the letter.
 - John Barr signed the letter of request 2/25/2021.
 - On 3/11/2021 Tony with Wisper ISP called to say he finally received his copy of the request. He is submitting paperwork for the phone ports. Two black boxes that will plug into the router. He will call when all is ready to go. Asked him to send with a tech to be sure it is done correctly
7. Security Camera's needed outside building due to 3 recent incidences.
 - Bids from Pro Alarm and Barcom Security have been placed on hold for now.
8. Easements are ready to be signed for Mrs. Lynette Schuepbach extension. Two have been signed.
9. Solar panels for the elevated tower at 180 St RT 160, 1044 Summerfield in St. Jacob and Bellm tank has been put on hold for now.
10. Notification of Risk and Resilience Certification Requirement for EPA.
11. Request from Highland-Pierron Fire Protection District for TTWD to allow them to install a radio repeater for their emergency radio communications on our new tower in St Morgan.

The next meeting will be held Wednesday, April 28, 2021 at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.