

MINUTES

7:00 P.M., March 31, 2021
Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 State RT 160, Trenton, IL 62293

1. Call to Order. The Tri-Township Water District (TTWD) Board of Trustees Meeting was Called to Order at 7:00 P. M.

2. Roll Call.

Trustees Present: John Barr, Cliff Behrmann, Nate Janini, Roddy Riggs, and Penny Zimmerman, Bryan Albers, Michael Thornton

Trustees Absent:

District Personnel Present: Chris Horstmann, Don Johannes

District Personnel Absent: Brent Maschhoff, and Matt Tosh

3. Introduction of Guests. None

4. Presentation of Minutes of Last Meeting.

Motion made to approve by Roddy Riggs and seconded by Nate Janini. Unanimously approved by attending board.

5. Treasurer's Report.

a. Account Balances.

b. Presentation of Bills.

Bills over \$500.00

- United Systems (Billing Cards)	\$1,027.05
- Certop	\$1,350.90
- United Systems (Annual Software Support)	\$2,090.00
- Tri-Ford (Quote for Power Inverter)	\$ 763.00 Estimate
- Brefeld Gas Company, Inc.	\$ 507.00
- Schulte Supply	\$ 578.00

Motion made to approve by Bryan Albers. Motion seconded by Penny Zimmerman. Unanimously approved by attending board.

c. Approval of Order of Disbursements.

- United Systems (Billing Cards)	\$1,027.05
- Certop	\$1,350.90
- United Systems (Annual Software Support)	\$2,090.00
- Tri-Ford (Quote for Power Inverter)	\$ 763.00 Estimate
- Brefeld Gas Company, Inc.	\$ 507.00
- Schulte Supply	\$ 578.00

Motion made to approve payments by Michael Thornton. Motion seconded by Cliff Behrmann. Unanimously approved by attending board.

d. Budget.

6. Payment Order #21-294

Motion made to approve payments by Michael Thornton. Motion seconded by Cliff Behrmann. Unanimously approved by attending board.

7. Current Business.

a. Accountant's Report.

1. Summary of Cash & Reserve Accounts.
2. Letter of Engagement for Review & Signature.
3. Year-End Financial Reports to USDA

b. Engineering Report.

1. As Built Drawings of Existing Subdivisions.
 - Brandon Potthast will note any changes.
2. Harvest View Acre's Change Order. **Plus tax exemption request.**
 - Only use tax exempt status if TTWD is the purchaser – Contractors are not allowed to use as stated in Title 86 Revenue; Part 130 Retailers' Occupation Tax
3. Michael Thornton & Nate Janini – Easement for St. Rose Interconnect.
 - Still continuing discussion. The size of the watermain to be determined and the location of the line

c. Attorney's Report.

1. Dennis Nagel Easement for new St. Rose/Customer Extension Lynette Schuepbaach.
2. Need to Make an Amendment to Ordinance No. 06-01, Section 1, (b) Completion for Water Main Extension.

- Change Contractor to Pay \$4,000 Tap on Fee plus a \$2,500 Deposit in Which the Fees for Admin, Attorney and Engineering will be Deducted from the \$2,500 Deposit.
3. Email from Sandberg Phoenix Regarding the Trenton Dispute. The Judge Directs the Parties to Treat this Case as Completed, Contested and to Engage in and Complete Any Discovery by June 4. She set the New Status Conference for the Trenton Dispute for June 8, 2021. Judge set July 2 as the Date by Which she Wants Motions for Summary Judgment Filed.

d. Operator's Report.

1. Water Loss/Gain Report.
 - Numbers correct Chris Horstmann double checked Feb/March Read early.
2. Neptune Software for R900I Meters to Check on Customer Usage.
3. Finish Arkansas & Buckeye Ammonia Pumping Station.
4. Harvest View Acre's 10" Line Tied in. How Many Customers will be affected?
 - Approximately 46 – 49 customers were without water. Give the Office a 48 Hours Notice.
 - Code Red message sent Friday evening. Work to start 8:00 am on Monday Morning. Boil Order in affect for these customers.
 - Code Red message that the **Boil Order was lifted 4:00 pm** Tuesday.
5. Link2Site – Modem Upgrade Requirements and Pricing.
 - Tri-Township Water District ID#**1152533** Site: **FLEX 2 MB** SIM#**89014103254149415576** Service Renewal: **\$552** 4G Modem: **\$1,275**
Standard Antenna Cost: **\$50** Magnetic Antenna Cost: **\$95**
 - Need 2 Modems and 2 antennas
 - TTWD Needs to Let Evoqua Water Technologies (**Link2Site**) know by June 1, 2021 for Discounted Price of the 4G Modem and Antenna.
 - Will No Longer Support 3G.
 - Chris Horstmann will call to see if the price of replacement includes labor.

Motion made by Cliff Behrmann to purchase the modems and antennas. Motion was seconded by Nate Janini. Unanimously approved by attending board.

6. Ammonia station at Arkansas & Buckeye.
 - Still waiting to complete.
7. Inspection Policy.
 - Certop's Inspector should stay at the project? Chris Horstmann relayed to Brandon Potthast.

e. Office Staff Report.

1. Consumption Report.
2. Customers Using Over 50,000 Consumption Report.
3. Zero Users Report.
4. Total number of ACH Customers for March 2021 is 491. March's ACH Deposit was \$26,479.69 on March 15, 2021.
5. February's Credit Card Processing Statement from Paystar shows TTWD received 76 transactions totaling \$5,584.66 in payments.

8. Old Business.

1. Proposal for Resolution to the City of Trenton. Sandberg Phoenix & Von Gontard P.C. Letter to Attorney for City of Trenton with a Proposal for Resolution of the Current Dispute. They Chose to Continue into the District.
2. Email Stating the City of Trenton will Continue with Their Plans to Expand Their Water Lines into the Korte Luitjohan Project which is in TTWD District Lines. Letter Received by Don Johannes Confirming the Decision. *Restraining Order to Stop Construction has been Filed.*
3. Signed Contracts from Wisper ISP on New Water Tower.
4. Line Extension for Interconnect with St. Rose Water District.
 - Mrs. Lynette Schuepbach inquiring about tap on. Located ½ mile north of St Rose off Bauman Rd.
 - Art Schutz Refuses to Give an Easement
 - Carl Baumann will Give an Easement.
 - Her Suggestion that an Option for the Extension Would be on the North Side of St. Rose Road.
5. Tap on fee for Developers should be \$4,000.00 to Tap into TTWD Watermain. The Fee will be Non-Refundable.
 - To be called Impact Connection Fee instead of Tap on fee.

9. New Business.

1. Comparison of Charges Since Water Rate Increase on May 1, 2019.
2. Comparison of Charges for Clinton County Cooperative Since Changing to Solar.
3. Comparison of Charges for Wolf House Since Changing to Solar.
4. Comparison of SLM and Certop Readings.
5. Office will be closed to the public indefinitely due to Covid-19 Cases.
6. Wisper Tower Rental. Several Months Since Contract was Signed and the Office has not been Notified of New Phone System in the Agreement.
 - Start Charging Full Rent After 6 Months from Signature of Contract.
 - On 2/18/2021 Tony with Wisper ISP Requested a Copy of the Frontier Phone Bill be Sent to him so he Can Send us a Letter of Request to Change the Phone Company to Wisper ISP. Mr. Barr will Need to Sign the Letter.
 - John Barr Signed the Letter of Request on 2/25/2021.
 - On 3/11/2021 Tony with Wisper ISP called to Say He Finally Received his Copy of the Request. He is Submitting Paperwork for the Phone Ports. This Includes Two Boxes that will Plug into the Router. He will Call When it is

Ready to go. We Asked him to Send a Tech to be Sure it is Installed Correctly.

- John Barr addressed the situation with Wisper's new manager to start phone lines next week.
7. Security Camera's Needed Outside building due to 3 Recent incidences.
 - Bids from Pro Alarm and Barcom Security are on hold for now.
 8. Easements are Ready to Be Signed for Mrs. Lynette Schuepbach Extension.
 - Easements are signed and ready for Court house.
 9. Solar panels for the elevated tower at 180 St Rt 160, 1044 Summerfield in St. Jacob and Bellm Tank Have Been Placed on Hold.
 10. Notification of Risk and Resilience Certification Requirement for EPA.
 11. Request from Highland - Pierron Fire Protection District for TTWD to Allow Them to Install a Radio Repeater for their Emergency Radio Communications on Our New Tower in St. Morgan.
 - Need liability release. Don Johannes is writing up for all entities.
 - No charge.
- 12 IEPA Lab Participation Notice and Invoice.
 - Check pricing and put on April Agenda

The next meeting will be held Wednesday, April 28, 2021 at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.

Motion to adjourn made by Bryan Albers.
Meeting adjourned at 8:30 pm.

Minutes taken by: Penny Zimmermann