

MINUTES
7:00 P.M., Oct 28, 2020
Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 State RT 160, Trenton, IL 62293

1. **Call to Order.** The Tri-Township Water District (TTWD) Board of Trustees Meeting was Called to Order at 7:00 P. M.

2. **Roll Call.**

Trustees Present: Nate Janini, Bryan Albers, Penny Zimmerman, Michael Thornton, John Barr, Cliff Behrmann, Roddy Riggs

Trustees Absent:

District Personnel Present: Don Johannes, Chris Horstmann, Brent Maschhoff

District Personnel Absent: Matt Tosh

3. **Introduction of Guests.**

4. **Presentation of Minutes of Last Meeting.**

Motion made to approve by Bryan Albers and seconded by John Barr. Unanimously approved by attending board.

5. **Presentation of Minutes of Special Meeting.**

Motion made to approve by Penny Zimmerman and seconded by Nate Janini. Unanimously approved by attending board.

6. **Treasurer's Report.**

a. **Account Balances.**

b. **Presentation of Bills.**

Bills over \$500.00

- Krehbiel & Associates, LLC (Quarterly Accounting)	\$900.00
- USA Bluebook (Pump)	\$842.88
- Don Johannes	\$3,440.00
- Brown & Roberts, INC (Harvest View Acres)	\$980.00
- Brown & Roberts, INC (Trenton Litigation)	\$403.20
- Krehbiel & Associates, LLC	\$8,150.00
- USDA Rural Development (Audit/Debit)	\$96,942.50
- USDA Rural Development (Phase IV Auto/Debit)	\$29,702.88

Motion made to approve by Roddy Riggs. Motion seconded by Cliff Behrmann. Unanimously approved by attending board.

c. Approval of Order of Disbursements.

- Krehbiel & Associates, LLC (Quarterly Accounting)	\$900.00
- USA Bluebook (Pump)	\$842.88
- Don Johannes	\$3,440.00
- Brown & Roberts, INC (Harvest View Acres)	\$980.00
- Brown & Roberts, INC (Trenton Litigation)	\$403.20
- Krehbiel & Associates, LLC	\$8,150.00
- USDA Rural Development (Audit/Debit)	\$96,942.50
- USDA Rural Development (Phase IV Auto/Debit)	\$29,702.88

Motion made to approve payments by Michael Thornton. Motion seconded by Nate Janini. Unanimously approved by attending board.

d. Budget.

7. Payment Order #20-289

8. Current Business.

a. Accountant's Report.

1. Summary of Cash & Reserve Accounts.
2. Krehbiel & Associates will Present the Audit & Paperwork.
3. Funding of Depreciation Account. Is it Over Funded at This Time?
 - The Depreciation Account is over funded by \$5, 654.77.

Motion made to approve AFR for the comptroller's office by Cliff Behrman. Motion seconded by Bryan Albers. Unanimously approved by attending board.

b. Engineering Report.

1. As Built Drawings of Existing Subdivisions.
2. Bellm-Iberg Road Area – Agreement with City of Highland.
3. Verification of 4" & 8" Line Distance in the Trenton Dispute.
4. Stanley & Andrew Huelsmann Clean up by C & S, Contract A Been Completed?
 - Stanley & Andrew Huelsmann cashed their crop damage check on 10/28/20.
 - Matt Tosh said the contractor returned and completed reclamation work on his property, but didn't know if Mr. Huelsmann was satisfied.
5. Harvest View Acre's Review.
6. **Phase IV – Close out Contract A with C & S**
 - Contract A-Watermain-Contractor's Application for Payment #8-FINAL \$4,778.62
 - Contract A-Watermain-Change Order #2-FINAL
 - Contract A-Watermain-Two Construction Observation Bills to Brown & Roberts, Inc.-FINAL \$3,501.60

Motion made to approve the Final Phase IV pay requests, for both C & S and Brown and Roberts, by Bryan Albers and seconded by Nate Janini. Unanimously approved by attending board.

Motion made to approve Contract A Watermain change order by Bryan Albers and seconded by Roddy Riggs. Unanimously approved by attending board.

c. Attorney's Report.

1. TTWD – Highland Emergency Master Meter (Revised).
2. TTWD – St. Rose WD Emergency Master Meter (Revised).
3. Offer Trenton an Intergovernmental Agreement Similar to Highland's and New Baden's Wesclin School District agreements.
4. New Peripheral Route for City of Highland – Iberg Rd, Bellm Rd, Old Trenton Rd and Route 160 agreement.
5. Need to Make an Amendment to Ordinance No. 06-01, Section 1, (b) Completion for Water Main Extension. Increasing the \$2,500 Deposit to \$3,850 Security Application for Developers of Water Main Extensions.
 - Tri-Township will revise Ordinance No. 06-01 beginning 2021 and will develop a specification plan for developers beginning on May 1, 2020 clarifying any legal services the developer would be responsible for paying.

d. Operator's Report.

1. Water Loss/Gain Report.
2. SLM Master Meter Testing
3. Neptune Software for R900I Meters to Check on Customer Usage.
4. Testing of Pierron & St. Jacob Master Meters. (Put on Projector)
5. IEPA Evaluation Letter
6. Tri-Township Water District will establish an agreement with homeowner Arlene Torre at 7 Columbia Lane in Highland, IL for payment of a directional bore needed to install her water meter.

e. Office Staff Report.

1. Consumption report.
2. Customers using over 50,000 consumption report.
3. Zero Users report.
4. Total number of ACH Customers for October 2020 is 487. October's ACH Deposit was \$31,918.47 on Oct 15, 2020.
5. September's Credit Card Processing Statement from Paystar shows TTWD received 80 transactions totaling \$6,127.00 in Payments.
6. New Computer for Cheyenne.
7. Christmas Bonus.

8. Old Business.

1. Proposal for Resolution to City of Trenton. Sandberg Phoenix & Von Gontard P.C. Letter to Attorney for City of Trenton with a Proposal for Resolution of the Current Dispute. They Choose to Continue into the District.
2. Email Stating the City of Trenton will Continue with Their Plans to Expand Their Water Lines into the Korte Luitjohan Project which is in TTWD District Lines. Letter Received by Don Johannes Confirming the Decision. *Restraining Order to Stop Construction has been Issued.*
3. Signed Contracts from Wisper ISP on new Water Tower.

9. **New Business.**

1. Comparison of Charges Since Water Rate Increase on May 1, 2019.
2. Comparison of Charges for Clinton County Cooperative Since Changing to Solar.
3. Comparison of Charges for Wolf House Since Changing to Solar.
4. Comparison of SLM and Certop Readings.
5. Line Extension for Interconnect with St. Rose Water District. Mrs. Lynette Shuepbach Inquiring about Tap On Located ½ Mile North of St. Rose Off Bauman Rd.
6. Meeting with Village of Aviston After Settlement of the Trenton Dispute.
7. Office Closed Due to the Increase in Covid-19 Cases on July 30th, 2020 Until Further Notice.
8. Will there be a Christmas Potluck This Year During the Covid-19 Pandemic?
 - TTWD Board has decided to cancel the Christmas Potluck due to the Covid-19 Pandemic.

The next meeting will be held Wednesday, Nov. 18, 2020 at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.

Motion to adjourn made by Penny Zimmerman.

Meeting adjourned at 8:30 PM.

Minutes taken by: Office Personnel