

MINUTES

7:00 P.M., April 28, 2021

Board of Trustees Meeting

Tri-Township Water District (TTWD)

180 State RT 160, Trenton, IL 62293

1. Call to Order. The Tri-Township Water District (TTWD) Board of Trustees Meeting was Called to Order at 7:00 P. M.

2. Roll Call.

Trustees Present: John Barr, Bryan Albers, Penny Zimmerman, Roddy Riggs and Nate Janini.

Trustees Absent: Cliff Behrmann and Michael Thornton

District Personnel Present:

District Personnel Absent: Chris Horstmann, Don Johannes, Brent Maschhoff, and Matt Tosh

3. Introduction of Guests. none

4. Presentation of Minutes of Last Meeting.

Motion made to approve by Penny Zimmermann and seconded by Roddy Riggs. Unanimously approved by attending board.

5. Treasurer's Report.

a. Account Balances.

b. Presentation of Bills.

Bills over \$500.00

- Foppe Insurance (USDA Position Bond)	\$ 2,092.00
- USDA Loan Payments (Auto Debit)	\$298,634.89
- USDA Loan Payment (Auto Debit)	\$ 23,716.00
- Schulte Supply	\$ 3,811.47

Motion made to approve by Penny Zimmermann. Motion seconded by John Barr. Unanimously approved by attending board.

c. Approval of Order of Disbursements.

- Foppe Insurance (USDA Position Bond)	\$ 2,092.00
- USDA Loan Payments (Auto Debit)	\$298,634.89
- USDA Loan Payment (Auto Debit)	\$ 23,716.00
- Schulte Supply	\$ 3,811.47

Motion made to approve payments by Penny Zimmermann. Motion seconded by Bryan Albers. Unanimously approved by attending board.

a. Budget.

Question about Repairs and Building Maintenance of \$853. What was it for? Amount was \$563 not \$863. Charge was for Barton Electric – issues with motor starter at Buckeye Booster Station. Reason was on the paper copy that got snipped off in error when put on the projector.

6. Payment Order #21-294

Motion made to approve payments by Penny Zimmermann. Motion seconded by Bryan Albers. Unanimously approved by attending board.

7. Current Business.

a. Accountant's Report.

1. Summary of Cash & Reserve Accounts.
2. Year-End Financial Reports to USDA

b. Engineering Report.

1. As Built Drawings of Existing Subdivisions.
2. Michael Thornton & Nate Janini – Easement for St. Rose Interconnect.
 - According to Nate Janini there is a shortage of resin to make pipes right now.

c. Attorney's Report.

1. Need to Make an Amendment to Ordinance No. 06-01, Section 1, (b) Completion for Water Main Extension.
 - Change Contractor to pay \$4,000 Impact Connection Fee plus a \$2,500 Deposit in which the fees for Admin, Attorney and Engineering will be deducted from the \$2,500 Deposit.
 - The fee for Developers will be non-refundable.

Not done/Finalized yet.

2. Request from Highland-Pierron Fire Protection District for TTWD to allow them to install a radio repeater for their emergency radio communications on our new tower in St Morgan.
 - Still working on the process.

d. Operator's Report.

1. Water loss/gain report.
2. Link2Site – Modem upgrade requirements and pricing.
 - Chris Horstmann spoke with R.E. Pedrotti regarding installation of Modem upgrade. The Price of Installation is not included. R.E. Pedrotti feels that Chris Horstmann will be able to install it himself. He was told TTWD did not need to purchase a new antenna.
3. Reminder – everything over \$500 must go out for bid unless an emergency or propriety.
4. Buckeye/Arkansas Ammonia Pump installation.
 - Not installed yet.
5. IEPA Lab Participation Notice needs filled out signed and returned.
 - Due in May 28, 2021.
 - Give to Chris Horstmann. Needs to choose Lab he wishes to use for sampling.
 - Needs returned whether TTWD uses them or not.

e. Office Staff Report.

1. Consumption Report.
2. Customers Using Over 50,000 Consumption Report.
3. Zero Users Report.
4. Total number of ACH Customers for April 2021 is 495. April's ACH Deposit was \$27,383.88 on April 15, 2021.
5. March's Credit Card Processing Statement from Paystar shows TTWD received 94 transactions totaling \$7,422.02 in payments.
6. Employee Raises.
 - \$1 increase in each person's salary.

8. Old Business.

1. Proposal for Resolution to City of Trenton. Sandberg Phoenix & Von Gontard P.C. letter to Attorney for City of Trenton with a proposal for resolution of the current dispute. They choose to continue into district
2. Email stating the City of Trenton will continue with their plans to expand their water lines into the Korte Luitjohan project which is in TTWD district lines. Letter received by Don Johannes confirming the decision.
Restraining Order to stop construction has been filed.
 - No new information on Trenton Dispute.
3. Line extension for interconnect with St. Rose Water District. **On Hold** Mrs. Lynnette Schuepbach reporting on easement for her Tap On. Located ½ mile north of St Rose off Bauman Rd.
 - Carl Baumann will give an easement.
 - Her suggestion that an option for the extension would be on North side of St Rose Road.
 - John Barr will have Matt Tosh get a new easement on Michael Rd to the Schuepbach Property.
4. The Impact Connection Fee for Developers should be \$4,000.00 to tap into TTWD Watermain which will be Non-Refundable.

9. New Business.

1. Comparison of charges since water rate increase on May 1, 2019.
2. Comparison of charges for Clinton County Cooperative since changing to solar.
3. Comparison of charges for Wolf House since changing to solar.
4. Comparison of SLM and Certop Readings.
5. Office will be closed to the public indefinitely due to the increase in Covid-19 cases.
6. Wisper has installed the new VOIP for the phones per contract
 - Lines are currently operating well.
7. Security Camera's needed outside building due to 3 recent incidences.
 - Bids from Pro Alarm and Barcom Security have been placed on hold for now.
8. Easements for Mrs. Lynnette Schuepbach and Carl Baumann have been filed at the Madison County Recorder's office.
9. Solar panels for the elevated tower at 180 St RT 160, 1044 Summerfield in St. Jacob and Bellm tank has been put on hold for now.
10. Notification of Risk and Resilience Certification Requirement for EPA.
11. IEPA Lab Participation Notice & Invoice.
12. Highland Pistol & Rifle Club needs to give TTWD a code so our Water Operator can get inside the gate to flush the lines.
 - John Barr will pursue, via the easement TTWD has, to ensure that Certop will be able to access the property for flushing lines, etc.
13. New peripheral route for City of Highland – Iberg Rd, Bellm Rd, Old Trenton Rd and Route 160 – TTWD needs to obtain a new easement from Aaron Gelly.

The next meeting will be held Wednesday, May 26, 2021 at 7:00 PM at the TTWD Office 180 State Rt. 160, -Trenton IL 62293.

Nancy Sadler will be on vacation 27 May – June 8, 2021

Motion to adjourn made by Roddy Riggs.
Meeting adjourned at 7:55 pm.

Minutes taken by: Cheyenne Pinkstaff.