

MINUTES

7:00 P.M., June 30, 2021

Board of Trustees Meeting

Tri-Township Water District (TTWD)

180 State RT 160, Trenton, IL 62293

1. **Call to Order.** The Tri-Township Water District (TTWD) Board of Trustees Meeting was Called to Order at 7:00 P. M.

2. **Roll Call.**

Trustees Present: Nate Janini , John Barr, Cliff Behrmann, Roddy Riggs, Michael Thornton, and Penny Zimmerman.

Trustees Absent: Bryan Albers

District Personnel Present: Chris Horstmann, and Don Johannes

District Personnel Absent: Brent Maschhoff, and Matt Tosh

3. **Introduction of Guests. David Hickey, Perspective Board Member**

- David Hickey cannot commit to a board position at this time.

4. **Presentation of Minutes of Last Meeting.**

Motion made to approve minutes by Cliff Behrmann and seconded by Michael Thornton. Unanimously approved by attending board.

5. **Treasurer's Report.**

a. **Account Balances.**

b. **Presentation of Bills.**

Bills over \$500.00.

- Schulte Supply (For Dall Dairy Farm)	\$4,592.62
- Sandberg Phoenix (Legal Services)	\$ 901.85
- Frontier Phone (<i>Early Termination Fees</i>) (<i>See New Business #9</i>)	\$ 600.67
- Tri-Ford (Power Inverter)	\$ 781.19
- Certop, Inc. (Dall Dairy)	\$ 711.20
- Sidener Environmental Services (Injection check valve)	\$ 532.30
- Krehbiel & Associates, LLC (Quarterly CPA Services)	\$ 925.00
- Evoqua (<i>Link2Site Flex Modem</i>)	\$1,275.00
- Hach Company (Circuit Board for Chlorine Analyzers)	\$ 882.16
- Don Johannes (Legal Services)	\$1,180.00
- Schulte Supply (Fire Hydrants, Meters and Misc.)	\$2,009.76

Motion made to approve by Penny Zimmerman. Motion seconded by Roddy Riggs. Unanimously approved by attending board.

c. **Approval of Order of Disbursements.**

Add Payment Order Number to Order of Disbursements beginning July 1, 2021.

- Schulte Supply (For Dall Dairy Farm)	\$4,592.62
- Sandberg Phoenix (Legal Services)	\$ 901.85
- Frontier Phone (<i>Early Termination Fees</i>) (<i>See New Business #9</i>)	\$ 600.67
- Tri-Ford (Power Inverter)	\$ 781.19
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Motion made to approve payments by Penny Zimmerman. Motion seconded by Roddy Riggs. Unanimously approved by attending board.

d. Budget.

- Remove all the Old Extensions Expenditures from the PowerPoint Presentation.
- We only show activity on Extension Expenditures for 2013, 2015, & 2016.
- We do have activity through 2020 on the Watermain Extension Deposits/Refunds report.

6. Payment Order #21-297

Motion made to approve payments by Penny Zimmerman. Motion seconded by Cliff Behrmann. Unanimously approved by attending board.

7. Current Business.

a. Accountant's Report.

1. Summary of Cash & Reserve Accounts.
2. Year-End Financial Reports to USDA

b. Engineering Report.

1. As Built Drawings of Existing Subdivisions.
2. Michael Thornton & Nate Janini – Dennis Nagel Easement for St. Rose Interconnect still pending.
 - One Easement was signed and notarized. Mrs. Darlene Nagel did not sign that one. Their second easement was not returned. Nate Janini is taking both for signatures again. The office will take to be filed at the Madison County Recorder's Office on as soon as Easements are returned.

c. Attorney's Report.

1. Ordinance # 21- 42 amending Section 1, Ordinance No. 06-01, which amended Section 1 of Ordinance No. 96-3(b) Completion for Water Main Extension.

- Change Contractor to pay \$4,000 Impact Connection Fee plus a \$2,500 Deposit in which the fees for Admin, Attorney and Engineering will be deducted from the \$2,500 Deposit.
- The \$4,000 IMP fee for Developers will be non-refundable.
 - Ordinance was revised and returned by Donald Johannes on July1, 2021. Document is ready for signatures.

First motion was made by John Barr to accept Ordinance #21-42 amending Section 1, Ordinance No. 96-3 (b). Roll call vote:

- John Barr- Yes
- Cliff Behrmann - Yes
- Nate Janini - Yes
- Roddy Riggs - Yes
- Michael Thornton - Yes
- Penny Zimmerman - Yes
- Bryan Albers - Absent

2. Request from Highland-Pierron Fire Protection District for TTWD to allow them to install a radio repeater for their emergency radio communications on our new tower in St Morgan.
3. Don Johannes is retiring Dec 31, 2021. He recommends Sandberg Phoenix as his replacement.
4. David Hickey appointment to replace John Barr.
 - David Hickey cannot commit to a board position at this time.

d. Operator's Report.

1. Water loss/gain report.
 - Remove flushing from Water Loss Report for June.
 - Auto Hydrant Flushers were hooked up June 30, 2021.
2. Link2Site – Modem upgrade requirements and pricing.
3. Buckeye/Arkansas Ammonia Pump installation.

e. Office Staff Report.

1. Consumption Report.
2. Customers Using Over 50,000 Consumption Report.
3. Zero Users Report.
4. Total number of ACH Customers for June 2021 is 506. June's ACH Deposit was \$27,541.05 on June 15, 2021.
5. May's Credit Card Processing Statement from Paystar shows TTWD received 82 transactions totaling \$5,865.80 in payments.
6. Paperwork ready for Shredding/Destroying Records for Governmental Entities. Can do after June 30 2021. Do we have Board approval to continue?
 - Received approval from Nate Janini and John Barr to move forward on shredding the approved documents. Call to request quotes for shredding documents.

8. Old Business.

1. Proposal for Resolution to City of Trenton. Sandberg Phoenix & Von Gontard P.C. letter to Attorney for City of Trenton with a proposal for resolution of the current dispute. They choose to continue into district.
2. Email stating the City of Trenton will continue with their plans to expand their water lines into the Korte Luitjohan project which is in TTWD district lines. Letter received by Don Johannes confirming the decision. *Restraining Order to stop construction has been filed.*

9. New Business.

1. Comparison of charges since water rate increase on May 1, 2019.
2. Comparison of charges for Clinton County Cooperative since changing to solar.
3. Comparison of charges for Wolf House since changing to solar.
4. Comparison of SLM and Certop Readings.
5. Office will be closed to the public indefinitely due to the increase in Covid-19 cases.
6. Notification of Risk and Resilience Certification Requirement for EPA.
7. New Peripheral Route for City of Highland – Iberg Rd, Bellm Rd, Old Trenton Rd, and Route 160 – TTWD Needs to Obtain a New Easement from Aaron Gelly.
8. Cyber Insurance Quote from Foppe Insurance.
 - Call Foppe Insurance to request a presentation of information at the next board meeting.
9. Bill lowered to \$600.67 from Frontier Phone. John Barr called and spoke with Frontier. He told them TTWD will not pay this bill because there was no signed contract.
10. Move Fire Hydrant-Request by Mary Bornert Per Her Neighbor James Trame.
 - Pending until Mr. Trame calls back to the office.
11. Quote from Brefeld Plumbing & Heating, Inc for new Gas Furnace and AC, Duct work, & new thermostat \$8,895.00. Problems with office staying cold no matter where thermostat is set. Runs to often & too loud. We cannot hear each other or our customers on the phone.
 - We need 3 additional quotes for a new furnace for the office.
12. Potluck Dinner to celebrate the 25th Anniversary of Tri-Township WaterDistrict's Bidding of Phase 1 to take place after the Board Meeting in either August, September, or October 2021.
 - Potluck Dinner has been scheduled for October 30, 2021, following the board meeting to match up with TTWD 25th Anniversary.

The next meeting will be held Wednesday, July 28, 2021, at 7:00 PM at the TTWD Office 180 State Rt. 160, -Trenton IL 62293.

Motion to adjourn made by Penny Zimmerman.
Meeting adjourned at 8:10.

Minutes taken by: Office Personnel.