

## MINUTES

7:00 P.M., AUGUST 25, 2021

Board of Trustees Meeting  
Tri-Township Water District (TTWD)  
180 State RT 160, Trenton, IL 62293

**1. Call to Order.** The Tri-Township Water District (TTWD) Board of Trustees Meeting was Called to Order at 7:00 P. M.

**2. Roll Call.**

**Trustees Present:** Nate Janini, John Barr, Bryan Albers, Roddy Riggs, Michael Thornton, and Penny Zimmerman

**Trustees Absent:** Cliff Behrmann

**District Personnel Present:** Chris Horstmann, Don Johannes

**District Personnel Absent:** Brent Maschhoff, and Matt Tosh

**3. Introduction of Guests.** Bill Foppe with Foppe Insurance, Don Weber, James Trame

- Bill Foppe reviewed charges for Cyber Cowbell Insurance, addressed ransom ware, notification reimbursement, can make more than one claim with policy. Mr. Foppe will check current price of policy.
- James Trame requested his hydrant be moved to edge of property line.
  - We will need to stay within the easement or get a new easement. Office will find easements and have Don Johannes review them to see if they are legal.
- Mr. Don Weber – Did not attend.

**4. Presentation of Minutes of Last Meeting.**

Motion made to approve by Bryan Albers and seconded by John Barr. Unanimously approved by attending board.

**5. Treasurer's Report.**

**a. Account Balances.**

**b. Presentation of Bills.**

**Bills over \$500.00**

- Sandberg Phoenix (Trenton Dispute)

**\$2,112.8**

Motion made to approve Penny Pinkstaff. Motion seconded by Michael Thornton.  
Unanimously approved by attending board.

**c. Approval of Order of Disbursements. Payment Order #21-299**

- Sandberg Phoenix (Trenton Dispute)

**\$2,112.8**

**6. Payment Order #21-299**

Motion made to approve order of disbursements by Penny Zimmerman. Motion seconded by Roddy Riggs. Unanimously approved by attending board.

**d. Budget.**

**7. Current Business.**

**a. Accountant's Report.**

1. Summary of Cash & Reserve Accounts.

**b. Engineering Report.**

1. As Built Drawings of Existing Subdivisions.
2. Dennis & Darlene Nagel easement for St. Rose completed and to Court House. Filed easement returned on August 20, 2021.

**c. Attorney's Report.**

1. Request from Highland-Pierron Fire Protection District for TTWD to allow them to install a radio repeater for their emergency radio communications on our new tower in St Morgan.
  - Highland - Pierron Fire Department came and checked out the water tower on August 19, 2021.
  - Radio Repeater will be installed after they send us a Certificate of Insurance from the Installation Company and the Fire Department.
  - Frontier – Still waiting on correspondence showing charges owed.
  - Frontier damages to line - Waiting to see if they pursue the issue.

**d. Operator's Report.**

1. Water Loss/Gain Report.
2. Katie Henrichs complaint.
  - Call Marcus Excavating for estimate on putting in rip rap to fix.
  - Problem not caused by tower but by rainwater.

**e. Office Staff Report.**

1. Consumption report.
2. Customers using over 50,000 consumption report.
3. Sally's Zero Users report.
4. Total number of ACH Customers for Aug 2021 is 509. Aug's ACH Deposit was \$30,622.52 on Aug 15, 2021.
5. July's Credit Card Processing Statement from Paystar shows TTWD received 102 transactions totaling \$8,355.47 in payments.
6. Health Insurance for Employees.
  - Under Review
7. Personnel Policy - Rules and Regulations. Cannot find where this was ever voted on in Board Minutes. Last seen in July 2001 Minutes. It was to be reviewed for acceptance in the Aug 2001 minutes. Nothing found.
8. Need replacement for Cheyenne Pinkstaff.
  - Working on finalizing what will be offered. One person has been interviewed.

**Executive Session:**

- a. Salaries and Benefits for employees.
  - Under Review

Motion made by Penny Zimmermann and seconded by Michael Thornton calling the Executive Session to order at 8:30 P.M.

Motion made by Brian Albers and seconded by Roddy Riggs to adjourn Executive Session at 9:00 pm.

**8. Old Business.**

1. Proposal for Resolution to City of Trenton. Sandberg Phoenix & Von Gontard P.C. Letter to Attorney for City of Trenton with a Proposal for Resolution of the Current Dispute. They Chose to Continue into the District.
2. Email Stating the City of Trenton will Continue with Their Plans to Expand Their Water Lines into the Korte Luitjohan Project which is in TTWD District

Lines. Letter Received by Don Johannes Confirming the Decision. *Restraining Order to Stop Construction has been Issued.*

3. TTWD Office will be closed to the public indefinitely due to the increase of variances in Covid-19 cases.

#### 9. **New Business.**

1. Comparison of Charges Since Water Rate Increase on May 1, 2019.
2. Comparison of Charges for Clinton County Cooperative Since changing to Solar.
3. Comparison of Charges for Wolf House Since Changing to Solar.
4. Comparison of SLM and Certop Readings. None
5. New peripheral route for City of Highland – Iberg Rd, Bellm Rd, Old Trenton Rd and Route 160 – TTWD needs to obtain a new easement from Aaron Gelly.
  - Check to see if Easement has been recorded. Aaron Gelly agreed to 25 ft easement with City of Highland (*15 ft for Highland; 10 ft for TTWD.*)
6. Potluck Dinner to celebrate the 25<sup>th</sup> Anniversary of Tri-Township Water District's Bidding of Phase 1 to take place after the Board Meeting on October 27, 2021.
  - Has been postponed until after Covid.
7. Kelly Wilhelm inquiring about a pre-paid Tap.
  - Send copy of minutes from board meeting dated 11-28-2001 to Kelly Wilhelm.
  - No moneys will be refunded.

The next meeting will be held Wednesday, September 29 2021 at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.

Nancy Sadler scheduled vacation Sept 3 – Sept 13, 2021

Motion to adjourn made by Bryan Albers

Meeting adjourned at 9:20 P. M.

Minutes taken by: Penny Zimmermann

## GUESTS

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>
JIM TRAME	11711 RICHWOOD SCHOOL RD	618-781-8319
BILL FOPPE	BREESE, IL	618-806-3660