

MINUTES

7:00 P.M., Dec 15, 2021

Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 State RT 160, Trenton, IL 62293

1. Call to Order. The Tri-Township Water District (TTWD) Board of Trustees Meeting was Called to Order at 7:00 P. M.

2. Roll Call.

Trustees Present: Nate Janini, Bryan Albers, John Barr, Cliff Behrmann, Roddy Riggs, Michael Thornton, and Penny Zimmerman

Trustees Absent:

District Personnel Present: Chris Horstmann, Brent Maschhoff, Don Johannes

District Personnel Absent: Matt Tosh

3. Introduction of Guests. None

4. Presentation of Minutes of Last Meeting.

Motion made to approve by Michael Thornton and seconded by Cliff Behrman. Unanimously approved by attending board.

5. Treasurer's Report.

a. Account Balances.

b. Presentation of Bills.

Bills over \$500.00

- Onsolve (*Code Red Yearly fee*) \$ 750.00
- Turf Gator yearly quote \$1,101.00 (*with 10 % discount \$990. 90*)
- Sandberg & Phoenix \$ 665.65
- Schulte Supply (*New Meters*) \$2,519.40

Motion made to approve by Cliff Behrmann. Motion seconded by Bryan Albers. Unanimously approved by attending board.

c. Approval of Order of Disbursements.

- Onsolve (*Code Red Yearly fee*) \$ 750.00
- Turf Gator yearly quote \$1,101.00 (*with 10 % discount \$990. 90*)
- Sandberg & Phoenix \$ 665.65
- Schulte Supply (*New Meters*) \$2,519.40

Motion made to approve order of disbursements by Penny Zimmerman. Motion seconded by Roddy Riggs. Unanimously approved by attending board.

6. Payment Order #21-301

Motion made to approve order of disbursements by Penny Zimmermann. Motion seconded by Michael Thornton. Unanimously approved by attending board.

d. Budget.

7. Current Business.

a. Accountant's Report.

1. Summary of Cash & Reserve Accounts.
 - Have Busey Bank check FDIC insured Pledge to see if current balances are covered?
2. Audit
 - No problems found.
 - Send digital copy of the Audit to Kurt Prenzler's office.
 - Brent Maschhoff suggested creating a different account for repainting the water tower in future. Use the \$400 check for Tower Rental for new account. Life of current paint around 20 years.

b. Engineering Report.

1. As Built Drawings of Existing Subdivisions.
2. IDOT Permits for Oliver Kaufman Taps ordered.
3. Email from IDOT
 - Permits will arrive sometime in Mid-January.

c. Attorney's Report.

1. Email from John Gilbert concerning Trenton Dispute.
2. Letter to BB&L attorneys.com regarding Ann Schroeder/Albert & Helen Company's request to withdraw from Tri-Township Water District.
3. Letter from BB & L, Attorneys at Law for *Ann Schroeder/Albert & Helen Company d/b/a A & H Co.*
 - Set up Intergovernmental agreements with City of Trenton and Aviston after settlement of litigation.
4. Email from John Gilbert concerning Trenton Dispute's oral argument on our and Trenton's motions for summary judgment.
 - Current case status reviewed.

d. Operator's Report.

1. Water Loss/Gain Report.
2. THM Avg

e. Office Staff Report.

1. Consumption report. **None - Bills not printed yet.**
2. Customers using over 50,000 consumption report. **None - Bills not printed yet.**
3. Sally's Zero Users report. **None - Bills not printed yet.**
4. Total number of ACH Customers for Dec 2021 is 518. Dec's ACH Deposit was \$28,813.99 on Dec 15, 2021.
5. November's Credit Card Processing Statement from Paystar shows TTWD received 74 transactions totaling \$5,351.27 in payments.
6. Health Insurance for Employees.
 - Awaiting handbook.
7. Personnel Policy - Rules and Regulations - Employee Salaries. Personnel Handbook is being created by our Board of Trustees.
 - Michael Thornton is the project manager.
8. Need replacement for Cheyenne Pinkstaff. Mrs. Teresa Haas is still interested in the position.
 - Set up interview with Mrs. Haas.

Motion made by Bryan Albers to approve. Motion seconded by John Barr. Unanimously approved by attending board.

8. Old Business.

1. Proposal for Resolution to City of Trenton. Sandberg Phoenix & Von Gontard P.C. Letter to Attorney for City of Trenton with a Proposal for Resolution of the Current Dispute. They Chose to Continue into the District.
2. Email Stating the City of Trenton will Continue with Their Plans to Expand Their Water Lines into the Commerce Park Project which is in TTWD District Lines. Letter Received by Don Johannes Confirming the Decision. *Restraining Order to Stop Construction has been Issued.*
3. TTWD Office will be closed to the public indefinitely due to the increase of variances in Covid-19 cases.
4. New peripheral route for City of Highland – Iberg Rd, Bellm Rd, Old Trenton Rd and Route 160 – TTWD needs to obtain a new easement from Aaron Gelly

9. New Business.

1. Comparison of Charges Since Water Rate Increase on May 1, 2019.
2. Comparison of Charges for Clinton County Cooperative Since changing to Solar.
3. Comparison of Charges for Wolf House Since Changing to Solar.
4. Comparison of SLM and Certop Readings.
5. Status Interconnection with St. Rose Water.
6. Status of Email from Abby Bacon, USDA regarding disbursement of last bit of money from loan 06. The balance is \$163,832.55. Outline the project, show a summary of cost, etc. The outline of project should come from Engineer or Board President per Abby Bacon.

- Call Abby Bacon to find out how long USDA will hold the money for TTWD.

7. Material Bid:

Schulte Supply – \$3,710.66 – Low Bidder
Midwest Municipal Supply – \$4523.34
IMCO, INC – \$5,739.00

Motion made by Penny Zimmerman to approve Schulte Supply, INC as the apparent low bidder. Motion seconded by Roddy Riggs. Unanimously approved by attending board. Send Purchase Order.

The next meeting will be held Wednesday, January 26, 2021, at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.

Motion to adjourn made by Penny Zimmerman.

Meeting adjourned at 7:55 pm.

Minutes taken by: Office Personnel.