

MINUTES

7:00 P.M., Nov 17, 2021

Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 State RT 160, Trenton, IL 62293

1. Call to Order. The Tri-Township Water District (TTWD) Board of Trustees Meeting was Called to Order at 7:00 P. M.

2. Roll Call.

Trustees Present: Nate Janini, Bryan Albers, John Barr, Cliff Behrmann, Roddy Riggs, Michael Thornton, and Penny Zimmerman

Trustees Absent:

District Personnel Present:

District Personnel Absent: Chris Horstmann, Brent Maschhoff, Don Johannes, and Matt Tosh

3. Introduction of Guests.

4. Presentation of Minutes of Last Meeting.

Motion made to approve by Penny Zimmerman and seconded by John Barr. Unanimously approved by attending board.

5. Treasurer's Report.

a. Account Balances.

b. Presentation of Bills.

Bills over \$500.00

- USABlueBook (Chemicals) **\$912.74**

Motion made to approve by Cliff Behrmann. Motion seconded by Bryan Albers. Unanimously approved by attending board.

c. Approval of Order of Disbursements.

- USABlueBook (Chemicals) **\$912.74**

6. Payment Order #21-301

Motion made to approve order of disbursements by Penny Zimmerman. Motion seconded by Michael Thornton. Unanimously approved by attending board.

d. Budget.

7. Current Business.

a. Accountant's Report.

1. Summary of Cash & Reserve Accounts.

b. Engineering Report.

1. As Built Drawings of Existing Subdivisions.

c. Attorney's Report.

d. Operator's Report.

1. Water Loss/Gain Report.
2. THM Avg

e. Office Staff Report.

1. Consumption report. **None**
2. Customers using over 50,000 consumption report. **None**
3. Sally's Zero Users report. **None**
4. Total number of ACH Customers for Nov 2021 is 518. November's ACH Deposit was \$28,811.12 on November 15, 2021.
5. October's Credit Card Processing Statement from Paystar shows TTWD received 92 transactions totaling \$7,547.71 in payments.
6. Health Insurance for Employees.
7. Personnel Policy - Rules and Regulations. Cannot find where this was ever voted on in Board Minutes. Last seen in July 2001 Minutes. It was to be reviewed for acceptance in the Aug 2001 minutes. Nothing found.
 - Nate Janini still working on Employee Handbook.
8. Need replacement for Cheyenne Pinkstaff. Mrs. Haas called to see if TTWD would still be hiring the first of year or if the position had been filled.
 - Tabled until the next meeting.
9. Friday After Thanksgiving to become a paid holiday.

Motion made by Penny Zimmerman to approve Friday after Thanksgiving to become a paid holiday to be included in the Employee Handbook. Motion seconded by Roddy Riggs. Unanimously approved by attending board.

10. Executive Session:

a. Salaries and Benefits for employees.

Motion made by Michael Thornton and seconded by John Barr calling the Executive Session to order at 7:55 P.M.

Motion made Penny Zimmerman and seconded by Bryan Albers to adjourn Executive Session at 8:10 P.M.

8. Old Business.

1. Proposal for Resolution to City of Trenton. Sandberg Phoenix & Von Gontard P.C. Letter to Attorney for City of Trenton with a Proposal for Resolution of the Current Dispute. They Chose to Continue into the District.
2. Email Stating the City of Trenton will Continue with Their Plans to Expand Their Water Lines into the Korte Luitjohan Project which is in TTWD District Lines. Letter Received by Don Johannes Confirming the Decision. *Restraining Order to Stop Construction has been Issued.*
3. TTWD Office will be closed to the public indefinitely due to the increase of variances in Covid-19 cases.

9. New Business.

1. Comparison of Charges Since Water Rate Increase on May 1, 2019.
2. Comparison of Charges for Clinton County Cooperative Since changing to Solar.
3. Comparison of Charges for Wolf House Since Changing to Solar.
4. Comparison of SLM and Certop Readings.
5. New peripheral route for City of Highland – Iberg Rd, Bellm Rd, Old Trenton Rd and Route 160 – TTWD needs to obtain a new easement from Aaron Gelly.
6. Discussion about Interconnection with St. Rose Water.
 - We have necessary easements.
 - St. Rose is willing to come opposite way to meet halfway.
 - Check for S. L. M. agreement.
7. Discussion about replacement of Don Johannes.

Motion made by Penny Zimmerman to approve Sandberg Phoenix on an as needed basis (hourly) to replace Don Johannes. Motion seconded by Roddy Riggs. Unanimously approved by attending board.

- Email sent to Mr. John Gilbert by Nancy Sadler notifying him of Board's approval.

8. Letter from BB & L, Attorneys at Law for Ann Schroeder/Albert & Helen Company d/b/a A & H Co.

- John Gilbert to compose a letter to BB & L Attorneys at Law stating it is not an option to connect to Aviston.

- Nancy Sadler sent an email to requesting Mr. Gilbert compose and send a letter to BB & L Attorneys at Law.

9. Vote on Cyber Coverage Quote – (Received 9/29/21)

Motion made by Cliff Behrmann to approve Cyber Coverage from Foppe Insurance. Motion seconded by John Barr. Unanimously approved by attending board.

- Email to Bill Foppe that Cyber Coverage was approved by the Board of Trustees. Will be followed up with a phone call by Nancy Sadler.

10. Board Meeting Dates for review.

- Move July meeting date to Wednesday July 20, 2022 - Done

11. Email from Abby Bacon, USDA - We need to disburse the last bit of money from loan 06. The balance is \$163,832.55.

- Nancy Sadler to call Abby Bacon to see if the funds can be used for interconnect with St. Rose. Additionally, ask how we can access the funds and what is the timeframe.

- Abby Bacon would like in writing from the Engineer or Board President a summary of cost and outline of the project for the funds. Feel free to contact Abby Bacon with any questions that come up.

12. Oliver Kaufman requested installation of two taps that were included in the purchase price of the land for the new water tower.

- Nancy Sadler will call Matt Tosh with Brown & Roberts and request IDOT permits. Once the meters are installed there will be the minimum monthly charge as stated in the Rules and Regulations document.

The next meeting will be held Wednesday, November 17, 2021 at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.

Motion to adjourn made by Roddy Riggs.

Meeting adjourned at 8:11

Minutes taken by: Penny Zimmerman