

MINUTES

7:00 P.M., Jan 26, 2022
Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 State RT 160, Trenton, IL 62293

1. Call to Order. The Tri-Township Water District (TTWD) Board of Trustees Meeting was Called to Order at 7:00 P. M.

2. Roll Call.

Trustees Present: Nate Janini, Bryan Albers, John Barr, Michael Thornton, and Penny Zimmerman

Trustees Absent: Cliff Behrmann and Roddy Riggs.

District Personnel Present: Chris Horstmann,

District Personnel Absent: Matt Tosh, John Gilbert and Brent Maschhoff,

3. Introduction of Guests. John & Judith Adkins

- Regarding moving their meter from 14825 Ranz RD to their address at 4285 Hidden Hills LN.
- Address was changed according to Charity Fuehne by 911 prior to her selling the property to John & Judith Adkins. Notation on the account when it was in Charity Fuehne's name.
- The original address was 14825 Ranz RD. Changed when the subdivision went in.
- The Adkins were recently told they need to move the meter to their current address. They want to know what their options are.
 - TTWD will move the meter at no charge when the weather warms up. Customer will be required to run line between the meter and their house.

4. Presentation of Minutes of Last Meeting.

Motion made to approve by John Barr and seconded by Michael Thornton. Unanimously approved by attending board.

5. Treasurer's Report.

a. Account Balances.

b. Presentation of Bills.

Bills over \$500.00

- Sandberg & Phoenix \$ 3,521.49

- Auto Owners/Foppe Insurance \$ 3,127.00 (*Public Officials Renewal Policy*)
- Auto Owners \$14,102.45 (*\$14,932.37- discount*)
- Julie (Annual fee) \$ 1,241.46
- Oliver Kaufman, Jr Taps \$ 3,900.00

Motion made to approve by Bryan Albers. Motion seconded by Penny Zimmerman.
Unanimously approved by attending board.

c. Approval of Order of Disbursements.

- Sandberg & Phoenix \$ 3,521.49
- Auto Owners/Foppe Insurance \$ 3,127.00 (*Public Officials Renewal Policy*)
- Auto Owners \$14,102.45 (*\$14,932.37- discount*)
- Julie (Annual fee) \$ 1,241.46
- Oliver Kaufman, Jr Taps \$ 3,900.00

Motion made to approve order of disbursements by John Barr. Motion seconded by Penny Zimmerman. Unanimously approved by attending board.

6. Payment Order #22-304

Motion made to approve order of disbursements by John Barr. Motion seconded by Penny Zimmerman. Unanimously approved by attending board.

d. Budget.

7. Current Business.

a. Accountant's Report.

2. Summary of Cash & Reserve Accounts.
 - Have Busey Bank check FDIC insured Pledge to see if current balances are covered?
 - Office is to speak with Jon Grieve at Busey Bank to follow up on the Pledge.

b. Engineering Report.

1. As Built Drawings of existing subdivisions.
2. Board Approval for Brown & Roberts to do Arial Maps of District and Lines.
 - Contact Matt Tosh for Estimate of Costs.
3. Estimate on St. Rose interconnection by Brown & Roberts.
 - On hold until cost of current improvements at pump stations and possible upgrade with generators has been evaluated.

- **Attorney's Report.**

1. Appeal filed in TTWD v Trenton dispute.
 - Mediation on Feb 8, 2022 – Sandberg Phoenix office – 2:00 pm

Motion made by John Barr to approve. Motion seconded by Michael Thornton.
Unanimously approved by attending board.

Roll Call Vote:

John Barr – Aye
Bryan Albers – Aye
Michael Thornton – Aye
Penny Zimmerman – Aye
Nate Janini – Aye
Cliff Behrmann – Absent
Roddy Riggs - Absent

- **Operator's Report.**

1. Water Loss/Gain Report.
2. THM Avg

- **Office Staff Report.**

1. Consumption report.
2. Customers using over 50,000 consumption report.
3. Sally's Zero Users report.
4. Total number of ACH Customers for Jan 2022 is 519. Jan's ACH Deposit was \$27,525.86 on Jan 18, 2022.
5. Dec's Credit Card Processing Statement from Paystar shows TTWD received 88 transactions totaling \$6,019.93 in payments.
6. Personnel Policy - Rules and Regulations - Employee Salaries – Health Insurance. Personnel Handbook is being created by our Board of Trustees. **Executive Session at end of meeting**
7. Mrs. Teresa Haas was hired and started working on January 7, 2022

8. Old Business.

1. TTWD Office will be closed to the public indefinitely due to the increase of variances in Covid-19 cases.

9. New Business.

1. Comparison of SLM and Certop Readings.
2. Status of Email from Abby Bacon, USDA regarding disbursement of last bit of money from loan 06. The balance is \$163,832.55. Outline the project, show a

summary of cost, etc. The outline of project should come from Engineer or Board President per Abby Bacon.

3. ARPA – Madison County Water Company Funding – Power Point Presentation from meeting.
 - TTWD pays upfront, then re-imburement later. Have until 2024 to use the funds

Motion made by John Barr to use ARPA funds of \$100,00 for improvements at Buckeye and Arkansas Pump Stations for improvements and generators. Seconded by Michael Thornton. Unanimously approved by attending board.

Regular Session Adjourned at 8:15 pm.

Executive Session started at 8:16 pm

Motion made by Michael Thornton to adjourned the executive session at 9:30 pm. Seconded by Bryan Albers. Unanimously approved.

The next meeting will be held Wednesday, Feb 23, 2022 at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.

Motion to adjourn made by Michael Thornton.

Meeting adjourned at 9:30 pm.

Minutes taken by: Office Personnel.