

MINUTES

7:00 P.M., February 23, 2022
Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 State RT 160, Trenton, IL 62293

1. Call to Order. The Tri-Township Water District (TTWD) Board of Trustees Meeting was Called to Order at 7:00 P. M.

2. Roll Call.

Trustees Present: Nate Janini, Bryan Albers, John Barr, Michael Thornton, and Roddy Riggs.

Trustees Absent: Cliff Behrmann & Penny Zimmerman.

District Personnel Present:

District Personnel Absent: Chris Horstmann, Matt Tosh, John Gilbert and Brent Maschhoff,

3. Introduction of Guests.

4. Presentation of Minutes of Last Meeting.

Motion made to approve by Michael Thornton and seconded by Bryan Albers. Unanimously approved by attending board.

5. Treasurer's Report.

a. Account Balances.

- Busey Bank FDIC pledge is \$50,000.00 over account balance.

b. Presentation of Bills.

Bills over \$500.00

- | | |
|----------------------------------|---|
| - Sandberg & Phoenix | \$ 5,061.38 |
| - Illinois Electric Works (VFDs) | \$10,648.00 (<i>Quote ordered per Nate</i>) |
| - Barton Electric | \$ 700.00 (<i>Short Circuit – outside lights</i>) |
| - Illinois Electric Works | \$ 1,427.00 (<i>VFD's) Booster Station</i>) |

Motion made to approve by Roddy Riggs. Motion seconded by Bryan Albers. Unanimously approved by attending board.

- Sandberg & Phoenix \$ 5,061.38
- Illinois Electric Works (VFDs) \$10,648.00 (*Quote ordered per Nate*)
- Barton Electric \$ 700.00 (*Short Circuit – outside lights*)
- Illinois Electric Works \$ 1,427.00 (*VFD's) Booster Station*)

Motion made to approve order of disbursements by John Barr. Motion seconded by Bryan Albers. Unanimously approved by attending board.

6. Payment Order #22-305

Motion made to approve order of disbursements by Bryan Albers. Motion seconded by John Barr. Unanimously approved by attending board.

c. Budget.

7. Current Business.

a. Accountant's Report.

2. Summary of Cash & Reserve Accounts.

b. Engineering Report.

1. As Built Drawings of existing subdivisions.
 - Worked by Brown & Roberts.
2. Board Approval for Brown & Roberts to do digitized Arial Maps of District and Lines.
 - Board approved action to get digitized arial maps of the Water District and lines.
3. Estimate on St. Rose interconnection by Brown & Roberts on hold.

c. Attorney's Report.

1. Meditation for TTWD v Trenton dispute. Tabled
 - Trenton's proposal.
 - Send Trenton's proposal to all Board Members for review prior to Special Board Meeting scheduled for Monday, March 7, 2022 at 6:00 pm.

- Nate will call John Gilbert to schedule.

Motion made by Nate Janini to hold a Special Board Meeting on Monday, March 7, 2022 to discuss Trenton's Proposal. Motion seconded by Roddy Riggs. Unanimously approved by attending board.

d. Operator's Report.

1. Water Loss/Gain Report.
2. THM Avg

e. Office Staff Report.

1. Consumption report. None
2. Customers using over 50,000 consumption report. None
3. Sally's Zero Users report. None
4. Total number of ACH Customers for Feb 2022 is 519. Feb's ACH Deposit was \$28,495.44 on Feb 15, 2022.
5. Dec's Credit Card Processing Statement from Paystar shows TTWD received 99 transactions totaling \$7,093.44 in payments.
6. Personnel Policy - Rules and Regulations - Employee Salaries – Health Insurance. Personnel Handbook is being created by our Board of Trustees.

Motion made by John Barr to approve Personnel Handbook. Motion seconded by Bryan Albers. Unanimously approved by attending board.

8. Old Business.

1. TTWD Office will be closed to the public indefinitely due to the increase of variances in Covid-19 cases.

9. New Business.

1. Comparison of SLM and Certop Readings.
2. Status of Email from Abby Bacon, USDA regarding disbursement of last bit of money from loan 06. Outline the project, show a summary of cost, etc. The outline of project should come from Engineer or Board President per Abby Bacon.
 - Nate Janini will call Abby Bacon at USDA for more details.
3. Filing Claim against Ameren Illinois regarding storm damaged which made pumps at Wolf House inoperable during recent Power Surge.
 - Items are proprietary
 - The VFD's have been ordered. These were ordered immediately due to emergency need to repair. These items are in very short supply due to supply chain issues cause by Covid.

- Expecting full reimbursement from Ameren IL due to their fault on supplying only 2 phase power not 3 phase power to pump house.
- Illinois Electric Works has completed the work at the Wolfhouse pump 2/25/2022.

4. ARPA – Madison County Water Company Funding – Subaward Agreement.

Motion made by John Barr to use ARPA funds of \$100,00 for improvements at Buckeye and Arkansas Pump Stations for improvements and generators. Seconded by Michael Thornton. Unanimously approved by attending board.

The next meeting will be held Wednesday, March 30, 2022 at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.

Motion to adjourn made by Bryan Albers.

Meeting adjourned at 8:45 pm.

Minutes taken by: Nate Janini.