

# MINUTES

7:00 P.M., April 27, 2022

Board of Trustees Meeting

Tri-Township Water District (TTWD)

180 State RT 160, Trenton, IL 62293

**1. Call to Order.** The Tri-Township Water District (TTWD) Board of Trustees Meeting was Called to Order at 7:00 P. M.

**2. Roll Call.**

**Trustees Present:** Bryan Albers, John Barr, Nate Janini, Roddy Riggs, and Michael Thornton,

**Trustees Absent:** Cliff Behrmann, Penny Zimmerman.

**District Personnel Present:** Chris Horstmann

**District Personnel Absent:** John Gilbert, Matt Tosh and Brent Maschhoff.

**3. Introduction of Guests. None**

**4. Presentation of Minutes of Last Meeting.**

Motion made to approve by Michael Thornton and seconded by John Barr. Unanimously approved by attending board.

**5. Treasurer's Report.**

**a. Account Balances.**

- Busey Bank FDIC pledge is \$50,000.00 over account balance.

**b. Presentation of Bills.**

**Bills over \$500.00**

- Schulte Supply	\$2,871.00
- Crown lift trucks	\$1,127.33
- Schulte Supply	\$1,524.00
- Cady Aqua Store Inc	\$2,391.75
- Sandberg Phoenix	\$5,466.29
- Foppe Insurance (Rural Development Bond)	\$2,092.00

Motion made to approve by Bryan Albers. Motion seconded by Roddy Riggs. Unanimously approved by attending board.

**c. Approval of order of Disbursements:**

Monthly Bills over \$500.00

- Schulte Supply	\$2,871.00
- Crown lift trucks	\$1,127.33
- Schulte Supply	\$1,524.00
- Cady Aqua Store Inc	\$2,391.75
- Sandberg Phoenix	\$5,466.29
- Foppe Insurance (Rural Development Bond)	\$2,092.00

Motion made to approve order of disbursements by Bryan Albers. Motion seconded by Michael Thornton. Unanimously approved by attending board.

**d. Budget.**

**e. Payment Order #22-307**

Motion made to approve order of disbursements by Michael Thornton. Motion seconded by Bryan Albers. Unanimously approved by attending board.

**6. Current Business.**

**a. Accountant's Report.**

2. Summary of Cash & Reserve Accounts.

**b. Engineering Report.**

1. Estimate on St. Rose interconnection by Brown & Roberts. -
  - Table until we get info from SLM
2. ARPA – Madison County Water Company Funding – Subaward Agreement has been sent.
  - Project Estimate from Matt Tosh.
  - Pending getting work accomplished

**c. Attorney's Report.**

- Meditation for TTWD v Trenton dispute.
  - a. Review settlement agreement for approval.

Motion made to go into Executive Session by Bryan Albers at 8:00 pm.

Seconded by Michael Thornton.

**EXECUTIVE SESSION**

Motion made to exit Executive Session by Nathan Janini at 8:30 pm.

Seconded by John Barr.

### 3. **Operator's Report.**

1. Water Loss/Gain Report.
2. THM Avg
3. New Contract

Motion made by Michael Thornton to approve new contract. Motion seconded by Bryan Albers. Unanimously approved by attending board.

### 4. **Office Staff Report.**

1. Consumption report.
2. Customers using over 50,000 consumption report.
3. Sally's Zero Users report.
4. Total number of ACH Customers for April 2022 is 529. April's ACH Deposit was \$27,099.47 on April 15, 2022.
5. Mar's Credit Card Processing Statement from Paystar shows TTWD received 99 transactions totaling \$7,908.85 in payments.
6. Personnel Policy - Rules and Regulations - Employee Salaries – Health Insurance. Personnel Handbook has been delivered to office by Michael Thornton. Signed and in Personnel file.

### 5. **Old Business.**

1. TTWD Office will be reopen to the public on June 6, 2022

### 6. **New Business**

1. Comparison of SLM and Certop Readings.
2. Status of Email from Abby Bacon, USDA regarding disbursement of last bit of money from loan 06. Outline the project, show a summary of cost, etc. The outline of project should come from Engineer or Board President per Abby Bacon.
  - Bryan Albers is gathering information such as generator for the office and water tower in St. Morgan. Digitalizing district maps and gps locations and putting together a plan. Jonathan Witt of Guarentee Electric will size the area for generators which will be turned over to the engineer.
3. Harvest View Acres – We have our first Tap for the Subdivision.
4. SLM price increase.
5. Markus Excavating price increase.
6. Possible rate increase for customers will be 15%.

- New Ordinance No. 22 - 44 to be typed up by Office Personnel sent to Lawyer for approval.

**Tap on Fee** will increase from \$3,850 to \$4,000.

**Rate Schedules.**

The minimum monthly bill will be as follows: \$30.00 per month

The minimum monthly bill will be payable irrespective of use.

The monthly bill will be computed on the following rate schedule:

First 2,000 gallons per month (minimum)	\$44.85
Next 2,000 gallons per month	\$9.70 Per 1,000 gallons
Next 6,000 gallons per month	\$9.70 Per 1,000 gallons
All over 10,000 gallons per month	\$8.60 per 1,000 gallons

Municipalities	\$3.55 per 1,000 gallons
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The next meeting will be held Wednesday, May 25, 2022 at 7:00 PM at the TTWD Office, 180 State Rt. 160, Trenton IL 62293.

Nancy Sadler scheduled for vacation May 27, 2022 – June 7, 2022.

Motion to adjourn made by Roddy Riggs

Meeting adjourned at 9:00 pm. By  
Minutes taken by: Office Personnel.