

MINUTES

7:00 P.M. JUNE 29, 2022

Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 State RT 160, Trenton, IL 62293

1. Call to Order. The Tri-Township Water District (TTWD) Board of Trustees Meeting was Called to Order at 7:00 P. M.

2. Roll Call.

Trustees Present: Bryan Albers, Cliff Behrmann, Michael Thornton, and Penny Zimmerman.

Trustees Absent: John Barr, Nate Janini and Roddy Riggs.

District Personnel Present:

District Personnel Absent: John Gilbert, Chris Horstmann, Brent Maschhoff, & Matt Tosh.

3. Introduction of Guests. None

4. Presentation of Minutes of Last Meeting.

Motion made to approve by Michael Thornton and seconded by Cliff Behrmann.
Unanimously approved by attending board.

5. Treasurer's Report.

a. Account Balances.

b. Presentation of Bills.

Bills over \$500.00

- Sandberg Phoenix (<i>General Advice</i>)	\$741.31
- Sandberg Phoenix (<i>Trenton Dispute</i>)	\$809.82
- Schulte Supply (<i>2 boxes New Meters</i>) (<i>4 extra Antennas</i>)	\$3,208.00

Motion made to approve by Bryan Albers. Motion seconded by Penny Zimmerman.
Unanimously approved by attending board.

c. Approval of order of Disbursements:

Monthly Bills over \$500.00

- Sandberg Phoenix (<i>General Advice</i>)	\$741.31
- Sandberg Phoenix (<i>Trenton Dispute</i>)	\$809.82

- Schulte Supply (2 boxes New Meters) \$3,208.00
(4 extra Antennas)

Motion made to approve order of disbursements by Penny Zimmermann. Motion seconded by Cliff Behrmann. Unanimously approved by attending board.

d. Payment Order #22-309

Motion made to approve order of disbursements by Michael Thornton. Motion seconded by Bryan Albers. Unanimously approved by attending board.

e. Budget. None this month

6. Current Business.

a. Accountant's Report.

1. Summary of Cash & Reserve Accounts.

b. Engineering Report.

1. Estimate on St. Rose interconnection by Brown & Roberts. -
 - Table until we get info from SLM – Still pending.
 - Have Matt Tosh contact SLM and ask is the TTWD supply increase demands for interconnect covered in our contract.
2. ARPA – Madison County Water Company Funding – Subaward Agreement has been sent.
 - Project Estimate from Matt Tosh.
 - Pending getting work accomplished
3. Mapping of Existing Water System (#22-067)
 - Make sure online protected and we have new wall map incorporated boundaries.
 - Make sure Bryan Albers is copied on all mapping issues.

c. Attorney's Report. John Gilbert

d. Operator's Report.

1. Water Loss/Gain Report.

e. Office Staff Report.

1. Consumption report.
2. Customers using over 50,000 consumption report.
3. Sally's Zero Users report.
4. Total number of ACH Customers for July 2022 is 535. July's ACH Deposit is \$43,269.30 on July 15, 2022.

5. With new price increase TTWD needs to increase the Amount allowed at the Busey Bank for future ACH Nacha Files to a possible \$60,000. Current limit is \$40,000. Nate Janini and Bryan Albers will need to sign paperwork per Busey Bank.
 - Confirm paperwork is at Busey Bank
6. May's Credit Card Processing Statement from Paystar shows TTWD received 90 transactions totaling \$6,795.41 in payments.

7. Old Business.

8. New Business

1. Comparison of SLM and Certop Readings.
2. Status of Email from Abby Bacon, USDA regarding disbursement of last bit of money from loan 06. Outline the project, show a summary of cost, etc. The outline of project should come from Engineer or Board President per Abby Bacon.
 - Plan in progress
 - Generator Bids
 1. **Guarantee Electric Company**
 - Natural Gas Base Bid (Tower) \$19,775.00
 - Natural Gas Base Bid (Office) \$27,760.00
 2. **Pfeffer Electric**
 - Base Bid (Office) \$17,900.00
 - Alternate Bid (Water Tower) \$14,150.00
 3. **Oakley Services, Inc**
 - Option A (Water Tower) \$23,106.00
 - Office \$20,332.92
 - Tabled until next meeting.
 - Send to our Engineer, Matt Tosh to review and make sure all specs are the same on each bid and will work for our needs.
4. New rate schedule effective June 1, 2022. Will be on the July 15th Water Bills.
5. VFD's called into the Foppe Insurance per Board of Trustees.
 - Claim Representative is Kristi Lingas. Claim number is 300-0353387-2022
 - Check received but they only paid for one VFD. Office Manager questioned their amount. They will send check for second VFD as well.
6. Due to increase in gas prices, TTWD needs to raise the daily limit on the debit cards to \$150 or more.
 - Confirm paperwork is available

7. Debit cards expire in October, 2022. They should be put in Nate Janini & Bryan Albers names instead of John Barr and Maurice Diekemper.
 - Check with Busey Bank.

8. Material Bid

Schulte Supply	\$545.62
IMCO	\$958.00
Midwest Municipal	\$769.64

Motion made by Cliff Behrmann to accept **Schulte Supply** as the apparent low bidder.
Seconded by Bryan Albers. Unanimously approved by attending board.

The next meeting will be held Wednesday, July 20, 2022 at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293. Michael Thornton on vacation June 30 – July 8, 2022

Motion to adjourn made by Penny Zimmermann.

Meeting adjourned at 8:04 pm.

Minutes taken by: Penny Zimmermann.