

MINUTES

6:00 P.M. August 31, 2022
Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 State RT 160, Trenton, IL 62293

1. Call to Order. The Tri-Township Water District (TTWD) Board of Trustees Meeting was Called to Order at 6:00 P. M.

2. Roll Call.

Trustees Present: Bryan Albers, Cliff Behrmann, Nate Janini, Roddy Riggs, Michael Thornton, and Penny Zimmerman.

Trustees Absent: John Barr

District Personnel Present: Chris Horstmann

District Personnel Absent: John Gilbert, Brent Maschhoff, & Matt Tosh.

3. Introduction of Guests. None

4. Presentation of Minutes of Last Meeting.

Motion made to approve by Michael Thornton and seconded by Penny Zimmerman.
Unanimously approved by attending board.

5. Treasurer's Report.

a. Account Balances.

b. Presentation of Bills.

Bills over \$500.00

Schulte (<i>Tap Material</i>)	\$ 973.28
United Systems (<i>Billing Cards</i>)	\$1,828.72
Cady (<i>Repair to Tower</i>)	\$2,836.69

Motion made to approve by Penny Zimmerman Motion seconded by Bryan Albers.
Unanimously approved by attending board.

c. Approval of order of Disbursements:

Monthly Bills over \$500.00

Schulte (Tap Material)	\$ 973.28
United Systems (Billing Cards)	\$1,828.72
Cady (Repair to Tower)	\$2,836.69

Motion made to approve order of disbursements by Cliff Behrmann. Motion seconded by Michael Thornton. Unanimously approved by attending board.

d. Payment Order #22-311

Motion made to approve order of disbursements by Penny Zimmerman. Motion seconded by Cliff Behrmann. Unanimously approved by attending board.

e. Budget.

6. Current Business.

a. Accountant's Report.

1. Summary of Cash & Reserve Accounts.

b. Engineering Report.

1. Estimate on St. Rose interconnection by Brown & Roberts. -
 - Table until we get info from SLM – Still pending.
2. ARPA – Madison County Water Company Funding – Subaward Agreement has been sent.
 - Project Estimate from Matt Tosh.
 - Pending getting work accomplished
3. Mapping of Existing Water System (#22-067) including additional work – converting old plans Phase I-IV to PDF format
 - Matt Tosh will let us know when complete.

c. Attorney's Report.

- Nothing at this time

d. Operator's Report.

1. Water Loss/Gain Report.

- Fix electrical panel at office water tower. Take pictures and document issues for reimbursement from Caldwell. Chris Horstmann gave an estimated cost to fix panel around \$800.00.

e. Office Staff Report.

1. Consumption report.
2. Customers using over 50,000 consumption report.
3. Sally's Zero Users report.
4. Total number of ACH Customers for Aug 2022 was 540. August's ACH Deposit was \$42,372.84 on August 15, 2022.
5. July's Credit Card Processing Statement from Paystar shows TTWD received 95 transactions totaling \$7,650.47 in payments.

7. Old Business.

8. New Business

1. Comparison of SLM and Certop Readings.
2. Status from Abby Bacon, USDA regarding disbursement of last bit of money from loan 06
 - Accomplished
3. Depreciation Account
 - Increase the monthly deposit into the account by \$3,000 per month for 90 days.

Motion made by Michael Thornton to increase monthly deposit by \$3000.00 to the Depreciation Account for 90 days. Seconded by Roddy Riggs. Unanimously approved by attending board.

4. Material Bid

- Schulte Supply, Inc. \$2,181.00 (Only 1 item bid)
- IMCO Utility Supply \$2,225.00 (Only 1 item bid)
- Midwest Municipal Supply \$2,410.70 (Both items bid)

Motion made by Cliff Behrmann to accept Midwest Municipal Supply as the apparent low bidder. Seconded by Penny Zimmerman. Unanimously approved by attending board.

The next meeting will be held Wednesday, Sept 28, 2022 at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.

Motion to adjourn made by Penny Zimmerman

Meeting adjourned at 6:20 pm.

Minutes taken by: Penny Zimmerman