

MINUTES
September 28, 2022, 7:00 PM
Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 State RT 160, Trenton, IL 62293

1. **Call to Order.** The Tri-Township Water District (TTWD) Board of Trustees Meeting was Called to Order at 7:00 P. M.

2. **Roll Call.**

Trustees Present: Bryan Albers, John Barr, Nate Janini, Roddy Riggs and Penny Zimmerman.

Trustees Absent: Cliff Behrmann & Michael Thornton

District Personnel Present: Chris Horstmann

District Personnel Absent: John Gilbert, Brent Maschhoff, & Matt Tosh.

3. **Introduction of Guests.**

4. **Presentation of Minutes of Last Meeting.**

Motion made to approve by Penny Zimmerman and seconded by Roddy Riggs. Unanimously approved by attending board.

5. **Treasurer's Report.**

a. **Account Balances.**

b. **Presentation of Bills.**

Bills over \$500.00

Schulte (<i>New Meters</i>)	\$ 3,024.00
Cady (<i>Repair Leak at Wolf House Tank</i>)	\$ 4,850.00
USDA Rural Development (<i>Loan Payment Auto debit 11/1</i>)	\$122,350.49
JULIE (<i>Member Annual Renewal 12/31/2022</i>)	\$ 1,107.24
Excel Solar (<i>Quote for repairs to Wolf House Solar Panels</i>)	\$ 7,800.00
Illinois Electric Works (<i>Repair VFD's</i>)	\$ 538.50
Lou Fusz Ford (<i>Brakes, oil change, 2 filters & labor</i>)	\$ 500.00
Midwest Municipal Supply (<i>Bid materials approved 8/31/2022</i>)	\$ 2,420.16

Motion made to approve by Penny Zimmerman. Motion seconded by Bryan Albers.
Unanimously approved by attending board.

c. Approval of order of Disbursements:

Monthly Bills over \$500.00

Schulte (<i>New Meters</i>)	\$ 3,024.00
Cady (<i>Repair Leak at Wolf House Tank</i>)	\$ 4,850.00
USDA Rural Development (<i>Loan Payment</i>)	\$122,350.49
JULIE (<i>Member Annual Renewal 12/31/2022</i>)	\$ 1,107.24
Excel Solar (<i>Quote for repairs to Wolf House Solar Panels</i>)	\$ 7,800.00
Illinois Electric Works (<i>Repair VFD's</i>)	\$ 538.50
Lou Fusz Ford (<i>Brakes, oil change, 2 filters & labor</i>)	\$ 500.00
Midwest Municipal Supply (<i>Bid materials approved 08/31/2022</i>)	\$ 2,420.16

Motion made to approve order of disbursements by Penny Zimmerman. Motion seconded by John Barr. Unanimously approved by attending board.

d. Payment Order #22-312

Motion made to approve order of disbursements by John Barr. Motion seconded by Bryan Albers. Unanimously approved by attending board.

e. Budget.

- Placed order for propane from Brefeld. Price has increased to \$1.99.
- Wisper contract allows for 10 antennas per tower location.

6. Current Business.

a. Accountant's Report.

1. Summary of Cash & Reserve Accounts.

b. Engineering Report.

1. Estimate on St. Rose interconnection by Brown & Roberts. -
 - Table until we get info from SLM – Tabled
2. ARPA – Madison County Water Company Funding – Subaward Agreement has been sent.
 - Project Estimate from Matt Tosh.
 - Pending getting work accomplished

3. Mapping of Existing Water System (#22-067) including Additional Work – Convert Old Plans Phase I-IV to PDF Format
 - Mapping should be complete 90-120 days.
 - All work approved.

c. **Attorney's Report.** Nothing at this time

d. **Operator's Report.**

1. Water Loss/Gain Report.

e. **Office Staff Report.**

1. Consumption report.
2. Customers using over 50,000 consumption report.
3. Sally's Zero Users report.
4. Total number of ACH Customers for September 2022 was 536. September's ACH Deposit was \$40,1001.88 on September 15, 2022.
5. August's Credit Card Processing Statement from Paystar shows TTWD received 87 transactions totaling \$9,113.93 in payments.

7. Old Business.

8. New Business

1. Comparison of SLM and Certop Readings.
2. Grant of Utility Easement received for Trico Development Extension.
3. Teresa Haas to attend United Systems one day conference in Benton, KY on November 16, 2022. (Cost \$235.00 plus mileage & hotel stay)
 - Training approved
4. Generators have arrived for the office and tank project. Bryan Albers will be scheduling installation.
 - Office will close day of installation
 - Pending confirmation of start date.
5. Materials bid.
 - Update item description on line #6 on bid sheets.

Motion made by Penny Zimmerman to accept Schulte Supply as the apparent low bidder. Seconded by John Barr. Unanimously approved by attending board.

The next meeting will be held Wednesday, October 26, 2022 at 7:00 PM at the TTWD Office
180 State Rt. 160, Trenton IL 62293.

Motion to adjourn made by Roddy Riggs.

Meeting adjourned at 7:45 pm.

Minutes taken by: Penny Zimmerman.