

MINUTES
November 16, 2022, 7:00 PM
Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 St Rt 160, Trenton, IL 62293

1. **Call to Order** - The Tri-Township Water District (TTWD) Board of Trustees Meeting was called to order at 7:00 P. M.

2. **Roll Call**

Trustees Present: Bryan Albers, John Barr, Nate Janini, and Penny Zimmerman.

Trustees Absent: Cliff Behrmann, Roddy Riggs, and Michael Thornton.

District Personnel Present: Chris Horstmann and Brent Maschhoff.

District Personnel Absent: John Gilbert and Matt Tosh.

3. **Introduction of Guests**

4. **Presentation of Minutes of Last Meeting**

Motion made to approve minutes by Bryan Albers and seconded by Penny Zimmerman. Unanimously approved by attending board.

5. **Treasurer's Report**

a. **Account Balances**

b. **Presentation of Bills**

Bills over \$500.00

USDA (Loan #91-01) Paid	\$41,925.00
USDA (Loan #91-04) Paid	\$28,000.00
USDA (Loan #91-05) Paid	\$19,442.50
USDA (Loan #91-06) Paid	\$32,982.99
Krehbiel & Associates (Quarterly accounting)	\$ 1,000.00
Certop (Water Operator as needed)	\$ 864.00
Certop (Trico Industrial Park Extension)	\$ 715.50
Schulte Supply (Regulators)	\$ 1,020.00

Cady – Approved 9/28/22 (Tower repairs)	\$ 2,308.47
Krehbiel & Assoc. (Audit, 3 quarters of accounting & AFR)	\$ 8,450.00
Cady – Interior/Exterior inspection, crane rental, repairs & travel)	\$ 5,190.73

Motion made to approve by Penny Zimmerman. Motion seconded by Bryan Albers. Unanimously approved by attending board.

c. Approval of order of Disbursements:

Monthly bills over \$500.00

USDA (Loan #91-01) Paid	\$41,925.00
USDA (Loan #91-04) Paid	\$28,000.00
USDA (Loan #91-05) Paid	\$19,442.50
USDA (Loan #91-06) Paid	\$32,982.99
Krehbiel & Associates (Quarterly accounting)	\$ 1,000.00
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Krehbiel & Assoc. (Audit, 3 quarters of accounting & AFR)	\$ 8,450.00
Cady – Interior/Exterior inspection, crane rental, repairs & travel)	\$ 5,190.73

Motion made to approve order of disbursements by Bryan Albers. Motion seconded by John Barr. Unanimously approved by attending board.

d. Payment Order #22-314

Motion made to approve payment order #22-314 by Penny Zimmerman. Motion seconded by Bryan Albers Unanimously approved by attending board.

e. Budget

6. Current Business

a. Accountant's Report

1. Summary of cash & reserve accounts.
2. Presentation of annual audit.

b. Engineering Report

1. ARPA – Madison County Water Company Funding – Subaward Agreement has been sent.
 - Project estimate from Matt Tosh.
 - Pending getting work accomplished
2. Mapping of Existing Water System (#22-067) including Additional Work – Convert old plans (Phase I-IV) to PDF format
 - Mapping should be complete 90-120 days.

c. Attorney's Report - Nothing currently

d. Operator's Report

1. Water Loss/Gain Report.
 - Research ownership of the dead tree located near Summerfield #1 tank.
 - Get cost estimate for removal.

e. Office Staff Report

1. Consumption report. Not available
2. Customers using over 50,000 consumption report. Not available
3. Sally's zero users report. Not available
4. Total number of ACH customers for November 2022 was 542. November's ACH deposit was \$39,381.69 on November 15, 2022.
5. October's credit card processing statement from Paystar shows TTWD received 86 transactions totaling \$6733.77 in payments.

7. Old Business

8. New Business

1. Comparison of SLM and Certop Readings.
2. Generators have been installed.
3. Cady Inspection. Wolf House Tank
 - Water tank is out of warranty effective 10 years from installation.
 - Reach out to Matt Tosh to see if the tank can be offline 6 weeks for repairs.
4. December meeting time change to 6:00 PM.
5. Bid tabulations for materials.

Motion to approve Schulte Supply as apparent low bidder. Motion made by Penny Zimmerman and seconded by Bryan Albers. Unanimously approved by attending board.

The next meeting will be held Wednesday, December 14, 2022 at 6:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.

Motion to adjourn made by Nate Janini.

Meeting adjourned at 7:55 PM.

Minutes taken by: Penny Zimmerman.