

MINUTES
January 25, 2023, 7:00 PM
Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 St Rt 160, Trenton, IL 62293

1. **Call to Order** - The Tri-Township Water District (TTWD) Board of Trustees Meeting was called to order at 7:00 PM.

2. **Roll Call**

Trustees Present: Bryan Albers, Nate Janini, Roddy Riggs, Michael Thornton, Penny Zimmerman

Trustees Absent: John Barr, Cliff Behrmann

District Personnel Present: Chris Horstmann

District Personnel Absent: John Gilbert, Brent Maschhoff, Matt Tosh

3. **Introduction of Guests**

4. **Presentation of Minutes of Last Meeting**

Motion made to approve minutes by Michael Thornton and seconded by Penny Zimmerman. Unanimously approved by attending board.

5. **Treasurer's Report**

a. **Account Balances**

b. **Presentation of Bills**

Bills over \$500.00

Pfeffer Electric Contractors, Inc (1st payment) (Phase IV funds)	\$24,037.50
Auto Owners Insurance (Auto renewal \$1,738.50) (Paid in full amount)	\$ 1,512.00
Root's Professional Stump Grinding (Approved 12/14/2023)	\$ 2,835.00
Foppe Insurance (Public Officials Renewal)	\$ 2,995.00
JULIE Annual Renewal	\$ 1,107.24

Motion made to approve by Bryan Albers. Motion seconded by Roddy Riggs.
Unanimously approved by attending board.

c. Approval of order of Disbursements:

Monthly bills over \$500.00

Pfeffer Electric Contractors, Inc (1st payment) (Phase IV funds)	\$24,037.50
Auto Owners Insurance (Auto renewal \$1,738.50) (Paid in full amount)	\$ 1,512.00
Root's Professional Stump Grinding (Approved 12/14/2023)	\$ 2,835.00
Foppery Insurance (Public Officials Renewal)	\$ 2,995.00
JULIE Annual Renewal	\$ 1,107.24

Motion made to approve order of disbursements by Penny Zimmerman. Motion seconded by Bryan Albers. Unanimously approved by attending board.

d. Payment Order #22-316

Motion made to approve payment order #22-316 by Penny Zimmerman. Motion seconded by Bryan Albers. Unanimously approved by attending board.

e. Budget

6. Current Business

a. Accountant's Report

1. Summary of cash & reserve accounts.

b. Engineering Report

1. ARPA – Madison County Water Company Funding – Subaward Agreement has been sent.
 - IEPA Permit filed

2. Summerfield Standpipe Estimates

- **Cap or no Cap - Tabled**

c. **Attorney's Report** - Nothing currently

d. **Operator's Report**

1. Water Loss/gain report.

e. **Office Staff Report**

1. Consumption report.
2. Customers using over 50,000 consumption report.
3. Sally's zero users report.
4. Total number of ACH customers for January 2023 was 545. January's ACH deposit was \$36,924.47 on January 17, 2023.
5. December's credit card processing statement from Paystar shows TTWD received 89 transactions totaling \$8,102.67 in payments.

7. **Old Business**

8. **New Business**

1. Comparison of SLM and Certop readings
2. Bonita Deimeke taps

Motion made by Nate Janini to approve 1st tap at \$1,500.00 and 2nd tap at \$4,000.00.

Motion seconded by Michael Thornton.

All in favor:

- Bryan Albers – Yes
- Nate Janini – Yes
- Roddy Riggs – Yes
- Michael Thornton – Yes
- Penny Zimmermann - Yes

3. Potential board member

- Present John Miles as a candidate to Madison County Board

4. Ameren Sursee-Aviston Project overview

5. Copier lease/purchase

- Board requested 3 bids

6. Neptune 360 Software upgrade.

Motion to approve Neptune 360 upgrade. Motion made by Penny Zimmerman. Motion seconded by Bryan Albers. Unanimously approved by attending board.

7. QuickBooks Software Upgrade.

Motion to approve QuickBooks upgrade. Motion made by Michael Thornton. Motion seconded by Nate Janini. Unanimously approved by attending board.

8. Bids for St. Jacob meter vault

Motion to approve purchase of meter vault. Motion made by Penny Zimmerman. Motion seconded by Roddy Riggs. Unanimously approved by attending board.

9. Bids for general parts.

Motion to approve Schulte Supply as apparent low bidder. Motion made by Michael Thornton. Motion seconded by Roddy Riggs. Unanimously approved by attending board.

10. Bids for annual lawncare.

Motion to approve Grass Masters as apparent low bidder. Motion made by Roddy Riggs. Motion seconded by Nate Janini. Unanimously approved by attending board.

The next meeting will be held Wednesday, February 22, 2023 at 7:00 PM at the TTWD Office 180 State Route 160, Trenton, IL 62293.

Motion to adjourn made by Roddy Riggs.

Meeting adjourned at 8:30 PM.

Minutes taken by: Penny Zimmerman.