

MINUTES
March 22, 2023, 7:00 PM
Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 IL-160, Trenton, IL 62293

1. **Call to Order** - The Tri-Township Water District (TTWD) Board of Trustees Meeting was called to order at 7:00 PM.

2. **Roll Call**

Trustees Present: Bryan Albers, John Barr, Cliff Behrmann, Nate Janini, Roddy Riggs, Michael Thornton, Penny Zimmerman

Trustees Absent:

District Personnel Present:

District Personnel Absent: John Gilbert, Chris Horstmann, Matt Tosh

3. **Introduction of Guests**

4. **Presentation of Minutes of Last Meeting**

Motion made to approve minutes by Penny Zimmerman and seconded by Bryan Albers. Unanimously approved by attending board.

5. **Treasurer's Report**

a. **Account Balances**

b. **Presentation of Bills**

Bills over \$500.00

| | |
|---|------------|
| Brown & Roberts – 2022-067 Updated System Map | \$3,237.15 |
| United Systems – Annual Software Support | \$2,090.00 |
| Schulte Supply – Meters | \$1,512.00 |
| Schulte Supply – Meters | \$3,024.00 |

Motion made to approve by Cliff Behrmann. Motion seconded by Roddy Riggs.
Unanimously approved by attending board.

c. Approval of order of Disbursements:

Monthly bills over \$500.00

| | |
|---|------------|
| Brown & Roberts – 2022-067 Updated System Map | \$3,237.15 |
| United Systems – Annual software support | \$2,090.00 |
| Schulte Supply – Meters | \$1,512.00 |
| Schulte Supply – Meters | \$3,024.00 |

Motion made to approve order of disbursements by Penny Zimmerman. Motion seconded by Michael Thornton. Unanimously approved by attending board.

d. Payment Order #22-318

Motion made to approve payment order #22-318 by Cliff Behrmann. Motion seconded by Bryan Albers. Unanimously approved by attending board.

e. Budget

6. Current Business

a. Accountant's Report

1. Summary of cash & reserve accounts.

b. Engineering Report

1. ARPA – Madison County Water Company Funding – Subaward Agreement has been sent.
 - Permit Approved
 - Send plans to Madison County for approval
2. Mapping - Complete

c. **Attorney's Report** - Nothing currently

d. **Operator's Report**

1. Water Loss/gain report.
 - Loss 5.7%

e. **Office Staff Report**

1. Consumption report.
2. Customers using over 50,000 consumption report.
3. Sally's zero users report.
4. Total number of ACH customers for March 2023 was 552. March's ACH deposit was \$37,160.58 on March 15, 2023.
5. December's credit card processing statement from Paystar shows TTWD received 89 transactions totaling \$7,131.11 in payments.

7. Old Business

8. New Business

1. Comparison of SLM and Certop readings
2. Damon Harbison – Requests water service -Outside TTWD boundaries
 - Nate Janini will follow up with the Village of St. Jacob
3. Ameren Sursee-Aviston Project overview
4. United Systems/Alliance retiring G4 – End of maintenance 12/31/2023
End of support 12/31/2024
5. Replacement for retiring CPA Mark Richter
 - On hold – Additional information needed
6. Directional bore bid
 - Tabled

The next meeting will be held Wednesday, April 26, 2023 at 7:00 PM at the TTWD Office 180 IL-160, Trenton, IL 62293.

Motion to adjourn made by Michael Thornton.

Meeting adjourned at 8:05 PM.

Minutes taken by: Penny Zimmerman