

MINUTES
April 26, 2023, 7:00 PM
Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 IL-160, Trenton, IL 62293

1. **Call to Order** - The Tri-Township Water District (TTWD) Board of Trustees Meeting was called to order at 7:00 PM.

2. **Roll Call**

Trustees Present: Bryan Albers, Cliff Behrmann, Nate Janini, Roddy Riggs, Michael Thornton, Penny Zimmerman

Trustees Absent: John Barr

District Personnel Present: Chris Horstmann

District Personnel Absent: John Gilbert, Kevin Tepen, Matt Tosh

3. **Introduction of Guests**

4. **Presentation of Minutes of Last Meeting**

Motion made to approve minutes by Cliff Behrmann and seconded by Michael Thornton. Unanimously approved by attending board.

5. **Treasurer's Report**

a. **Account Balances**

b. **Presentation of Bills**

Bills over \$500.00

CSX – Annual contract fee – 2018	\$ 528.88
CSX – Annual contract fee – 2019	\$ 539.10
CSX – Annual contract fee – 2021	\$ 564.84
CSX – Annual contract fee – 2022	\$ 615.30
R.E. Pedrotti – Replace Omni Base Station Antenna	\$1,415.80
Certop – Water Operator as needed	\$ 634.50
Pfeffer Electrical Contracting – Payment part 2	\$4,807.50
Deluxe Checks – O & M Account Checks	\$ 523.93

Foppe Insurance – USDA Rural Development Bond Renewal	\$2,092.00
Barton Electric – Upgrade to Buckeye Lift Station	\$1,835.00
Illinois Electric Works – Service T/S #2 Booster Pump	\$ 920.25

USDA Rural Development Auto Debit Loan Payment due 5/1/2023

91-01 - \$121,925.00
91-03 - \$ 23,716.00
91-04 - \$ 88,000.00
91-05 - \$ 49,442.50
91-06 - \$ 54,487.50

Total due - \$337,571.00

Motion made to approve by Penny Zimmerman. Motion seconded by Roddy Riggs. Unanimously approved by attending board.

c. Approval of order of Disbursements:

Monthly bills over \$500.00

CSX – Annual contract fee – 2018	\$ 528.88
CSX – Annual contract fee – 2019	\$ 539.10
CSX – Annual contract fee – 2021	\$ 564.84
CSX – Annual contract fee – 2022	\$ 615.30
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Total due - \$337,571.00

Motion made to approve order of disbursements by Penny Zimmerman. Motion seconded by Bryan Albers. Unanimously approved by attending board.

d. Payment Order #22-319

Motion made to approve payment order #22-319 by Penny Zimmerman. Motion seconded by Cliff Behrmann. Unanimously approved by attending board.

e. Budget

6. Current Business

a. Accountant's Report

1. Summary of Cash & Reserve Accounts.
2. Letter of Engagement

b. Engineering Report

1. ARPA – Madison County Water Company Funding – Subaward Agreement.
 - Plans submitted to Ernest & Young and Madison County for approval.
 - Madison County has requested additional information.
 - Roddy Riggs will call Madison County to check progress on plan approval.

c. Attorney's Report - Nothing currently

d. Operator's Report

1. Water Loss/gain report
2. SLM Consumer Confidence Report

e. Office Staff Report

1. Consumption report.
2. Customers using over 50,000 consumption report.
3. Sally's zero users report.
4. Total number of ACH customers for April 2023 was 556. April's ACH deposit was \$33,253.11 on April 17, 2023.
5. March's credit card processing statement from Paystar shows TTWD received 109 transactions totaling \$9,766.16 in payments.

7. Old Business

8. New Business

1. Comparison of SLM and Certop readings
2. New Trustee John Anthony Miles
3. Eliot Deters – Extension Refund Inquiry
We will honor original terms of the agreement.
4. Election of Board Officers
 - President – Nate Janini
 - Vice President – Cliff Behrmann
 - Secretary – Michael Thornton
 - Treasurer – Bryan Albers

Motion made by Michael Thornton to keep all Officer positions the same for current term beginning May 1, 2023 – April 30, 2024. Unanimously approved by attending board.

ROLL CALL VOTE

- Bryan Albers – Yes
- John Barr – Absent
- Cliff Behrmann – Yes
- Nate Janini – Yes
- Roddy Riggs – Yes
- Michael Thornton – Yes
- Penny Zimmerman – Yes

5. Directional bore bid for 753 & 755 North Creek Crossing in Trenton

Motion made by Penny Zimmerman to approve Kassen Excavating as apparent low bidder for directional bore at 753 and 755 North Creek Crossing, Trenton. Motion seconded by Bryan Albers. Unanimously approved by attending board.

6. Wolf House leaking roof
 - Put out for bid.
7. Time changes to 6:00 PM for the May 24, 2023, BOT meeting
 - Approved
8. Board requested status of St. Jacob meter vault.
 - Neptune low & high flow meter was ordered 2/1/2023. The meter is on backorder and should arrive in August.

The next meeting is Wednesday, May 24, 2023, at 6:00 PM at the TTWD Office 180 IL-160, Trenton, IL 62293.

Motion to adjourn made by Roddy Riggs.

Meeting adjourned at 7:35PM.

Minutes taken by: Penny Zimmerman.